



Shire Hall  
Westgate Street  
Gloucester  
GL1 2TG

Wednesday, 17 February 2021

## TO EACH MEMBER OF GLOUCESTER CITY COUNCIL

Dear Councillor

You are hereby summoned to attend a **MEETING OF THE COUNCIL** of the **CITY OF GLOUCESTER** to be held at the virtually via Microsoft Teams on **Thursday, 25th February 2021** at **6.00 pm** for the purpose of transacting the following business:

### AGENDA

#### VIEWING ARRANGEMENTS FOR REMOTE MEETINGS

View the meeting here: <https://bit.ly/3u9hFbK>

The meeting is being broadcast live using Microsoft Teams. We recommend that you install the Microsoft Teams app on your device for the best viewing experience. If viewing via a web browser, please note that this is not possible if using Safari; instead please download the Microsoft Teams app or the Microsoft Edge browser.

Further advice on accessing meetings through Teams, is available here:

<https://support.office.com/en-us/article/Attend-a-live-event-in-Teams-a1c7b989-ebb1-4479-b750-c86c9bc98d84>

#### 1. APOLOGIES

To receive any apologies for absence.

#### 2. MINUTES (Pages 7 - 22)

To approve as a correct record the minutes of the Council Meeting held on 28 January 2021.

#### 3. DECLARATIONS OF INTEREST

To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.

4. **CALL OVER**

Items 8 and 9 will not be called over as each requires a recorded vote in accordance with Regulation 2 of The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 and Council Procedure Rule 18.05.

5. **PUBLIC QUESTION TIME (15 MINUTES)**

The opportunity is given to members of the public to put questions to Cabinet Members or Committee Chairs provided that a question does not relate to:

- Matters which are the subject of current or pending legal proceedings or
- Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers.

*If you would like to ask a question at this meeting, please contact [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk) as soon as possible and by Monday 22 February 2021 at the latest.*

6. **PETITIONS AND DEPUTATIONS (15 MINUTES)**

A period not exceeding three minutes is allowed for the presentation of a petition or deputation provided that no such petition or deputation is in relation to:

- Matters relating to individual Council Officers, or
- Matters relating to current or pending legal proceedings

*If you would like to present a petition or deputation at this meeting, please contact [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk) as soon as possible and by Monday 22 February 2021 at the latest.*

7. **ANNOUNCEMENTS**

To receive announcements from:

- a) The Mayor
- b) Leader of the Council
- c) Members of the Cabinet
- d) Chairs of Committees
- e) Head of Paid Service

**ISSUES FOR DECISION BY COUNCIL**

8. **FINAL BUDGET PROPOSALS (INCLUDING MONEY PLAN AND CAPITAL PROGRAMME) (Pages 23 - 152)**

To consider the joint report of the Leader of the Council and the Cabinet Member for Performance and Resources concerning the Money Plan 2021-26 & Budget Proposals 2021/22.

9. **COUNCIL TAX SETTING 2021/22 (Pages 153 - 160)**

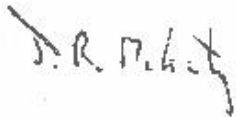
To consider the report of the Leader of the Council which asks Council to pass the resolution as set out in the Appendix to the report relating to the setting of Council Tax.

**MOTIONS FROM MEMBERS**

10. **NOTICES OF MOTION**

There are no Notices of Motion.

Yours sincerely

A handwritten signature in dark ink, appearing to read "J. R. McGinty", is written over a light grey rectangular background.

**Jon McGinty**  
**Managing Director**

## NOTES

### Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area.  For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share

- capital of that body; or
- ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

#### **Access to Information**

Agendas and reports can be viewed on the Gloucester City Council website: [www.gloucester.gov.uk](http://www.gloucester.gov.uk) and are available to view five working days prior to the meeting date.

For enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk).

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

#### **Recording of meetings**

Please be aware that meetings may be recorded. There is no requirement for those wishing to record proceedings to notify the Council in advance; however, as a courtesy, anyone wishing to do so is advised to make the Mayor aware before the meeting starts.

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## COUNCIL

**MEETING** : Thursday, 28th January 2021

**PRESENT** : Cllrs. Haigh (Mayor), Lugg (Sheriff & Deputy Mayor), Cook, H. Norman, Gravells, Melvin, Morgan, Watkins, Hilton, Stephens, Tracey, Hanman, Lewis, Wilson, Bhaimia, Williams, D. Brown, Dee, Taylor, Field, Hansdot, Organ, Patel, Toleman, D. Norman, Pullen, Hampson, Brooker, Brazil, J. Brown, Coole, Derbyshire, Finnegan, Hyman, Ryall, Walford and Bowkett

### **Others in Attendance**

Managing Director  
Corporate Director – Partnerships  
Corporate Director – Transformation  
Head of Communities  
Head of Cultural Services  
Head of Place  
Head of Policy and Resources  
Solicitor – One Legal  
Policy and Governance Manager  
Democratic and Electoral Services Team Leader

**APOLOGIES** : None

### **48. MINUTES**

48.1 The minutes of the meetings held on 19 November 2020 and 15 December 2020 were confirmed as a true record.

### **49. DECLARATIONS OF INTEREST**

49.1 There were no declarations of interest.

### **50. CALL OVER**

50.1 The Mayor invited Members to indicate whether they wished to reserve agenda items 9, 10, 11, 12, 13, 14 and 15 for discussion. Members indicated that they wished to reserve items 9, 10, 12, 13 and 14 for discussion.

**COUNCIL**  
**28.01.21**

- 50.2 Councillor Cook (Leader of the Council) moved and Councillor H Norman (Deputy Leader of the Council) seconded that the Local Council Tax Support Scheme and Programme of Meetings, May 2021-April 2023 be approved.
- 50.3 **RESOLVED that:-** the Local Council Tax Support Scheme be approved.
- 50.4 **RESOLVED that:** - the Programme of Meetings, May 2021-April 2023 be approved.

**51. PUBLIC QUESTION TIME (15 MINUTES)**

- 51.1 A Gloucester resident asked the following of Councillor Cook via telephone:

A recent Freedom of Information request detailed that the £650,000 City Protection Officer contract in 2018 went to a company called City Safe.

The contract funds were made up of a consortium from Gloucester's Business Improvement District, Gloucester City Council and Gloucestershire's Police and Crime Commissioner.

Could the council confirm if any other businesses were in the tendering for the contract and if so how many?

Could the council confirm the director of the company that won the tender?

Could the council confirm if they or any director of the company is a sitting councillor.

Would the City Council expect that a sitting councillor to declare an interest to the City Council with regards of their position within that company?

If they would expect a sitting councillor to declare an interest and if they didn't, what would the likely outcome be?

- 51.2 Councillor Cook thanked the resident for the question and noted that it contained misconceptions. There was no £650,000 city protection officer contract and no contract of that value with City Safe. It might have been that the resident was thinking of £650,000 in funding provided by Government to help Councils manage the second and third lockdowns, some - but not all - of which was spent on Covid Marshaling and which saw Gloucester, Cheltenham, Stroud and Tewkesbury Councils join together to work with City Safe in a well-regarded marshaling effort across all four areas.

City Safe was a Business Crime Reduction Partnership engaged in supporting the safety of the city's day and night time economy. The City Council was just one part of that partnership. More about City Safe could be found online – [gloucestercitysafe.co.uk](http://gloucestercitysafe.co.uk)

City Safe was engaged by Gloucester Business Improvement District – The BID – to manage a contract to provide suitably trained and qualified city protection officers. Gloucester BID were the lead partner in that project and



**COUNCIL**  
**28.01.21**

the City Council, and the Police and Crime Commissioner were funding partners. The City Council did not carry out the procurement of that contract but three companies bid competitively to provide the Community Protection Officer team. It was also understood that City Safe received only £5,000 per year to manage that contract on behalf of the BID.

City Safe's board was broadly representative of its principal partner organisations; Gloucester BID, Gloucester retail and hospitality businesses and the City Council. The Council was represented on the Board by the Cabinet Member for Communities and Neighbourhoods, Councillor Jennie Watkins and had been since 2014.

Councillor Watkins' involvement in City Safe is no secret, was an entirely proper involvement, known to the Council and publicly stated on the City Safe website.

Both City Safe and the City Council have procedures to manage potential conflicts of interest and Councillor Cook had every confidence that Councillor Watkins knows and observes those procedures.

- 51.3 A question from a Gloucester resident to Councillor Cook was read of on their behalf:

Would the Cabinet Member for Environment give an undertaking that no tree they are responsible for will be chopped down without at least two weeks written notification, put up nearby? Trees were a particular source of confusion, with the county council taking/sharing responsibility in some areas, but this question applied to the city council's obligations.

- 51.4 Councillor Cook advised that trees were only removed for sound arboricultural reasons such as if they were dangerous, causing a statutory nuisance or they are patently the wrong tree in the wrong place. He further advised that the Council did not want to remove trees but on occasion had to act quickly. If, for example, a tree posed danger, waiting two weeks would prolong unnecessary risk. Councillor Cook invited the resident to report any inappropriate removals and noted that to provide non-recyclable signage on every tree which needed removing would require additional expense and resource.

**52. PETITIONS AND DEPUTATIONS (15 MINUTES)**

- 52.1 There were no petitions or deputations.

**53. ANNOUNCEMENTS**

**The Mayor**

- 53.1 The Mayor informed Members that she had attended a short ceremony to lower the flag at North Warehouse to commemorate Holocaust Memorial Day and had attended the national, virtual ceremony the previous day.

**COUNCIL**  
**28.01.21**

- 53.2 The Mayor announced that a service to mark the Battle Of Imjin was scheduled for 25 April 2021. A provisional date for the Annual Civic Service at the Cathedral had been set for 22 May 2021.
- 53.3 The Mayor read a short statement from the Mayor of Trier, one of Gloucester's twin cities, expressing their belief in the partnership between the two cities and best wishes for emerging from the Covid-19 pandemic.

**Members of the Cabinet**

- 53.4 The Cabinet member for Planning and Housing Strategy, Councillor Gravells, announced that the Council was recruiting for a Planning Development Manager. The closing date for applications was 19 February and details were on the Council's website.

**54. MEMBERS' QUESTION TIME**

- 54.1 Councillor Hilton noted that £100k had been allocated to produce the Gloucester Window at the bus station to tell the story of Gloucester and asked Councillor Cook what progress had been made on design and work. Councillor Cook advised that Councillor Hilton had been invited to join the discussion on what images could be on the window panels. He further advised that a list of possibilities had been submitted and proposals were forthcoming. Councillor Cook stated, in response to a supplementary question, that he was confident the project would be within budget.
- 54.2 Councillor Hilton asked Councillor Hannah Norman what was being done to prepare for the eventual return of 'in person' Council and Committee meetings given the enabling legislation for virtual meetings was due to expire in May. Councillor Norman advised that there was currently no scheduled date for Parliament to amend the legislation and that returning to the Chamber was being considered. She further advised that, depending on capacity assessments of available room, other venues were being examined for their suitability. Councillor Norman advised that, while the Council had received some additional funds, providing for webcasting meetings was not currently in the draft budget but that amendments would be considered as was the case each year.
- 54.3 Councillor Stephens noted that the previous year's budget provided for a £100k Neighbourhood Environmental Improvement Fund through a Labour Group amendment. He asked Councillor Cook for an update on the fund by way of how many bids had been received and how much had been allocated. Councillor Cook advised that he was aware of one bid to improve the Rose Garden on London Road and that he would write with further details. Councillor Stephens further asked Councillor Cook would commit to any unspent funds being carried over into the next financial year. Councillor Cook stated that while such matters required discussion, he considered it likely that funds would be carried over.

**COUNCIL**  
**28.01.21**

- 54.4 Councillor Stephens stated that he had raised concerns over flytipping, and particularly on private land, in July. He asked Councillor Cook how many community protection notices had been issued. Councillor Cook advised that he was himself aware of one. He further advised that he had had meetings with officers regarding making improvements and for additional enforcement. He also provided assurance that using CCTV and enforcement notices would be considered in order to act as a deterrent.
- 54.5 Councillor Lugg asked what Covid safety measures would be put in place for count assistants working at the upcoming elections in May. Councillor H. Norman advised that early planning for all aspects of the elections had been taking place. In the context of counting votes, she advised that this would be done in a significantly larger space than usual and over a number of days. In relation to polling stations, Councillor Norman advised that staff would be provided with PPE, that there would be screens between staff and voters and that capacity would be limited in order to maintain physical distancing.
- 54.6 Councillor Coole asked Councillor Watkins if she agreed that the newly constituted Commission on Racial Equality was a good example of cross-party work to address inequality in society. Councillor Watkins agreed and thanked Members for their constructive collaborative work in getting the Commission off the ground. Councillor Coole then asked if it was therefore inappropriate for the Secretary of State for Housing, Communities and Local Government to refer to such initiatives as the work of 'town hall militants' and 'the woke brigade.' Councillor Watkins reiterated her support for the work being done and stated that no one agrees with everybody on everything.
- 54.7 Councillor Field informed Members that Milton Avenue in his ward had recently seen significantly flooding and asked what plans were in place to prevent it happening in the future. Councillor Cook that he would be working with Members and Officers to draw up plans.
- 54.8 Councillor Hansdot advised that a resident had informed him that an antiques shop in the City Centre had been displaying Nazi regalia and asked how it could be allowed that it be displayed in open view. Councillor Watkins stated that she would be happy to take this up and that she would not want such items to be displayed and cause upset in the community.
- 54.9 In respect of the Debenhams building, Councillor D. Brown asked for assurances that, following the company's collapse, the building would not become dilapidated and work beset by delay. Councillor Cook provided such assurance.
- 54.10 Councillor Pullen asked what plans there were to provide Covid vaccinations to homeless people. Councillor Watkins advised that P3 was taking the lead on assisting vulnerable people to take up the vaccine and that is was high up the agenda. Assurance was provided that the top four categories would be vaccinated by mid-February.
- 54.11 Councillor Wilson asked what, when it was appropriate to start reopening cinemas, plans were being made to reopen the cinema at the Guildhall.

**COUNCIL**  
**28.01.21**

Councillor Morgan advised that the Guildhall cinema had opened between lockdowns with Covid specific measures and that the Team was looking ahead to a viable programme. He further advised that the cinema had been refurbished during lockdown and was a good value offer.

54.12 Councillor Hampson asked Councillor Watkins whether consideration had been given to the vaccination of migrants who lacked a legal status. Councillor Watkins advised that services were still being provided to those without recourse to public funds but that, given the administering of the Covid vaccines was not a City Council matter, the question might be better directed elsewhere.

54.13 Councillor Field noted that the Chief Executive of the Culture Trust would be standing down and queried why this was the case. Councillor Morgan advised that he was not aware that the reason was any other than a personal one and thanked the outgoing Chief Executive for their hard work and dedication over the last four years.

**55. CLIMATE CHANGE STRATEGY**

55.1 Councillor Cook moved and Councillor Hannah Norman seconded the motion. Councillor Cook outlined that there would be further work conducted such as audits of building and examining changes to processes before presenting concrete proposals. This would seek to formulate a methodology to achieve a baseline for carbon emissions. He advised that the Environment and Ecology Forum had been involved and he was confident that the report provided for a good way forward to achieve carbon neutrality by 2030.

55.2 Councillor Stephens moved and Councillor Pullen seconded the following amendment:

Council is asked to **RESOLVE**

- (1) That following the implementation of 2.1 (1) and (2) above, the actions contained in the CLS report (Appendix 1) are adopted as a plan for achieving the goal of net zero carbon emissions by the city council by 2030.
- (2) The steps needed to move the whole City towards carbon neutrality by 2050 are noted as per the appendix report, and that officers continue to develop this city-wide action plan.
- (3) That a detailed action plan based on the CLS report setting out milestones, timescale, resource implications and financing arrangements be prepared and submitted to the Cabinet at the earliest possible opportunity.**

55.3 Councillor Stephens clarified that the action plan sought was with regard to carbon neutrality for the Council rather than the City as a whole. He shared his view that the report was a major step forward but that further work was required. This would include what actions would be taken at what point how the measures would be financed. Councillor Stephens also stated that a

**COUNCIL**  
**28.01.21**

framework within which the administration could be held accountable was necessary. He praised the detail in the report but suggested it may not be particularly accessible to the public. He stated that such a plan needed to be communicable to the public. Councillor Pullen's view was that an action plan needed to detail what outcomes were being sought.

55.4 Councillor Cook and Councillor Hannah Norman accepted to the amendment which because the substantive motion.

55.5 In debating the motion, Cabinet Member for Economic Growth, Councillor Melvin commented that it was an outstanding piece of work and commended the work of the officers involved. She noted that numerous matters were considered including the operation of the indoor market and the carbon emissions that are emitted from it.

55.6 Councillor Wilson noted the remarkable detail in the report and that it illustrated the scale of the challenge. He suggested that areas needed to create their own electricity which was not a small endeavour and that cross-party groupings needed to be listened to. Councillor Wilson stated that the report provided a good starting point to set an example but that, as the Council was responsible for but 1% of carbon emissions in the City, the scale of the task would require significant investment.

55.7 Councillor Stephens noted that Gloucestershire Airport had been, and in his view rightly, excluded from the target but stated that, as a 50% shareholder, there was an obligation to ensure the airport was working to neutrality. He further noted that the airport now had a new Managing Director and that this presented an opportunity to be briefed by her on business plans and what steps were being taken to achieve carbon neutrality.

55.8 Councillor Pullen stated that he believed that Member should be made aware of actions that were being undertaken.

55.9 Councillor Hilton stated that he was keen to vote in favour of the motion and that the report was an excellent piece of work. He expressed caution regarding some suggestions on the disposal of the deceased as this would ultimately be a family choice.

55.10 Councillor Cook thanked officers and the CLS consultancy for their work and encouraged Members to read the Airport Green Plan which outlined that, for example, a company was operating on site to develop electric flying.

55.11 **RESOLVED :-**

(1) That following the implementation of 2.1 (1) and (2) above, the actions contained in the CLS report (Appendix 1) are adopted as a plan for achieving the goal of net zero carbon emissions by the city council by 2030.

**COUNCIL**  
**28.01.21**

- (2) The steps needed to move the whole City towards carbon neutrality by 2050 are noted as per the appendix report, and that officers continue to develop this city-wide action plan.
- (3) That a detailed action plan based on the CLS report setting out milestones, timescale, resource implications and financing arrangements be prepared and submitted to the Cabinet at the earliest possible opportunity.

**56. KINGS QUARTER DELIVERY PROPOSAL**

- 56.1 Councillor Cook moved and Councillor Hannah Norman seconded the motion. Councillor Cook outlined that the report related to previous discussions and that the appointment of a delivery partner was key. The scheme built on planning permission as it stood and that there was a proposed increased of office space at plot. Councillor Cook further stated that the report included detailed financial viability that had been received as well as plans to assist with cash flow.
- 56.2 Councillor Stephens shared his view that this was an exciting scheme which would breathe new life into the city centre and was a clear message to investors that it had broad support. He also thanked Councillor Cook for his continued consultation and communication with all political groups. Councillor Stephens believed that risks associated with Covid-19 had been mitigated by, for example, a good mix of use on the site.
- 56.3 Councillor Hilton stated that he was pleased the Council would be signing the final contractual agreement and expressed his support for the developing scheme.
- 56.4 Councillor Taylor stated that he had seen much detail through the Planning Committee and that he fully supported the motion.
- 56.5 Councillor Hannah Norman thanked Members for the cross-party support that had been shown. She advised that the developers were already on site and developing this ambitious project. Councillor Norman thanked officers particularly for their efforts in mitigating risk.
- 56.6 **RESOLVED:-**
  - 1 That The Head of Place in consultation with the Leader of the Council and Cabinet Member for Environment, the Head of Policy and Resources and the Council Solicitor is authorised to enter into a Development Agreement with our partner to implement the construction and development of Kings Quarter The Forum in its entirety at an estimated total cost to the Council of £107m, to create a high quality mixed use hub, packed with community features aimed at attracting new companies to Gloucester, based on the latest proposal outlined in this report.

**COUNCIL**  
**28.01.21**

- 2 Authority be delegated to the Head of Place in consultation with the Council Solicitor to take all necessary steps and undertake necessary procedures, including entering into any legal arrangements or other documentation as may be required to implement or facilitate the Kings Quarter The Forum Redevelopment Scheme.
- 3 That the estimated total cost be incorporated into the council's Capital Programme and Treasury Management Strategy.

**57. LOCAL COUNCIL TAX SUPPORT SCHEME**

57.1 Councillor Cook moved and Councillor Hannah Norman seconded the motion.

57.2 **RESOLVED that:-**

the current Local Council Tax Support Scheme, as the approved scheme for Gloucester City in 2020/21, be adopted for 2021/22

- (1) The scheme approved at 2.1 (1) above be updated to align with any legislation changes in January 2021 and to be implemented from 01 April 2021.
- (2) Any urgent amendments to the scheme at 2.1 (1) above, in the event of a national emergency and authorised by the government, be adopted and implemented immediately.

**58. LICENSING ACT 2003 - REVISED LICENSING POLICY STATEMENT**

58.1 Councillor Walford moved and Councillor Brooker seconded the motion. Councillor Walford outlined that it was a statutory obligation to pass the revised licensing policy statement and that there had been two responses to the consultation. In response to a query from Councillor Tracey, Councillor Walford confirmed that there were no elements that would have to be redrafted in light of Covid-19.

58.2 **RESOLVED:-** To adopt the Licensing Policy Statement 2021-2026 – Licensing Act 2003 as set out in Appendix 1.

**59. CONSTITUTIONAL CHANGES**

59.1 Councillor Taylor moved and Councillor Lewis seconded the motion. Councillor Taylor outlined the changes and explained that, in the context of the revised Planning and Development Code of Practice defunct elements had been removed and an additional procedure for site visits had been included.

59.2 Councillor Lugg moved and Councillor Coole seconded an amendment to retain, at PART 1 – D, the following paragraph:

**COUNCIL**  
**28.01.21**

*There will, however, be times when it only becomes apparent during the meeting that there is a declarable interest. Then the interest must be declared as soon as the Member becomes aware of it, even if it is during discussions on that particular item. The duty is on each Member to declare interests and these will be noted in the Committee minutes.*

- 59.3 The amendment was accepted.
- 59.4 Councillor Coole stated that they were pleased to see that references to Trusts of which the Council was a Trustee were to be included following the recent meeting of the Saintbridge Trust which had met for the first since its foundation in the late 19<sup>th</sup> century.
- 59.5 **RESOLVED (subject to the amendment as above):-**
- (1) That, having considered the recommendations of the General Purposes Committee, the proposed changes to the Constitution be adopted and a list of all Trusts held by the Council be appended to the Constitution.
  - (2) To authorise the Head of Paid Service to amend the list of Trusts, to add, delete or amend the list as required from time to time to maintain its accuracy.

**60. REVIEW OF APPOINTMENTS TO AND REPRESENTATION ON OUTSIDE BODIES**

- 60.1 Councillor Wilson moved and Councillor Brooker seconded the motion. Councillor Wilson outlined the work of the Audit and Governance Committee in interviewing organisations and Council appointees. He informed Members that there was a lack of feedback to the Council on either the work of the organisation or the Council appointee(s). He outlined the three recommendations in the report and submitted that they would be useful to Councillors to improve their understanding of their responsibilities and to report on their work.
- 60.2 Councillor Gravells moved and Councillor Colle seconded the following amendment:

Council is asked to RESOLVE to adopt the draft Guidance and reporting mechanisms and endorse the rationalisation of the range of existing appointments and to recommend to Council that the changes are approved and incorporated into the Constitution, subject to:

- 1) The Llanthony Secunda Trust and the ~~Gloucester United Schools Charity~~ being moved from category (c) above (where direct appointments cease) to category (b) (where options are explored further).
- (2) Gloucester United Schools Charity being moved to Group A and is one of the organisations to which the Council**



**COUNCIL**  
**28.01.21**

**arrangements for appointments to outside bodies remains unchanged.**

**(3)** Overview and Scrutiny Committee receiving the reports referred to in paragraph 3.12.2 instead of full Council.

60.3 The amendment was accepted

60.4 Councillor Coole moved and Councillor Lugg seconded the following amendment:

**That Council reject the recommendations of the Audit and Governance committee and keep the original proposal (3.12.2) that Reports to Council are incorporated into the agenda at full council and triggered by appointees.**

60.5 The amendment was accepted.

60.6 The motion was put to the vote and was carried.

60.7 **RESOLVED:-**

To adopt the draft Guidance and reporting mechanisms and endorse the rationalisation of the range of existing appointments and to recommend to Council that the changes are approved and incorporated into the Constitution, subject to:

1) The Llanthony Secunda Trust being moved from category (c) above (where direct appointments cease) to category (b) (where options are explored further).

(2) Gloucester United Schools Charity being moved to Group A and is one of the organisations to which the Council arrangements for appointments to outside bodies remains unchanged.

**61. PROGRAMME OF MEETINGS, MAY 2021-APRIL 2023**

61.1 Councillor Cook moved and Councillor Hannah Norman seconded the motion.

61.2 **RESOLVED that:-**

(1) Subject to any further changes, the two-year programme of ordinary meetings of Council and other meetings for the period of May 2021 to April 2023 be approved.

(2) Subject to the May 2021 elections going ahead as scheduled, the proposed changes to the current year's programme of meetings be approved.

**COUNCIL**  
**28.01.21**

- (3) In the event that the May 2021 elections are postponed, authority be delegated to the Managing Director, in consultation with Group Leaders, to revise the programme of meetings to reflect the new date and associated Member induction requirements.

**62. NOTICES OF MOTION**

- 62.1 Councillor Brazil moved and Councillor Ryall seconded the following motion:

This council notes the increase in cycling as a mode of transport since the beginning of the Covid-19 pandemic. It agrees we should encourage improvements in facilities for cyclists in Gloucester and throughout Gloucestershire.

This council notes that many cyclists might also want to carry their bicycle on public transport, especially on buses.

This council calls on the county council to investigate the provision of carrying bikes on buses in the county and request they work with the bus companies looks at how this may be achieved.

This council agrees that we need to work towards encouraging and sustaining climate friendly transport.

- 62.2 The motion was put to the vote and was carried.

62.3 **RESOLVED that:-**

This council notes the increase in cycling as a mode of transport since the beginning of the Covid-19 pandemic. It agrees we should encourage improvements in facilities for cyclists in Gloucester and throughout Gloucestershire.

This council notes that many cyclists might also want to carry their bicycle on public transport, especially on buses.

This council calls on the county council to investigate the provision of carrying bikes on buses in the county and request they work with the bus companies looks at how this may be achieved.

This council agrees that we need to work towards encouraging and sustaining climate friendly transport

- 62.4 Councillor Hilton moved and Councillor Wilson seconded the following motion:

This council notes that on 26th December the Ministry of Housing, Communities and Local Government awarded £830 million to 72 areas in England to help transform their high streets.

**COUNCIL**  
**28.01.21**

Despite Gloucester City Council putting in a 17-page bid, this council records its disappointment that the city centre didn't get a penny from MHCLG.

Others city and town centres nearby, were successful. Swindon got £25m and Kidderminster £20.5m, with provisional funding awarded of £10m to Leamington Spa, £10m to Yeovil and £14m to Taunton.

This council calls on the leader to provide members with a written report of what went wrong. Highlighting the strengths and weaknesses of the submission and what could have been done better.

62.5 The motion was put to the vote and was lost.

62.6 Councillor Pullen moved and Councillor Coole seconded the following motion:

Council notes that elections to Gloucester City Council, Gloucestershire County Council and for Gloucestershire Police and Crime Commissioner are scheduled to take place on Thursday 6th May 2021.

Council further recognises that the Covid-19 pandemic is likely to deter people from turning up in person to exercise their vote at polling stations.

Council believes it is essential that people have the opportunity to vote and should make every effort to encourage electors to exercise their democratic right.

Council resolves:

- To organise a comprehensive campaign of voter registration to ensure as many people as possible are registered to vote.
- To inform people of their right to vote by post and encourage people to sign up for postal votes.
- To further remind people that if they are unable to vote in person or are absent for the election that they can appoint a proxy to vote on their behalf.

62.7 The motion was put the vote and was carried.

62.8 **RESOLVED that:** - Council notes that elections to Gloucester City Council, Gloucestershire County Council and for Gloucestershire Police and Crime Commissioner are scheduled to take place on Thursday 6th May 2021.

Council further recognises that the Covid-19 pandemic is likely to deter people from turning up in person to exercise their vote at polling stations.

Council believes it is essential that people have the opportunity to vote and should make every effort to encourage electors to exercise their democratic right.

**COUNCIL**  
**28.01.21**

Council resolves:

- To organise a comprehensive campaign of voter registration to ensure as many people as possible are registered to vote.
- To inform people of their right to vote by post and encourage people to sign up for postal votes.
- To further remind people that if they are unable to vote in person or are absent for the election that they can appoint a proxy to vote on their behalf.

62.9 Councillor Stephens moved and Councillor Pullen seconded the following motion:

“That in March 2020 in response to the coronavirus pandemic Universal Credit was uplifted by £20.00 per week to alleviate poverty amongst the poorest households. The uplift is worth £1,040 a year for all claimants.

The ‘temporary’ uplift is due to end on 1<sup>st</sup> April 2021.

In its recent report: “Universal Credit the wait for a first payment” the House of Commons Work and Pensions Committee concluded that the DWP was “right” to increase Universal Credit and that it should “commit to maintaining the increases in support that have been provided during the pandemic”.

A coalition of over 50 national charities has written an open letter to the Chancellor demanding that the uplift is made permanent.

Research by the Joseph Rowntree Foundation has calculated that 16 million households would be affected by the ending of the uplift, that 700,000 more people will fall into poverty, including 300,000 children.

In Gloucester official government figures show that in August 2020 there were 9,620 claimants in Gloucester. This is likely to have increased significantly during the 2<sup>nd</sup> national lock down.

In Gloucester thousands of our poorest households face significant cuts in their income and living standards.

Council resolves:

- To support calls by charities, campaigning organisations and the Work and Pensions Committee of the House of Commons to make the £20.00 uplift in Universal Credit permanent.
- To lobby the government to give effect to the above.

**COUNCIL**  
**28.01.21**

- To write to the City MP to lobby the government and urging him to support calls for the ‘temporary’ uplift in Universal Credit to be made permanent.”

62.10 The motion was put to the vote and was carried.

62.11 **RESOLVED:-**

That in March 2020 in response to the coronavirus pandemic Universal Credit was uplifted by £20.00 per week to alleviate poverty amongst the poorest households. The uplift is worth £1,040 a year for all claimants.

The ‘temporary’ uplift is due to end on 1<sup>st</sup> April 2021.

In its recent report: “Universal Credit the wait for a first payment” the House of Commons Work and Pensions Committee concluded that the DWP was “right” to increase Universal Credit and that it should “commit to maintaining the increases in support that have been provided during the pandemic”.

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In Gloucester thousands of our poorest households face significant cuts in their income and living standards.

Council resolves:

- To support calls by charities, campaigning organisations and the Work and Pensions Committee of the House of Commons to make the £20.00 uplift in Universal Credit permanent.
- To lobby the government to give effect to the above.
- To write to the City MP to lobby the government and urging him to support calls for the ‘temporary’ uplift in Universal Credit to be made permanent.”

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**63. WRITTEN QUESTIONS TO CABINET MEMBERS**

63.1 In respect of question 11, Councillor Hilton asked the Cabinet Member for Economic Growth and Recovery, Councillor Melvin, what was the preferred option for the Debenhams building following the regeneration of the area. Councillor Melvin advised that it would not be appropriate to set this out at

**COUNCIL  
28.01.21**

present so as to not be prejudicial but assured Members that she would be maintaining a keen interest in the site.

**Time of commencement: 6.30 pm hours**

**Time of conclusion: 9.50 pm hours**

**Chair**



<b>Meeting:</b>	<b>Cabinet</b>	<b>10 February 2021</b>
	<b>Council</b>	<b>25 February 2021</b>
<b>Subject:</b>	<b>Money Plan 2021-26 &amp; Budget Proposals 2021/22</b>	
<b>Report Of:</b>	<b>Leader of the Council &amp; Cabinet Member for Performance and Resources</b>	
<b>Wards Affected:</b>	<b>All</b>	
<b>Key Decision:</b>	<b>No</b>	<b>Budget/Policy Framework: Yes</b>
<b>Contact Officer:</b>	<b>Jon Topping, Head of Policy and Resources</b>	
	<b>Jon.topping@gloucester.gov.uk</b>	<b>Tel: 01452 396242</b>
<b>Appendices:</b>	<ol style="list-style-type: none"> <li><b>1. Money Plan 2021/22 – 2025/26</b></li> <li><b>2. Budget Pressures &amp; Savings</b></li> <li><b>3. Budget Efficiencies &amp; Savings Programme</b></li> <li><b>4. 2021/22 – 2025/26 Capital Programme</b></li> <li><b>5. Budget Book</b></li> <li><b>6. Fees &amp; Charges</b></li> <li><b>7. Budget Consultation</b></li> </ol>	

**FOR GENERAL RELEASE**

**1.0 PURPOSE OF REPORT**

1.1 To review the Council’s Money Plan for recommendation to Council.

**2.0 RECOMMENDATIONS**

2.1 **Cabinet** is asked to **RESOLVE** to **RECOMMEND** to Council that:

- (1) the proposals for the 2021/22 budget included in this report be approved.
- (2) it be noted that consultation has been undertaken on budget proposals.

2.2 **Council** is asked to **RESOLVE** that:

- (1) the proposals for the 2021/22 budget included in this report be approved.
- (2) it be noted that consultation has been undertaken on budget proposals.

**3.0 BUDGET ASSESSMENT OF THE SECTION 151 OFFICER**

3.1 In accordance with Section 25 of the Local Government Act 2003 the Chief Finance Officer (Section 151 Officer) must report on the following matters:

- 1) the robustness of the estimates made for the purposes of the calculations, and
- 2) the adequacy of the proposed financial reserves.

3.2 The Head of Policy & Resources as Section 151 Officer confirms the robustness of the calculations and the adequacy of the proposed financial reserves.

## **4.0 Introduction**

4.1 The Money Plan sets out the Council's strategic approach to the management of its finances and presents indicative budgets and Council Tax levels for the medium term. It covers the General Fund Revenue Budget, the Capital Programme and Earmarked Reserves. It also comments on the significant financial risks facing the Council in the forthcoming years and explains what the Council is doing to reduce those risks.

4.2 The main objectives of the Money Plan are to:

- explain the financial context within which the Council is set to work over the medium term;
- provide a medium term forecast of resources and expenditure;
- identify the financial resources needed to deliver the Council's priority outcomes, in line with the Council's plan;
- achieve a stable and sustainable budget capable of withstanding financial pressures;
- achieve a balanced base budget, minimising the use of balances to meet recurring baseline spending, with the General Fund balance being maintained at a minimum of 10% of net expenditure by the end of the plan period;
- where possible, additional investment and spending decisions will be made to reflect Council priorities and strategic commitments, with disinvestment and budget savings being made where such savings are consistent with, or support, the Corporate plan; and
- ensure capital financing is established at a level that maintains ongoing robustness in the capital programme.

## **5.0 The Local Government Finance Environment**

5.1 The Council's Money Plan provides the framework within which revenue spending decisions can be made over the medium term. It is reviewed and updated on an annual basis to consider any alterations that may be required as a result of changed circumstances. The Money Plan covers a five-year period up to 2025/26.

5.2 Local Government continues to face a tough financial outlook, with funding pressures set to continue.

5.3 The COVID-19 pandemic has introduced considerable risk and uncertainty into the Money Plan and will be a key feature of this plan and work undertaken by the Council over future months. The response and recovery have seen reductions in income as well as increased costs. The Money Plan and budget for 2021/22 will look to place the Council in a strong position to support the recovery within the City.

5.4 On the 25<sup>th</sup> November the Chancellor in order to prioritise the response to Covid-19, announced the Spending Review 2020 (SR2020). It was decided to conduct a one-year Spending Review, setting resource and capital budgets for 2021-22. The government has been clear that it would keep plans for the Spending Review under review given the unprecedented uncertainty of Covid-19.

The one-year SR2020 and the settlement have been drawn up in unique circumstances. The primary aim, throughout this challenging period, has been to ensure councils have the resources and stability to continue to provide vital public services and tackle the pandemic. Some key areas announced in the Spending Review were:

- Core Spending Power forecast to increase by 4.5%, this however is mostly driven by assumed increases in council tax and social care precepts, so is likely to benefit Upper Tier authorities more.
- £300m additional social care grant plus announcement extension £1bn announced in 2021/21.
- Additional COVID19 support for 2021/22 including £1.55bn for additional spending pressures and extension of income recovery (Sales, Fees & Charges) for the first quarter of 2021/22.



- Additional Council Tax Hardship support as a result of COVID19.
- Continuation of New Homes Bonus for a further year but without legacy payments
- Business rate multiplier freeze (local authorities will be fully compensated for this impact)

5.5 It was announced that this would be a review covering one year only, the financial year 2021/22. This is fundamentally a roll forward of the current settlement with a new three-year Spending Review now expected next year, alongside the Fair Funding Review and Business Rates Retention review. This will be a full spending review in 2021, reviewing public spending and setting multi-year budgets.

5.6 The funding position for local authorities for 2022/23 onwards remains uncertain. Central Government is carrying out a “Fair Funding Review” which aims to set out the basis by which funding is allocated across the country between Councils from 2022 onwards. This process will not generally be about redistributing Government grants, as this now forms only a small part of national funding, but about setting the baselines which determine how much local business rates may be retained in each area. These baselines are also due to be reset in 2022.

5.7 The impact of COVID-19 on Business Rates and Council Tax (The Collection Fund) is expected to have a significant impact on the balance of the Collection Fund. In recognition of this the Government has stated that Councils will be able to spread the impact on the Collection Fund over three years to reduce the impact on Councils revenue budgets. It should be noted that this will not reduce the deficit just the change period it is recovered. It is not possible to make a definitive estimate at this stage of what the impact upon the Council will be.

5.9 In previous Money Plans it has been assumed that the growth from business rates will be removed as part of Fair Funding Review. With the expected reduction in Business Rates and Council Tax as a result of COVID-19 it is highly probable that funding for Gloucester will reduce. To protect the Council of the implications of the full spending review a Business Rates reserve was put in place and it is expected that a significant draw on this reserve will take place in 2022/23.

#### Local Government Finance Settlement 2021/22

5.10 The provisional Local Government Finance Settlement 2021/22 was announced in the middle of December and confirmed in February 2021. This announcement was in line with the previous SR20 announcement and is a one-year settlement as expected.

There were some changes for the Council in the announcement and these are detailed below:

- Lower Tier Services Grant of £0.157m for 2021/22, this grant is not expected to be recurring.
- Additional one-off New Homes Bonus of £0.608m

As these monies are non-recurring it is recommended these are placed into earmarked reserves. Section 14 details expected reserves position for the Council.

Longer term spending decisions on local government funding will be made in the 2021 Spending Review.

5.11 In addition to the core spending elements additional COVID-19 support was announced as follows;

- Further details of the additional of COVID support funding for 2021/22. As with support received in the current year this represents un-ringfenced grant support for additional COVID costs incurred. MHCLG has indicated that they are aiming to

make payments to local authorities in April 2021. For Gloucester the figure is £0.743m.

- Council Tax Support Grant - The government has indicated that it is providing this to broadly meet the additional costs associated with increases in local council tax support caseloads in 2021/22.
- Local Tax Income guarantee – this scheme is intended to fund 75% of irrecoverable losses in council tax and business rates and will be accrued in the 2020/21 financial year. Payments will be expected in January 2022 and it is expected this will be a complicated calculation at the end of this financial year.
- Sales Fees & Charges – it has been confirmed the current 75% compensation scheme for losses as a result of COVID-19 will be extended into the first quarter of 2021/22.

5.12 The settlement continues to use the ‘core spending power’ measure. Core spending power is made up of the following elements;

#### Settlement Funding Assessments (SFA)

This is made up of:

- Revenue Support Grant
- Retained Business Rates

The SFA also provides detail on the level of Tariff on retained business rates and the Safety Net Threshold.

The council will expect to receive £0.087m RSG in 2021/22.

Instead of cutting all SFA by a set percent, Government consider the ability to raise Council Tax locally. There are four key variables:

- Funding reductions
- Split of reductions between tiers
- Council Tax Base
- Council Tax Rate

#### Council Tax Requirement (CTR)

The core spending power assumes district councils will increase Band D Council Tax by whichever is the greater of £5 or 2%. The plan assumes an increase of £5 until a 2% increase is greater than £5.

CTR is assumed to grow as part of the settlement as follows:

- an average growth in Council Tax Base, based upon the years 2013/14 to 2015/16,
- increased by an assumed growth based upon CPI at an average of 1.75%.
- assumed increase of £5 or 2% whichever the greater

Therefore, to maintain CTR in line with Government assumptions the minimum year on year increase should in line with bullet points above.

11.6 The Money Plan assumes an increase in Council Tax of £5.

#### New Homes Bonus (NHB)

NHB is expected to reduce from £0.803m in 2021/22 to £0.020m in 2022/23. As previously highlighted the 2021/22 allocation includes £0.608m of non-recurring grant.

The draft Money Plan presented to members in December recommended that this is placed in an earmarked “Budget Equalisation Reserve” to protect the Council from the potential longer-term impacts of COVID-19 and support the ongoing recovery from the pandemic.

With the uncertainty regarding the recovery from the pandemic, this reserve will further protect the council against future uncertainties including potential long-term impacts on the sources of income through Fees & Charges.

## 6. **Business Rates Retention**

- 6.1 The plan includes a target retained business rates retention estimate for 2021/22 which may be further impacted by the COVID-19 pandemic. Appendix 1 includes the current estimated retention level. If this estimate is incorrect the Business Rates earmarked reserve will be drawn upon to ensure required levels are in place.
- 6.2 The Gloucestershire authorities have agreed to continue the pooling arrangements during 2021/22. This scheme increases the business rates retained locally by reducing the levy that is payable to Central Government.

## 7. **General Fund Revenue Budget - Principles and Key Assumptions**

- 7.1 The principles underpinning the proposed revenue strategy are:
- i. Annually, a balanced revenue budget will be set with expenditure limited to the amount of available resources;
  - ii. No long-term use of balances to meet recurring baseline expenditure;
  - iii. Resources will be targeted to deliver Corporate Plan priorities and value for money. Any additional investment and spending decisions will be made to reflect Council priorities and strategic commitments.
  - iv. Maintaining the General Fund balance at approximately 10% of net revenue budget. This assumes a minimum level of £1.4m by the end of the plan.
  - v. Year on year savings targets where required to be met by ongoing efficiency gains, income generation and service transformation.
- 7.2 **Table 1** below, lists the major **assumptions** that have been made over the five years of the strategy:

<b>Table 1</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
Council Tax base growth	0.0%	0.75%	0.75%	0.75%	0.75%
Council Tax inflation	£5	£5	£5	£5`	£5
Interest Rates (Earned)	0.75%	1.00%	1.25%	1.50%	2.00%
Inflation – Pay	1.00%	2.00%	2.00%	2.00%	2.00%
Inflation – contracts	2.50%	2.50%	2.50%	2.50%	2.50%
Inflation – other income	2.50%	2.50%	2.50%	2.50%	2.50%

## 8. **Revenue Budget Increases**

### **Pay and Prices Increases**

- 8.1 A 1% pay award allowance has been included in year one of the plan and 2% across the remaining years of the plan. The assumption of 1% considers that employees on lower salaries are expected to receive an increase. It should be noted that pay awards in Local Government are covered by collective bargaining between employers and trade unions and is not subject to direct control from Central Government. However, it is reasonable to assume that Local Government will mirror what happens in the rest of the public sector.
- 8.2 In addition to the increases to reflect employee pay awards, provision has also been made to meet ongoing additional payments to the pension fund required from the employer to recover the deficit.

- 8.3 The pension fund is subject to a triennial actuarial valuation, the most recent of which has been undertaken by Hymans Robertson LLP during 2019, on behalf of Gloucestershire County Council, the pension fund administrator. As a result of the triennial valuation the actuary has confirmed that increase to the council's contribution can be frozen. This still assumes that the council will be fully funded in line with the current strategy of 17 years.
- 8.4 Prices inflation has been included on selected non-pay items, namely contractual obligations. All other inflationary increases are expected to be absorbed within base budget which represents a real time reduction through efficiency gains.
- 8.5 Prices inflation is included on selected fees and charges at 2.5% for each year of the plan. It should be noted that no increase on income has been assumed in 2021/22 for Cultural Services as the impact of COVID-19 will see at best recovery to the position pre-pandemic.

### **Cost Pressures and Savings**

- 8.6 Cost pressures and savings are included in **Appendix 2** and total a net income of £0.157m
- 8.7 Significant cost pressures that have been highlighted through budget monitoring are highlighted at **Appendix 2**. Some key pressures are highlighted below:
- Alignment of Waste and Streetcare budgets.
  - Additional contract inflation
  - Commissioning & Transformation
  - Alignment of IT budgets.
  - Reduced Planning Fee Income
- 8.8 The budget savings identified in **Appendix 2** for 2021/22 relate to several areas where actions undertaken by the Council have led to savings or income growth. Some of the key areas are highlighted below:
- City Plan
  - HKP Savings
  - Commissioning & Transformation
  - Management Contract for Caridas House & Priory Place.

### **9. Efficiency Savings/Income Generation**

- 9.1 With the inclusion of settlement figures for 2021/22 and the assumption of further formula grant reductions over the life of the plan, further efficiencies over the life of the plan will be required.
- 9.2 The impact of COVID-19 has unfortunately returned the Council to the position of having to find further efficiencies and savings in both 2021/22 and 2022/23. Appendix 3 provides details of proposed measures for 2021/22 to balance the budget over the life of the plan and maintain the General Fund at the recommended level.
- 9.3 The generation of additional efficiencies in 2021/22 reduces the requirement in subsequent years.

### **10. Overall Costs**

- 10.1 The total costs of the Council (the "Net Budget Requirement") over the five-year period of the Money Plan change from £13.755m in 2021/22 to £13.654m in 2025/26. Any further spending pressures identified in addition to those detailed in **Appendix 2**, over the five-year period of the Money Plan, will need to be funded by additional efficiencies.
- 10.2 Summary budget pages for each service are detailed in **Appendix 5**.

### **11. Revenue Funding**

## **Retained Business Rates / Revenue Support Grant**

- 11.1 Our current grant from Government for 2021/22 comprises two formula driven components - Revenue Support Grant (RSG) and a retained Business Rates target.
- 11.2 The council will expect to receive £0.087m RSG in 2021/22.

## **New Homes Bonus**

- 11.3 New Homes Bonus is a grant that is effectively a reward for increasing the number of residential properties within an area. With the current uncertainty regarding funding we still await announcement as part of the Spending Review on the future of this grant.
- 11.4 The Council is expected to receive New Homes Bonus in 2021/22 of £0.803m, reducing to £0.020m by 2022/23.

## **Council Tax**

- 11.5 The Local Government Finance Settlement includes Council Tax Requirement (CTR) as part of the Councils 'Core Spending Power'. CTR is assumed to grow as part of the settlement as follows:
- an average growth in Council Tax Base, based upon the years 2013/14 to 2015/16,
  - increased by an assumed growth based upon CPI at an average of 1.75%.
  - assumed increase of £5 or 2% whichever the greater

Therefore, to maintain CTR in line with Government assumptions the minimum year on year increase should in line with bullet points above.

- 11.6 The Money Plan assumes an increase in Council Tax of £5.

## **12.0 General Fund Balance**

- 12.1 The estimated level of the general fund balance in each financial year is shown in **Appendix 1**. The General Fund level is above the minimum required level by the end of the Money Plan.
- 12.2 It should also be noted, that although £1.4m is considered an appropriate level of General Fund balances to retain each year, the position should be reviewed if the Council delivers a budget surplus at year end.
- 12.3 In the financial year 2021/22 it is proposed to increase the General Fund by £0.123m

## **13.0 Capital Programme and Capital Financing**

- 13.1 The key financial details on capital expenditure and financing in the revised money plan for the 5 years from 2021/22, are shown in detail at **Appendix 4**, and summarised below:
1. Capital programme expenditure of £113.872m (£13.905m in 2021/22). Key projects include: Development of Kings Quarter (The Forum), Kings Square; Kings Walk improvements, Railway Station Improvements and High Streets - Heritage Action Zone project.
  2. Capital financing comprises grants, Capital receipts and borrowing.
- 13.2 Kings Square is a key deliverable in the overall Kings Quarter regeneration programme. The regeneration of Kings Square is key to delivering the assumed income growth in Kings Walk Shopping Centre and will enhance the opportunities to deliver new income streams in future phases of the Kings Quarter development. The investment in the square will be financed as part of the overall capital programme.

- 13.3 The capital programme assumes most of the capital financing will be funded through the use of current and expected future capital receipts, where these are not available it will be met from external grants and borrowing. The future financial commitments will be approved based on specific income generating, or revenue saving business cases to fund the cost of the borrowing. The main exceptions to this policy will be essential works on the Council's buildings and ICT systems, which will result in a reduced maintenance liability or potential increase in asset value and ensure delivery of the Councils transformation programme.
- 13.4 Wherever possible and desirable, additional one-off capital investments on a business case basis will be made, providing corporate objectives are delivered, and financing is available and affordable within existing budgets, or preferably with the provision of a "spend to save" revenue saving on existing budgets.
- 13.5 The strategy on borrowing is to ensure that any borrowing is only undertaken on a business case basis and is affordable and paid off over the life of the asset.
- 13.6 **Appendix 4** shows the proposed capital budgets for 5 years from 2021/22 incorporating any carried forward capital budgets and new, approved schemes. The capital programme will be updated for any future additions, such as Kings Quarter further development, subject to the required level of approval being made.

#### 14.0 **Earmarked Reserves**

- 14.1 The Council has limited earmarked reserves with the balance at 31 March 2020 being £4.033m, consisting of;

• Insurance reserve	£0.010m
• Historic buildings reserve	£0.053m
• Portfolio reserve	£0.060m
• Shopmobility reserve	£0.029m
• Members Allocation reserve	£0.001m
• Repairs reserve	£0.103m
• Land Liability reserve	£1.000m
• Regeneration reserve	£0.023m
• VAT Shelter reserve	£0.418m
• Business Rates reserve	£0.974m
• Trading Development reserve	£0.050m
• Land adoption reserve	£0.827m
• Community Builder Reserve	£0.054m
• Planning Grant reserve	£0.035m
• Flooding Works Reserve	£0.010m
• Coach Meet & Greet Reserve	£0.004m
• Lottery Reserve	£0.020m
• Great Place Reserve	£0.093m
• Museum Reserve	£0.305m
• EU Exit Reserve	£0.017m
• Recovery Reserve	£0.100m

- 14.2 Where earmarked reserves are not ring fenced for a specific use, then if necessary, these reserves may potentially be used to support the General Fund.
- 14.3 The Council does face significant uncertainty from 2021/22 and it is expected there will be a significant reduction in retained funding from business rates either through reset or the impact of the COVID-19 pandemic. The Council will need to ensure there is sufficient funding in the Business Rates reserve to offset this. The plan assumes £1m will be drawn from this reserve.

14.4 During 2021/22 the Council will also draw on earmarked reserves in continuing delivery of agreed programmes. However, it is prudent and sensible to return and increase the level of earmarked reserves to protect the Council going forward particularly in these uncertain times.

14.5 The table provides a forecast position on earmarked reserves:

Reserves Forecast	Balance at 31/03/2020	Transfers 2020/21	Forecast 31/03/2021	Transfers 2021/22	Forecast 31/03/2022
	£m	£m	£m	£m	£m
Historic Buildings Reserve	0.053	0.000	0.053	0.000	0.053
Portfolio Reserves	0.060	0.000	0.060	0.000	0.060
Members Allocation Reserve	0.001	0.000	0.001	0.000	0.001
Shopmobility Reserve	0.029	0.000	0.029	0.000	0.029
Regeneration Reserve	0.023	0.200	0.223	(0.100)	0.123
Insurance Reserve	0.010	0.000	0.010	0.000	0.010
Land Adoption Reserve	0.827	0.000	0.827	0.000	0.827
VAT Shelter Reserve	0.418	(0.400)	0.018	0.200	0.218
Business Rates Reserve	0.974	0.000	0.974	(0.500)	0.474
Environmental Reserve	1.000	(0.100)	0.900	0.000	0.900
Repairs Reserve	0.000	0.039	0.039	0.000	0.039
Community Builder Reserve	0.054	(0.054)	0.000	0.000	0.000
Planning Grant Reserve	0.035	0.000	0.035	0.000	0.035
Flooding Works Reserve	0.010	0.000	0.010	0.000	0.010
Meet and Greet Reserve	0.004	0.000	0.004	0.000	0.004
Lottery Reserve	0.020	0.000	0.020	0.000	0.020
Great Places Reserve	0.093	0.000	0.093	0.000	0.093
Museum Reserve	0.305	0.000	0.305	0.000	0.305
EU Exit Reserve	0.017	0.017	0.034	0.000	0.034
Planning Appeals Reserve	0.000	0.050	0.050	0.000	0.050
Recovery Reserve	0.100	0.000	0.100	0.000	0.100
Marketing Reserve	0.000	0.200	0.200	(0.200)	0.000
Homelessness Reserve	0.000	0.100	0.100	0.000	0.100
Communities Reserve	0.000	0.030	0.030	0.000	0.030
Climate Change Reserve	0.000	0.100	0.100	(0.050)	0.050
Property Sinking Fund	0.000	0.300	0.300	0.800	1.100
Budget Equalisation	0.000	0.000	0.000	0.600	0.600
<b>Total</b>	<b>4.033</b>	<b>0.482</b>	<b>4.515</b>	<b>0.750</b>	<b>5.265</b>

## 15.0 Alternative Options Considered

15.1 The Council must set a balanced budget in time to start collecting Council Tax by 1<sup>st</sup> April 2021. Alternative proposals put forward for budget savings will be considered as part of this process.

## 16.0 Financial Implications

16.1 Contained in the body of the report.

## 17.0 Legal Implications

17.1 Legislation places a duty on the Council, as the Billing Authority, to calculate its budget requirement for 2021/22. The Council also has a statutory requirement to set a balanced budget.

## 18.0 Risk & Opportunity Management Implications

- 18.1 Covered in the report. The budget is prepared based on the information available at the time of writing. The budget pressures facing the Council have, as far as possible, been built into the budget.
- 18.2 The risks are set out more fully in the report but in summary centre around the continuing economic situation and the impact this is likely to have on the public sector, driving changes to Government funding in future years and the level of the Council's spend from 2021/22 onwards.
- 18.3 In addition to the risks identified in the report, a list of additional identified risks for both the Draft Money Plan and the Budget for 2021/22, along with the mitigations is also shown below:

Risk Identified	Inherent Risk Evaluation (scale 0-16?, where 16 represents highest risk)		Proposed measures	Residual Risk Evaluation (scale 0-16?, where 16 represents highest risk)	
	Risk Score			Risk Score	
<ul style="list-style-type: none"> <li>▪ Employee-related costs will be more than assumed</li> <li>▪ Other costs will be more than assumed</li> </ul>	Risk Score	6	<ul style="list-style-type: none"> <li>▪ Figures based on known commitments and estimated future costs. Any further pressures will need to be matched by additional identified savings.</li> </ul>	Risk Score	4
		8			
<ul style="list-style-type: none"> <li>▪ Pension fund contributions will be higher than expected.</li> </ul>	Risk Score	8	<ul style="list-style-type: none"> <li>▪ The financial plan will continue to be reviewed and updated annually for a five year period, based on known changes and informed by the most recent actuarial triennial valuation.</li> </ul>	Risk Score	4
<ul style="list-style-type: none"> <li>▪ Planned budget reductions will not be achieved</li> </ul>	Risk Score	8	<ul style="list-style-type: none"> <li>▪ Close monitoring of budgets will be carried out in each financial year.</li> <li>▪ Continuous monitoring of service pressures and ongoing focus on preventative support.</li> </ul>	Risk Score	6
<ul style="list-style-type: none"> <li>▪ Income from fees, charges and other sources will not be as high as planned</li> </ul>	Risk Score	12	<ul style="list-style-type: none"> <li>▪ Close monitoring of income budgets will be carried out in each financial year.</li> </ul>	Risk Score	8
<ul style="list-style-type: none"> <li>▪ Timing of Capital Receipts will be later than anticipated or lower than estimated</li> <li>▪ Timing of Capital payments may be earlier than estimated</li> </ul>	Risk Score	8	<ul style="list-style-type: none"> <li>▪ Close monitoring of the timing and payments of capital expenditure/income will be carried out in each financial year. Alternative savings will be identified, or contingency arrangements agreed</li> </ul>	Risk Score	4



## **20.0 People Impact Assessment (PIA):**

20.1 The PIA Screening Stage was completed and did not identify any potential or actual negative impact; therefore, a full PIA was not required.

## **21.0 Other Corporate Implications**

1. Community Safety  
None
2. Environmental  
None
3. Staffing  
None
4. Trade Union  
Ongoing discussions with the Trade Union on both the money plan and budget represent a key element of the overall consultation process.

### **Background Documents:**

Money Plan 2020-25, February 2020

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## MONEY PLAN 2021-25

	0	1	2	3	4	5
	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
	£'000	£'000	£'000	£'000	£'000	£'000
<b>1. BASE BUDGET b/fwd</b>	<b>14,210</b>	<b>13,774</b>	<b>13,755</b>	<b>13,004</b>	<b>13,063</b>	<b>13,358</b>
<b>Pay and Price Increases</b>						
Employees pay awards	138	101	144	147	150	153
Employers Increased Pension Costs					100	100
Price Increases	200	312	150	150	150	150
Income Inflation	(95)	(50)	(100)	(103)	(105)	(108)
<b>Revised Base Budget</b>	<b>14,453</b>	<b>14,137</b>	<b>13,949</b>	<b>13,198</b>	<b>13,358</b>	<b>13,654</b>
<b>Cost Pressures/Efficiencies</b>						
Ongoing base pressures	601	445	125	115	0	0
Ongoing base efficiencies/Income generation	(1,280)	(602)	(770)	(250)	0	0
	(679)	(157)	(645)	(135)	0	0
<b>2. NET BUDGET REQUIREMENT</b>	<b>13,774</b>	<b>13,980</b>	<b>13,304</b>	<b>13,063</b>	<b>13,358</b>	<b>13,654</b>
<b>Sources of Finance</b>						
Revenue Support Grant	87	87				
Business Rates Retention	5,142	5,392	4,500	4,590	4,582	4,627
New Homes Bonus	976	803	20	0	0	0
Lower Tier Grant		157				
Council Tax Surplus/(Deficit)	170	(42)	(42)	(42)		
Council Tax	7,940	8,081	8,305	8,564	8,827	9,094
<b>3. TOTAL SOURCES OF FINANCE</b>	<b>14,314</b>	<b>14,478</b>	<b>12,783</b>	<b>13,112</b>	<b>13,409</b>	<b>13,721</b>
<b>Budget Surplus/(Shortfall)</b>	<b>541</b>	<b>498</b>	<b>(521)</b>	<b>49</b>	<b>50</b>	<b>68</b>
<b>4. PROPOSED BUDGET EFFICIENCIES</b>						
Efficiency/Transformation/Income Generation	0	225	300	0	0	0
<b>Revised Budget (Shortfall)/Surplus</b>	<b>541</b>	<b>723</b>	<b>(221)</b>	<b>49</b>	<b>50</b>	<b>68</b>
<b>5. REVISED NET BUDGET REQUIREMENT c/fwd</b>	<b>13,774</b>	<b>13,755</b>	<b>13,004</b>	<b>13,063</b>	<b>13,358</b>	<b>13,654</b>
<b>Transfer (to)/from Earmarked Reserves</b>	<b>(589)</b>	<b>(600)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>6. Revised Contribution to/(from) General Fund</b>	<b>(48)</b>	<b>123</b>	<b>(221)</b>	<b>49</b>	<b>50</b>	<b>68</b>
<b>7. GENERAL FUND BALANCE</b>						
Opening Balance	1,456	1,408	1,531	1,310	1,358	1,409
Contribution to/(from) General Fund	(48)	123	(221)	49	50	68
<b>Closing Balance</b>	<b>1,408</b>	<b>1,531</b>	<b>1,310</b>	<b>1,358</b>	<b>1,409</b>	<b>1,476</b>

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**Budget Pressures and Efficiencies**

Appendix 2

**Description****2021/22 2022/23 2023/24 2024/25 2025/26****Ongoing base budget increases**

Joint Core Strategy		10			
Streetscene	150				
IT Software	125				
Property Investment Strategy			115		
Transformation & Commercialisation	70				
Community Support		15			
Planning Income	100				
Kings Walk Investment Borrowing Costs		100			
<b>Total ongoing Cost Pressures</b>	<b>445</b>	<b>125</b>	<b>115</b>	<b>0</b>	<b>0</b>

**Budget Efficiencies/Income Generation**

Kings Walk Investment		(300)			
Democratic Services - Election		(70)			
City Centre Plan	(202)				
HKP Savings	(200)				
Management Contract Caridas House & Priory	(100)				
Transformation & Commercialisation	(100)	(400)	(250)		
<b>Total Ongoing savings</b>	<b>(602)</b>	<b>(770)</b>	<b>(250)</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>(157)</b>	<b>(645)</b>	<b>(135)</b>	<b>0</b>	<b>0</b>

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**Budget Savings Programmes - 2021/22**

**Appendix 3**

Portfolio	Service	Details: aim of the project	2021/22 £000	Comments
Cabinet Member for Communities	Community Wellbeing	Reduce Member Grant allocation	(19)	Reduce members grants. This could be replaced with a small application based grass roots grant scheme.
Leader & Cabinet Member for the Environment	Environmental Services	Stop sea-gulls management program	(10)	End current sea gull contract with review of management arrangements.
	Neighbourhoods	Increase Garden Waste charges in 20/21 and 2021/22 - £40k pa	(40)	Increase in charges to enable Full Cost Recovery and in line with recent increases in contract. Future increase should be replicate consistent with <u>annual increase in contract costs</u>
Cabinet Member for Performance & Resources	Financial Services	Reduce number of Pool Vehicles	(7)	Head of Policy & Resources to consult Service Managers on future pool vehicle requirements. The to confirm with provider and vehicle reduction.
	Human Resources	Reduce Human Resources shared service agreement with Gloucestershire County Council	(35)	Detailed proposals have been agreed with the County Council and can be implemented from 1st April. Proposals include a reduction in HR Business Partner hours; management information provided, policy work, a reduction in the OD advisor support and a 10% reduction in the HR Administration provided by the BSC. The service is performing well and the proposed reductions have been assessed and can be managed as the service is performing to a high standard.
	Communications	Stop Printing City Life, go digital	(4)	Implement digital solution as alternative to print
	Asset Management	Review of Parking Charges	(55)	Review of charges, both increase and demand led car parks prudent assumption 20/21 due to COVID
	Asset Management	Castlemeads Car Park	(25)	Apply for parking order for Castlemeads to become available as Pay & Display seven days a week. Charging to be consistent with other Council Car Parks.
	Corporate Management	Review of the City's Corporate Management function	(30)	To undertake a review of the City Council's Corporate Management function as a result of the COVID19 pandemic and future working arrangements
<b>TOTAL</b>			<b>(225)</b>	
<b>SAVINGS REQUIRED</b>			<b>498</b>	
<b>Contribution to/from General Fund</b>			<b>(723)</b>	

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**GLOUCESTER CITY COUNCIL**  
**FORECAST CAPITAL PROGRAMME AND FINANCING 2021 - 2026**

	2021 / 22	2022 / 23	2023 / 24	2024 / 25	2025 / 26	2021 - 2026	
	£000	£000	£000	£000	£000	£000	
<b>Scheme</b>							<b>Scheme details</b>
Kings Quarter - The Forum	6,000	20,000	30,000	44,000	0	100,000	The Forum - Regeneration of Kings Quarter
Kings Square	1,800	0	0	0	0	1,800	Development Costs of Kings Square as part of the Kings Quarter Regeneration Programme (total approved budget £5.8m)
Kings Walk	1,700	0	0	0	0	1,700	Development costs of Kings Walk as set out in the original agreement.
High Streets - HAZ	636	606	486	0	0	1,728	Grant funded high street regeneration (Historic Buildings and Monuments Commission)
GCC Building Improvements	100	100	100	100	100	500	Project funding to ensure GCC buildings remain fit for purpose
ICT Projects	50	50	50	50	50	250	Maintain Council ICT infrastructure / capability. To include transformation project ensuring ICT fits the moving requirements of the Council
Housing projects	737	494	494	494	494	2,711	Includes Disabled Facilities Grant which is DCLG funded. Changes to funding arrangements would alter this element of the budget. Other projects include the commuted sums for social housing.
Drainage and Flood Protection Works	100	70	0	0	0	170	Flood Protection Capital Fund - External grant funded projects to assist with flood protection.
Ranger Centre Barns/Storage	0	0	0	0	0	0	Creating storage facilities for Countryside Unit.
Robinswood All Paths Projects	0	0	0	0	0	0	Partnership work with Gloucestershire Wildlife trust - improving Robinswood Hill
Robinswood Hill	0	0	0	0	0	0	Support development on Robinswood hill
Horsbere Brook Local Nature Reserve works	60	0	0	0	0	60	Nature Reserve works, part funded by Environment Agency.
Play Area Improvement Programme	60	60	60	60	60	300	Concurrent funding improving City play areas
Crematorium Cremator Improvements	0	45	0	45	0	90	Funding to ensure maintenance of crematorium infrastructure
GWR Railway Improvement Scheme	2,500	1,300	0	0	0	3,800	Improvements to Gloucester Railway station with GWR
Recycling Fleet replacement	0	0	200	200	200	600	Replacement of the Councils recycling fleet vehicles
Grant Funded Projects	163	0	0	0	0	163	Includes Alney Island grant project
<b>Total</b>	<b>13,905</b>	<b>22,725</b>	<b>31,390</b>	<b>44,949</b>	<b>904</b>	<b>113,872</b>	

	2021 / 22	2022 / 23	2023 / 24	2024 / 25	2025 / 26	2021 - 2026
	£000	£000	£000	£000	£000	£000
<b>Financing Source</b>						
External Grants (other)	4,006	2,350	860	474	474	8,163
Capital Receipts	2,199	375	330	275	230	3,409
Borrowing	7,700	20,000	30,200	44,200	200	102,300
<b>Sub total</b>	<b>13,905</b>	<b>22,725</b>	<b>31,390</b>	<b>44,949</b>	<b>904</b>	<b>113,872</b>

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# Gloucester **City Council**

## **REVENUE BUDGET**

**2021/22**

## Budget Book Contents

	Page
<b>General Fund Summary 2021/22 - by Service Area</b>	<a href="#"><u>3</u></a>
Place	<a href="#"><u>4</u></a>
Communities	<a href="#"><u>5</u></a>
Culture & Trading	<a href="#"><u>6</u></a>
Policy & Resources	<a href="#"><u>7</u></a>
Senior Management	<a href="#"><u>8</u></a>
<b>General Fund Summary 2021/22 - by Portfolio Holder</b>	<a href="#"><u>9</u></a>
Economic Recovery & Growth	<a href="#"><u>10</u></a>
Planning & Housing Strategy	<a href="#"><u>11</u></a>
Environment & Leader	<a href="#"><u>12</u></a>
Communities & Neighbourhoods	<a href="#"><u>13</u></a>
Culture & Leisure	<a href="#"><u>14</u></a>
Performance & Resources	<a href="#"><u>15</u></a>
Place - Head of Service	<a href="#"><u>16</u></a>
Planning & Planning Policy	<a href="#"><u>17</u></a>
Heritage and Historic Buildings	<a href="#"><u>18</u></a>
Community Infrastructure Levy	<a href="#"><u>19</u></a>
Licensing	<a href="#"><u>20</u></a>
Economic Development	<a href="#"><u>21</u></a>
City Centre Management	<a href="#"><u>22</u></a>
Markets	<a href="#"><u>23</u></a>
Waste and Recycling Contract	<a href="#"><u>24</u></a>
Streetcare	<a href="#"><u>25</u></a>
Parks Management	<a href="#"><u>26</u></a>
Climate Change / Environment	<a href="#"><u>27</u></a>
Countryside Unit	<a href="#"><u>28</u></a>
Communities - Head of Service	<a href="#"><u>29</u></a>
Aspire Leisure	<a href="#"><u>30</u></a>
Customer Services	<a href="#"><u>31</u></a>

	Page
Homelessness and Housing	<a href="#"><u>32</u></a>
Private Sector Housing / HMOs	<a href="#"><u>33</u></a>
Community Grants	<a href="#"><u>34</u></a>
Community Strategy and Other Projects	<a href="#"><u>35</u></a>
Environmental Health	<a href="#"><u>36</u></a>
Health & Safety	<a href="#"><u>37</u></a>
Community Builders	<a href="#"><u>38</u></a>
Culture - Head of Service	<a href="#"><u>39</u></a>
Guildhall & Blackfriars	<a href="#"><u>40</u></a>
Museums	<a href="#"><u>41</u></a>
Events	<a href="#"><u>42</u></a>
Destination Marketing	<a href="#"><u>43</u></a>
Shopmobility	<a href="#"><u>44</u></a>
Policy & Resources - Head of Service	<a href="#"><u>45</u></a>
Internal Audit	<a href="#"><u>46</u></a>
Democratic Services	<a href="#"><u>47</u></a>
Financial Services	<a href="#"><u>48</u></a>
Cemeteries and Crematorium	<a href="#"><u>49</u></a>
Vehicles	<a href="#"><u>50</u></a>
Revenues and Benefits	<a href="#"><u>51</u></a>
Housing Subsidy	<a href="#"><u>52</u></a>
Parking	<a href="#"><u>53</u></a>
Business Support	<a href="#"><u>54</u></a>
Land Charges	<a href="#"><u>55</u></a>
Asset Management	<a href="#"><u>56</u></a>
Commercial Property	<a href="#"><u>57</u></a>
SWRDA Assets	<a href="#"><u>58</u></a>
Transformation and Commercialisation	<a href="#"><u>59</u></a>
Corporate and Funding	<a href="#"><u>60</u></a>

### **Notes**

The colours indicate the Service Area that each item fall under. These are used to indicate where different items in the Members portfolios fall. The 2020/21 forecast numbers are those at the end of Q2 of 2020/21.

## General Fund Summary 2021/22 - by Service Area

<b>Gloucester City Council</b>	<b>Proposed Budget 2021/22</b>	<b>Place 2021/22</b>	<b>Communities 2021/22</b>	<b>Cultural &amp; Trading 2021/22</b>	<b>Performance &amp; Resources 2021/22</b>	<b>Senior Management 2021/22</b>
<b>Service Expenditure</b>						
Employees	8,591,392	1,846,580	2,446,846	1,445,764	2,126,916	725,287
Premises	3,939,400	490,260	1,444,250	197,800	1,807,090	-
Transport	88,600	10,600	2,100	2,300	72,500	1,100
Supplies and Services	13,844,412	6,813,950	146,100	747,340	3,610,372	2,526,650
Third Party Payments	37,977,600	266,200	686,350	62,100	36,914,150	48,800
Capital Interest Charges	3,380,000	-	-	-	3,380,000	-
<b>Expenditure Total</b>	<b>67,821,404</b>	<b>9,427,590</b>	<b>4,725,646</b>	<b>2,455,304</b>	<b>47,911,028</b>	<b>3,301,837</b>
<b>Service Income</b>						
Grants and Contributions	(38,959,134)	(508,560)	(782,999)	(10,100)	(37,493,075)	(164,400)
Fees and Charges	(8,372,287)	(2,198,425)	(316,800)	(245,825)	(5,583,537)	(27,700)
Other Income	(9,820,234)	(1,069,225)	(1,046,550)	(689,481)	(7,014,978)	-
<b>Income Total</b>	<b>(57,151,655)</b>	<b>(3,776,210)</b>	<b>(2,146,349)</b>	<b>(945,406)</b>	<b>(50,091,590)</b>	<b>(192,100)</b>
<b>Net Service Expenditure / (Income)</b>	<b>10,669,749</b>	<b>5,651,380</b>	<b>2,579,297</b>	<b>1,509,898</b>	<b>(2,180,562)</b>	<b>3,109,737</b>
<b>Corporate Expenditure / (Income)</b>						
Interest Payable	140,100					
Interest Receivable	(718,900)					
Corporate Pension Contribution	3,400,000					
Minimum Revenue Provision	510,200					
Utilisation of PY Earmarked Reserves	(246,000)					
Transfer to Earmarked Reserves	600,000					
<b>Net Operating Expenditure</b>	<b>14,355,149</b>					
Council Tax Precept	(8,039,000)					
Retained Business Rates	(5,392,000)					
Lower Tier Support Grant	(157,000)					
Revenue Support Grant	(87,000)					
New Homes Bonus	(803,000)					
<b>Net Council Position</b>	<b>(122,851)</b>					

**Place Service**

**Proposed Budget 2021/22**

Head of Service: **Ian Edwards**

<b>Place</b>	<b>Proposed Budget 2021/22</b>	<b>Head of Service 2021/22</b>	<b>City Growth &amp; Delivery 2021/22</b>	<b>Waste, Recycling &amp; Streetscene 2021/22</b>	<b>City Centre Management 2021/22</b>	<b>Climate Change &amp; Environment 2021/22</b>
Employees	1,846,580	100,847	912,074	256,188	316,441	261,030
Premises	490,260	-	17,500	133,400	297,360	42,000
Transport	10,600	-	-	400	-	10,200
Supplies and Services	6,813,950	-	48,400	6,661,200	33,500	70,850
Third Party Payments	266,200	-	223,500	22,300	19,200	1,200
Capital Charges	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>9,427,590</b>	<b>100,847</b>	<b>1,201,474</b>	<b>7,073,488</b>	<b>666,501</b>	<b>385,280</b>
Grants and Contributions	(508,560)	-	(84,350)	(379,760)	(5,000)	(39,450)
Fees and Charges	(2,198,425)	-	(642,300)	(1,245,400)	(310,725)	-
Other Income	(1,069,225)	-	(18,025)	(705,000)	(346,200)	-
<b>Income Total</b>	<b>(3,776,210)</b>	<b>-</b>	<b>(744,675)</b>	<b>(2,330,160)</b>	<b>(661,925)</b>	<b>(39,450)</b>
<b>Net Service Expenditure</b>	<b>5,651,380</b>	<b>100,847</b>	<b>456,799</b>	<b>4,743,328</b>	<b>4,576</b>	<b>345,830</b>

**Communities Service**  
**Proposed Budget 2021/22**

Head of Service: **Ruth Saunders**

<b>Communities</b>	<b>Proposed Budget 2021/22</b>	<b>Head of Service 2021/22</b>	<b>Customer Services 2021/22</b>	<b>Homelessness &amp; Housing 2021/22</b>	<b>Private Sector Hsg 2021/22</b>	<b>Comm Strategy 2021/22</b>	<b>Community Grants 2021/22</b>	<b>Environ Health 2021/22</b>	<b>Aspire Client 2021/22</b>
Employees	2,446,846	101,711	395,478	1,020,928	319,291	609,439	-	-	-
Premises	1,444,250	-	400	1,098,100	-	6,000	-	-	339,750
Transport	2,100	-	-	2,100	-	-	-	-	-
Supplies and Services	146,100	-	5,200	27,000	16,000	97,900	-	-	-
Third Party Payments	686,350	-	-	465,400	200	19,500	115,500	85,750	-
Capital Charges	-	-	-	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>4,725,646</b>	<b>101,711</b>	<b>401,078</b>	<b>2,613,528</b>	<b>335,491</b>	<b>732,839</b>	<b>115,500</b>	<b>85,750</b>	<b>339,750</b>
Grants and Contributions	(782,999)	-	-	(666,124)	(49,850)	(37,025)	-	-	(30,000)
Fees and Charges	(316,800)	-	-	(185,000)	(84,000)	(4,500)	-	(43,300)	-
Other Income	(1,046,550)	-	-	(705,000)	(1,800)	-	-	-	(339,750)
<b>Income Total</b>	<b>(2,146,349)</b>	<b>-</b>	<b>-</b>	<b>(1,556,124)</b>	<b>(135,650)</b>	<b>(41,525)</b>	<b>-</b>	<b>(43,300)</b>	<b>(369,750)</b>
<b>Net Service Expenditure</b>	<b>2,579,297</b>	<b>101,711</b>	<b>401,078</b>	<b>1,057,404</b>	<b>199,841</b>	<b>691,314</b>	<b>115,500</b>	<b>42,450</b>	<b>(30,000)</b>

## Culture Service

### Proposed Budget 2021/22

Head of Service: **Philip Walker**

<b>Cultural &amp; Trading</b>	<b>Proposed Budget 2021/22</b>	<b>Head of Service 2021/22</b>	<b>Museums 2021/22</b>	<b>Guildhall &amp; Blackfriars 2021/22</b>	<b>Events 2021/22</b>	<b>Destination Marketing 2021/22</b>	<b>Shopmobility 2021/22</b>
Employees	1,445,764	101,611	424,995	612,679	104,583	131,386	70,510
Premises	197,800	-	65,000	127,250	-	-	5,550
Transport	2,300	-	1,100	1,200	-	-	-
Supplies and Services	747,340	-	214,190	233,200	215,100	75,000	9,850
Third Party Payments	62,100	-	4,000	58,100	-	-	-
Capital Charges	-	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>2,455,304</b>	<b>101,611</b>	<b>709,285</b>	<b>1,032,429</b>	<b>319,683</b>	<b>206,386</b>	<b>85,910</b>
Grants and Contributions	(10,100)	-	(10,100)	-	-	-	-
Fees and Charges	(245,825)	-	(25,050)	(196,500)	-	-	(24,275)
Other Income	(689,481)	-	(147,100)	(476,581)	(35,000)	(30,000)	(800)
<b>Income Total</b>	<b>(945,406)</b>	<b>-</b>	<b>(182,250)</b>	<b>(673,081)</b>	<b>(35,000)</b>	<b>(30,000)</b>	<b>(25,075)</b>
<b>Net Service Expenditure</b>	<b>1,509,898</b>	<b>101,611</b>	<b>527,035</b>	<b>359,348</b>	<b>284,683</b>	<b>176,386</b>	<b>60,835</b>



**Performance & Resources Service**  
**Proposed Budget 2021/22**

Head of Service: **Jon Topping**

Performance & Resources	Proposed Budget 2021/22	Head of Service 2021/22	Financial & Corporate 2021/22	Revenues & Benefits 2021/22	Internal Audit 2021/22	Democratic &			
						Electoral Services 2021/22	Property Management 2021/22	Parking 2021/22	Cemeteries & Crematorium 2021/22
Employees	2,126,916	101,277	653,403	71,659	-	312,796	513,039	60,701	414,042
Premises	1,807,090	-	-	2,400	-	-	874,340	668,000	262,350
Transport	72,500	100	31,800	100	-	17,300	-	-	23,200
Supplies and Services	3,610,372	-	296,050	2,042,200	-	467,900	304,122	361,200	138,900
Third Party Payments	36,914,150	-	194,000	36,285,350	197,600	26,100	170,100	7,000	34,000
Interest Charges	3,380,000	-	-	-	-	-	3,380,000	-	-
<b>Expenditure Total</b>	<b>47,911,028</b>	<b>101,377</b>	<b>1,175,253</b>	<b>38,401,709</b>	<b>197,600</b>	<b>824,096</b>	<b>5,241,601</b>	<b>1,096,901</b>	<b>872,492</b>
Grants and Contributions	(37,493,075)	-	-	(37,493,075)	-	-	-	-	-
Fees and Charges	(5,583,537)	-	(148,500)	(341,900)	-	-	(237,180)	(2,703,450)	(2,152,507)
Other Income	(7,014,978)	-	(25,000)	(29,000)	-	-	(6,695,150)	(31,725)	(234,103)
<b>Income Total</b>	<b>(50,091,590)</b>	<b>-</b>	<b>(173,500)</b>	<b>(37,863,975)</b>	<b>-</b>	<b>-</b>	<b>(6,932,330)</b>	<b>(2,735,175)</b>	<b>(2,386,610)</b>
<b>Service Expenditure</b>	<b>(2,180,562)</b>	<b>101,377</b>	<b>1,001,753</b>	<b>537,734</b>	<b>197,600</b>	<b>824,096</b>	<b>(1,690,729)</b>	<b>(1,638,274)</b>	<b>(1,514,118)</b>

**Senior Management**  
**Proposed Budget 2021/22**

Portfolio: **Environment & Leader**  
 Head of Service: **Jon McGinty / Jon Topping**  
 Portfolio Holder: **Cllr Richard Cook**

Senior Management	Budget 2021/22	Corporate Management Team 2021/22	IT 2021/22	Legal Services 2021/22	Comms 2021/22	Human Resources 2021/22	Transform & Commercial Manager 2021/22
Employees	725,287	448,936	41,999	-	-	171,488	62,864
Premises	-	-	-	-	-	-	-
Transport	1,100	1,000	-	-	-	100	-
Supplies and Services	2,526,650	2,100	1,873,900	407,000	87,750	155,900	-
Third Party Payments	48,800	-	10,000	-	-	38,800	-
Capital Charges	-	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>3,301,837</b>	<b>452,036</b>	<b>1,925,899</b>	<b>407,000</b>	<b>87,750</b>	<b>366,288</b>	<b>62,864</b>
Grants and Contributions	(164,400)	(79,400)	-	-	-	(85,000)	-
Fees and Charges	(27,700)	-	(27,700)	-	-	-	-
Other Income	-	-	-	-	-	-	-
<b>Income Total</b>	<b>(192,100)</b>	<b>(79,400)</b>	<b>(27,700)</b>	<b>-</b>	<b>-</b>	<b>(85,000)</b>	<b>-</b>
<b>Net Service Expenditure</b>	<b>3,109,737</b>	<b>372,636</b>	<b>1,898,199</b>	<b>407,000</b>	<b>87,750</b>	<b>281,288</b>	<b>62,864</b>

## General Fund Summary 2021/22 - by Portfolio Holder

<b>Gloucester City Council</b>	<b>Proposed Budget 2021/22</b>	<b>Economic Recovery &amp; Growth 2021/22</b>	<b>Planning &amp; Housing 2021/22</b>	<b>Environment &amp; Leader 2021/22</b>	<b>Communities &amp; Neighbourhood 2021/22</b>	<b>Culture &amp; Leisure 2021/22</b>	<b>Performance &amp; Resources 2021/22</b>
<b>Service Expenditure</b>							
Employees	8,591,392	288,310	712,495	1,771,617	2,121,879	1,375,253	2,321,838
Premises	3,939,400	234,110	-	518,500	1,109,650	532,000	1,545,140
Transport	88,600	-	-	34,800	2,100	2,300	49,400
Supplies and Services	13,844,412	49,000	26,450	6,879,600	150,750	737,490	6,001,122
Third Party Payments	37,977,600	22,700	245,000	153,250	600,600	62,100	36,893,950
Capital Interest Charges	3,380,000	-	-	-	-	-	3,380,000
<b>Expenditure Total</b>	<b>67,821,404</b>	<b>594,120</b>	<b>983,945</b>	<b>9,357,767</b>	<b>3,984,979</b>	<b>2,709,143</b>	<b>50,191,450</b>
<b>Service Income</b>							
Grants and Contributions	(38,959,134)	(5,000)	(34,500)	(548,460)	(752,999)	(40,100)	(37,578,075)
Fees and Charges	(8,372,287)	(280,725)	(748,300)	(3,471,207)	(297,775)	(221,550)	(3,352,730)
Other Income	(9,820,234)	(364,225)	-	(939,103)	(707,600)	(1,028,431)	(6,780,875)
<b>Income Total</b>	<b>(57,151,655)</b>	<b>(649,950)</b>	<b>(782,800)</b>	<b>(4,958,770)</b>	<b>(1,758,374)</b>	<b>(1,290,081)</b>	<b>(47,711,680)</b>
<b>Net Service Expenditure / (Income)</b>	<b>10,669,749</b>	<b>(55,830)</b>	<b>201,145</b>	<b>4,398,997</b>	<b>2,226,605</b>	<b>1,419,062</b>	<b>2,479,770</b>
<b>Corporate Expenditure / (Income)</b>							
Interest Payable	140,100						
Interest Receivable	(718,900)						
Corporate Pension Contribution	3,400,000						
Minimum Revenue Provision	510,200						
Transfer to Earmarked Reserves	354,000						
<b>Net Operating Expenditure</b>	<b>14,355,149</b>						
Council Tax Precept	(8,039,000)						
Retained Business Rates	(5,392,000)						
Lower Tier Support Grant	(157,000)						
Revenue Support Grant	(87,000)						
New Homes Bonus	(803,000)						
<b>Net Council Position</b>	<b>(122,851)</b>						

**Economic Recovery & Growth**

**Proposed Budget 2021/22**

**Portfolio Holder: Cllr Dawn Melvin**

<b>Economic Recovery &amp; Growth</b>	<b>Proposed Budget 2021/22</b>	<b>Place</b>		
		<b>Economic Developmt 2021/22</b>	<b>Licensing 2021/22</b>	<b>Markets &amp; Street Trdg 2021/22</b>
Employees	288,310	138,831	119,859	29,620
Premises	234,110	17,500	8,100	208,510
Transport	-	-	-	-
Supplies and Services	49,000	19,000	4,200	25,800
Third Party Payments	22,700	13,500	9,200	-
Capital Charges	-	-	-	-
<b>Expenditure Total</b>	<b>594,120</b>	<b>188,831</b>	<b>141,359</b>	<b>263,930</b>
Grants and Contributions	(5,000)	-	(5,000)	-
Fees and Charges	(280,725)	-	(276,225)	(4,500)
Other Income	(364,225)	(18,025)	-	(346,200)
<b>Income Total</b>	<b>(649,950)</b>	<b>(18,025)</b>	<b>(281,225)</b>	<b>(350,700)</b>
<b>Net Service Expenditure</b>	<b>(55,830)</b>	<b>170,806</b>	<b>(139,866)</b>	<b>(86,770)</b>

## Planning and Housing Strategy

### Proposed Budget 2021/22

Portfolio Holder: **Cllr Andrew Gravells**

Planning and Housing Strategy	Proposed Budget 2021/22	Place		P&R
		Planning & Plan Policy 2021/22	CIL 2021/22	Land Charges 2021/22
Employees	712,495	712,495	-	-
Premises	-	-	-	-
Transport	-	-	-	-
Supplies and Services	26,450	26,350	-	100
Third Party Payments	245,000	185,000	25,000	35,000
Capital Charges	-	-	-	-
<b>Expenditure Total</b>	<b>983,945</b>	<b>923,845</b>	<b>25,000</b>	<b>35,100</b>
Grants and Contributions	(34,500)	(34,500)	-	-
Fees and Charges	(748,300)	(617,300)	(25,000)	(106,000)
Other Income	-	-	-	-
<b>Income Total</b>	<b>(782,800)</b>	<b>(651,800)</b>	<b>(25,000)</b>	<b>(106,000)</b>
<b>Net Service Expenditure</b>	<b>201,145</b>	<b>272,045</b>	<b>-</b>	<b>(70,900)</b>

**Environment**

**Proposed Budget 2021/22**

Portfolio Holder: **Clr Richard Cook**

Environment	Proposed Budget 2021/22	Place					P&R	Comm	Snr Mgt	Snr Mgt
		Waste & Recycling 2021/22	Streetcare & Parks 2021/22	Countryside 2021/22	Climate Change & Environment 2021/22	Heritage 2021/22	Cem & Crem 2021/22	Environ Health 2021/22	Senior Managemt 2021/22	Transform & Commercial 2021/22
Employees	1,771,617	-	423,149	102,498	158,532	161,595	414,042	-	448,936	62,864
Premises	518,500	-	214,150	17,000	25,000	-	262,350	-	-	-
Transport	34,800	-	400	10,200	-	-	23,200	-	1,000	-
Supplies and Services	6,879,600	6,590,100	74,600	2,100	68,750	3,050	138,900	-	2,100	-
Third Party Payments	153,250	12,500	19,800	1,000	200	-	34,000	85,750	-	-
Capital Charges	-	-	-	-	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>9,357,767</b>	<b>6,602,600</b>	<b>732,099</b>	<b>132,798</b>	<b>252,482</b>	<b>164,645</b>	<b>872,492</b>	<b>85,750</b>	<b>452,036</b>	<b>62,864</b>
Grants and Contributions	(548,460)	(325,960)	(53,800)	(35,000)	(4,450)	(49,850)	-	-	(79,400)	-
Fees and Charges	(3,471,207)	(1,052,300)	(223,100)	-	-	-	(2,152,507)	(43,300)	-	-
Other Income	(939,103)	(670,000)	(35,000)	-	-	-	(234,103)	-	-	-
<b>Income Total</b>	<b>(4,958,770)</b>	<b>(2,048,260)</b>	<b>(311,900)</b>	<b>(35,000)</b>	<b>(4,450)</b>	<b>(49,850)</b>	<b>(2,386,610)</b>	<b>(43,300)</b>	<b>(79,400)</b>	<b>-</b>
<b>Net Service Expenditure</b>	<b>4,398,997</b>	<b>4,554,340</b>	<b>420,199</b>	<b>97,798</b>	<b>248,032</b>	<b>114,795</b>	<b>(1,514,118)</b>	<b>42,450</b>	<b>372,636</b>	<b>62,864</b>

## Communities and Neighbourhoods

### Proposed Budget 2021/22

Portfolio Holder: **Cllr Jennie Watkins**

Communities and Neighbourhoods	Proposed Budget 2021/22	Communities				Culture
		Homelessness & Housing 2021/22	Private Sector Hsg 2021/22	Comm Strategy 2021/22	Community Grants 2021/22	Shopmobility 2021/22
Employees	2,121,879	1,020,928	319,291	711,150	-	70,510
Premises	1,109,650	1,098,100	-	6,000	-	5,550
Transport	2,100	2,100	-	-	-	-
Supplies and Services	150,750	27,000	16,000	97,900	-	9,850
Third Party Payments	600,600	465,400	200	19,500	115,500	-
Capital Charges	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>3,984,979</b>	<b>2,613,528</b>	<b>335,491</b>	<b>834,550</b>	<b>115,500</b>	<b>85,910</b>
Grants and Contributions	(752,999)	(666,124)	(49,850)	(37,025)	-	-
Fees and Charges	(297,775)	(185,000)	(84,000)	(4,500)	-	(24,275)
Other Income	(707,600)	(705,000)	(1,800)	-	-	(800)
<b>Income Total</b>	<b>(1,758,374)</b>	<b>(1,556,124)</b>	<b>(135,650)</b>	<b>(41,525)</b>	<b>-</b>	<b>(25,075)</b>
<b>Net Service Expenditure</b>	<b>2,226,605</b>	<b>1,057,404</b>	<b>199,841</b>	<b>793,025</b>	<b>115,500</b>	<b>60,835</b>

## Culture & Leisure

### Proposed Budget 2021/22

Portfolio Holder: **Cllr Steve Morgan**

Culture & Leisure	Proposed Budget 2021/22	Culture				Comm
		Museums 2021/22	Guildhall & Blackfriars 2021/22	Events 2021/22	Destination Marketing 2021/22	Aspire 2021/22
Employees	1,375,253	475,801	663,484	104,583	131,386	-
Premises	532,000	65,000	127,250	-	-	339,750
Transport	2,300	1,100	1,200	-	-	-
Supplies and Services	737,490	214,190	233,200	215,100	75,000	-
Third Party Payments	62,100	4,000	58,100	-	-	-
Capital Charges	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>2,709,143</b>	<b>760,091</b>	<b>1,083,234</b>	<b>319,683</b>	<b>206,386</b>	<b>339,750</b>
Grants and Contributions	(40,100)	(10,100)	-	-	-	(30,000)
Fees and Charges	(221,550)	(25,050)	(196,500)	-	-	-
Other Income	(1,028,431)	(147,100)	(476,581)	(35,000)	(30,000)	(339,750)
<b>Income Total</b>	<b>(1,290,081)</b>	<b>(182,250)</b>	<b>(673,081)</b>	<b>(35,000)</b>	<b>(30,000)</b>	<b>(369,750)</b>
<b>Net Service Expenditure</b>	<b>1,419,062</b>	<b>577,841</b>	<b>410,153</b>	<b>284,683</b>	<b>176,386</b>	<b>(30,000)</b>



**Performance & Resources**  
**Proposed Budget 2021/22**

Portfolio Holder: Cllr Hannah Norman

Performance & Resources	Proposed Budget 2021/22	P&R					P&R			P&R			P&R	Comm
		Financial & Corporate 2021/22	Revenues & Benefits 2021/22	IT 2021/22	Parking 2021/22	Democratic Services 2021/22	Asset Managemt 2021/22	Commercial Property 2021/22	SWRDA 2021/22	Internal Audit 2021/22	HR & Comms 2021/22	Legal Services 2021/22	Housing Subsidy 2021/22	Customer Services 2021/22
Employees	2,321,838	754,680	71,659	41,999	60,701	312,796	513,039	-	-	-	171,488	-	-	395,478
Premises	1,545,140	-	2,400	-	668,000	-	552,710	303,950	17,680	-	-	-	-	400
Transport	49,400	31,900	100	-	-	17,300	-	-	-	-	100	-	-	-
Supplies and Services	6,001,122	295,950	2,042,200	1,873,900	361,200	467,900	32,900	271,222	-	-	243,650	407,000	-	5,200
Third Party Payments	36,893,950	159,000	146,850	10,000	7,000	26,100	2,600	167,500	-	197,600	38,800	-	36,138,500	-
Capital Charges	3,380,000	-	-	-	-	-	-	3,380,000	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>50,191,450</b>	<b>1,241,530</b>	<b>2,263,209</b>	<b>1,925,899</b>	<b>1,096,901</b>	<b>824,096</b>	<b>1,101,249</b>	<b>4,122,672</b>	<b>17,680</b>	<b>197,600</b>	<b>454,038</b>	<b>407,000</b>	<b>36,138,500</b>	<b>401,078</b>
Grants and Contributions	(37,578,075)	-	(977,175)	-	-	-	-	-	-	-	(85,000)	-	(36,515,900)	-
Fees and Charges	(3,352,730)	(42,500)	(341,900)	(27,700)	(2,703,450)	-	(50,000)	(94,500)	(92,680)	-	-	-	-	-
Other Income	(6,780,875)	(25,000)	(29,000)	-	(31,725)	-	(50,000)	(6,645,150)	-	-	-	-	-	-
<b>Income Total</b>	<b>(47,711,680)</b>	<b>(67,500)</b>	<b>(1,348,075)</b>	<b>(27,700)</b>	<b>(2,735,175)</b>	<b>-</b>	<b>(100,000)</b>	<b>(6,739,650)</b>	<b>(92,680)</b>	<b>-</b>	<b>(85,000)</b>	<b>-</b>	<b>(36,515,900)</b>	<b>-</b>
<b>Net Service Expenditure</b>	<b>2,479,770</b>	<b>1,174,030</b>	<b>915,134</b>	<b>1,898,199</b>	<b>(1,638,274)</b>	<b>824,096</b>	<b>1,001,249</b>	<b>(2,616,978)</b>	<b>(75,000)</b>	<b>197,600</b>	<b>369,038</b>	<b>407,000</b>	<b>(377,400)</b>	<b>401,078</b>

**Place - Head of Service  
Budget 2021/22**

# **Portfolio: Economic Recovery & Growth (ED)**  
# **Head of Service: Ian Edwards**  
**Portfolio Holder: Cllr Dawn Melvin**

Head of Place	Budget 2021/22
Employees	100,847
Premises	-
Transport	-
Supplies and Services	-
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>100,847</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Net Service Expenditure</b>	<b>100,847</b>

Budget 2020/21	Increase / (Decrease)
100,083	764
-	-
-	-
-	-
-	-
-	-
<b>100,083</b>	<b>764</b>
-	-
-	-
<b>100,083</b>	<b>764</b>

Forecast 2020/21
108,198
-
-
-
10,902
-
<b>119,100</b>
-
-
<b>119,100</b>

Page 58

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Head of Place</a>	-	-
<b>Totals</b>	<b>-</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
100,847	764
<b>100,847</b>	<b>764</b>

Forecast 2020/21
119,100
<b>119,100</b>

**Planning & Planning Policy  
2020/21**

# Portfolio: **Planning & Housing Strategy**  
# Head of Service: **Ian Edwards**  
Portfolio Holder: **CLlr Andrew Gravells**

Planning & Planning Policy	Budget 2021/22
Employees	712,495
Premises	-
Transport	-
Supplies and Services	26,350
Third Party Payments	185,000
Capital Charges	-
<b>Expenditure Total</b>	<b>923,845</b>
Grants and Contributions	(34,500)
Fees and Charges	(617,300)
Other Income	-
<b>Income Total</b>	<b>(651,800)</b>
<b>Net Service Expenditure</b>	<b>272,045</b>

Budget 2020/21	Increase / (Decrease)
715,404	(2,909)
-	-
-	-
26,350	-
382,000	(197,000)
-	-
<b>1,123,754</b>	<b>(199,909)</b>
-	(34,500)
(717,300)	100,000
-	-
<b>(717,300)</b>	<b>65,500</b>
<b>406,454</b>	<b>(134,409)</b>

Forecast 2020/21
759,965
-
55
31,008
395,611
-
<b>1,186,638</b>
(34,310)
(599,186)
-
<b>(633,496)</b>
<b>553,142</b>

Page 59

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Growth Delivery Manager</a>	-	-
<a href="#">Building Control</a>	-	-
<a href="#">Development Management</a>	(651,800)	65,500
<a href="#">Planning Policy</a>	-	-
<b>Totals</b>	<b>(651,800)</b>	<b>65,500</b>

Expense Budget	
2021/22	Inc / (Dec)
89,925	665
50,000	5,000
558,540	38,894
225,380	(244,468)
<b>923,845</b>	<b>(199,909)</b>

Forecast	
Income	Expenditure
-	84,749
-	58,611
(615,904)	565,349
(17,592)	477,929
<b>(633,496)</b>	<b>1,186,638</b>

**Heritage and Historic Buildings  
2020/21**

# Portfolio: **Environment**  
# Head of Service: **Ian Edwards**  
Portfolio Holder: **CLlr Richard Cook**

Heritage and Historic Buildings	Budget 2021/22
Employees	161,595
Premises	-
Transport	-
Supplies and Services	3,050
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>164,645</b>
Grants and Contributions	(49,850)
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>(49,850)</b>
<b>Net Service Expenditure</b>	<b>114,795</b>

Budget 2020/21	Increase / (Decrease)
143,664	17,931
-	-
-	-
3,050	-
-	-
-	-
<b>146,714</b>	<b>17,931</b>
(31,600)	(18,250)
-	-
-	-
<b>(31,600)</b>	<b>(18,250)</b>
<b>115,114</b>	<b>(319)</b>

Forecast 2020/21
164,194
-
-
340
-
-
<b>164,534</b>
(45,267)
-
-
<b>(45,267)</b>
<b>119,267</b>

Page 60

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Heritage</a>	-	-
<a href="#">Historic Buildings</a>	(49,850)	(18,250)
<b>Totals</b>	<b>(49,850)</b>	<b>(18,250)</b>

Expense Budget	
2021/22	Inc / (Dec)
116,558	1,345
48,087	16,586
<b>164,645</b>	<b>17,931</b>

Forecast	
Income	Expenditure
-	119,267
(45,267)	45,267
<b>(45,267)</b>	<b>164,534</b>

**Community Infrastructure Levy  
2020/21**

# Portfolio: **Planning & Housing Strategy**  
# Head of Service: **Ian Edwards**  
Portfolio Holder: **CLlr Andrew Gravells**

Community Infrastructure Levy	Budget 2021/22
Employees	-
Premises	-
Transport	-
Supplies and Services	-
Third Party Payments	25,000
Capital Charges	-
<b>Expenditure Total</b>	<b>25,000</b>
Grants and Contributions	-
Fees and Charges	(25,000)
Other Income	-
<b>Income Total</b>	<b>(25,000)</b>
<b>Net Service Expenditure</b>	<b>0</b>

Budget 2020/21	Increase / (Decrease)
-	-
-	-
-	-
-	-
-	25,000
-	-
<b>0</b>	<b>25,000</b>
-	-
-	(25,000)
-	-
<b>-</b>	<b>(25,000)</b>
<b>0</b>	<b>0</b>

Forecast 2020/21
-
-
-
3,058
211,066
-
<b>214,124</b>
-
(214,124)
-
<b>(214,124)</b>
<b>1</b>

Page 61

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Community Infrastructure Levy</a>	(25,000)	(25,000)
<b>Totals</b>	<b>(25,000)</b>	<b>(25,000)</b>

Expense Budget	
2021/22	Inc / (Dec)
25,000	25,000
<b>25,000</b>	<b>25,000</b>

Forecast	
Income	Expenditure
(214,124)	214,124
<b>(214,124)</b>	<b>214,124</b>

**Licensing  
2020/21**

# **Portfolio: Economic Recovery & Growth**  
 # **Head of Service: Ian Edwards**  
**Portfolio Holder: Cllr Dawn Melvin**

Licensing	Budget 2021/22
Employees	119,859
Premises	8,100
Transport	-
Supplies and Services	4,200
Third Party Payments	9,200
Capital Charges	-
<b>Expenditure Total</b>	<b>141,359</b>
Grants and Contributions	(5,000)
Fees and Charges	(276,225)
Other Income	-
<b>Income Total</b>	<b>(281,225)</b>
<b>Net Service Expenditure</b>	<b>(139,866)</b>

Budget 2020/21	Increase / (Decrease)
120,282	(423)
8,000	100
-	-
4,200	-
9,200	-
-	-
<b>141,682</b>	<b>(323)</b>
(5,000)	-
(276,225)	-
-	-
<b>(281,225)</b>	<b>-</b>
<b>(139,543)</b>	<b>(323)</b>

Forecast 2020/21
119,937
-
-
2,651
600
-
<b>123,188</b>
-
(206,306)
-
<b>(206,306)</b>
<b>(83,118)</b>

Page 62

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Hackney Carriage Licenses</a>	(123,500)	-
<a href="#">Taxi Marshalling Scheme</a>	(5,000)	-
<a href="#">Other Licenses</a>	(152,725)	-
<b>Totals</b>	<b>(281,225)</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
12,100	(800)
8,100	100
121,159	377
<b>141,359</b>	<b>(323)</b>

Forecast	
Income	Expenditure
(100,851)	1,643
-	-
(105,455)	121,545
<b>(206,306)</b>	<b>123,188</b>

**Economic Development  
2020/21**

# Portfolio: **Economic Recovery & Growth (ED)**  
# Head of Service: **Ian Edwards**  
Portfolio Holder: **CLlr Dawn Melvin**

<b>Economic Development</b>	<b>Budget 2021/22</b>
Employees	<b>37,984</b>
Premises	<b>17,500</b>
Transport	-
Supplies and Services	<b>19,000</b>
Third Party Payments	<b>13,500</b>
Capital Charges	-
<b>Expenditure Total</b>	<b>87,984</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	<b>(18,025)</b>
<b>Income Total</b>	<b>(18,025)</b>
<b>Net Service Expenditure</b>	<b>69,959</b>

<b>Budget 2020/21</b>	<b>Increase / (Decrease)</b>
75,249	(37,265)
9,000	8,500
-	-
19,000	-
13,500	-
-	-
<b>116,749</b>	<b>(28,765)</b>
-	-
-	-
<b>(18,025)</b>	-
<b>(18,025)</b>	-
<b>98,724</b>	<b>(28,765)</b>

<b>Forecast 2020/21</b>
32,944
17,152
-
20,301
13,500
-
<b>83,897</b>
-
-
-
<b>83,897</b>

Page 63

<b>Summary By Service Area 2020-21</b>	<b>Income Budget</b>	
	<b>2021/22</b>	<b>Inc / (Dec)</b>
<a href="#">Economic Development</a>	-	-
<a href="#">Sponsorship</a>	<b>(18,025)</b>	-
<a href="#">Kings Quarter Regeneration (Revenue)</a>	-	-
<b>Totals</b>	<b>(18,025)</b>	-

<b>Expense Budget</b>	
<b>2021/22</b>	<b>Inc / (Dec)</b>
<b>70,484</b>	(37,265)
-	-
<b>17,500</b>	8,500
<b>87,984</b>	<b>(28,765)</b>

<b>Forecast</b>	
<b>Income</b>	<b>Expenditure</b>
-	66,745
-	-
-	17,152
-	<b>83,897</b>

**City Centre Management  
2020/21**

# Portfolio: **Environment** (Streetcare & Parks)  
# Head of Service: **Ian Edwards**  
Portfolio Holder: **CLlr Richard Cook**

City Centre Management	Budget 2021/22
Employees	166,962
Premises	80,750
Transport	-
Supplies and Services	3,500
Third Party Payments	10,000
Capital Charges	-
<b>Expenditure Total</b>	<b>261,212</b>
Grants and Contributions	-
Fees and Charges	(30,000)
Other Income	-
<b>Income Total</b>	<b>(30,000)</b>
<b>Net Service Expenditure</b>	<b>231,212</b>

Budget 2020/21	Increase / (Decrease)
164,842	2,120
83,240	(2,490)
-	-
5,000	(1,500)
14,500	(4,500)
-	-
<b>267,582</b>	<b>(6,370)</b>
-	-
(21,000)	(9,000)
-	-
<b>(21,000)</b>	<b>(9,000)</b>
<b>246,582</b>	<b>(15,370)</b>

Forecast 2020/21
148,907
79,358
-
9,915
6,007
-
<b>244,186</b>
-
(13,956)
-
<b>(13,956)</b>
<b>230,231</b>

Page 64

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">City Centre Improvement</a>	(30,000)	(9,000)
<a href="#">Stray Dogs Service</a>	-	-
<b>Totals</b>	<b>(30,000)</b>	<b>(9,000)</b>

Expense Budget	
2021/22	Inc / (Dec)
251,212	(770)
10,000	(5,600)
<b>261,212</b>	<b>(6,370)</b>

Forecast	
Income	Expenditure
(13,826)	238,180
(130)	6,007
<b>(13,956)</b>	<b>244,186</b>



**Markets  
2020/21**

# Portfolio: **Economic Recovery & Growth**  
# Head of Service: **Ian Edwards**  
Portfolio Holder: **CLlr Dawn Melvin**

Markets	Budget 2021/22
Employees	29,620
Premises	208,510
Transport	-
Supplies and Services	25,800
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>263,930</b>
Grants and Contributions	-
Fees and Charges	(4,500)
Other Income	(346,200)
<b>Income Total</b>	<b>(350,700)</b>
<b>Net Service Expenditure</b>	<b>(86,770)</b>

Budget 2020/21	Increase / (Decrease)
30,591	(971)
169,415	39,095
-	-
26,800	(1,000)
-	-
-	-
<b>226,806</b>	<b>37,124</b>
-	-
(43,800)	39,300
(312,500)	(33,700)
<b>(356,300)</b>	<b>5,600</b>
<b>(129,494)</b>	<b>42,724</b>

Forecast 2020/21
39,953
175,373
-
19,943
10,098
-
<b>245,366</b>
-
(5,159)
(162,893)
<b>(168,052)</b>
<b>77,315</b>

Page 65

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Kings Square</a>	-	10,500
<a href="#">Farmers Market</a>	(5,000)	-
<a href="#">Eastgate Market</a>	(256,700)	(4,900)
<a href="#">Hempsted</a>	(35,000)	-
<a href="#">Street Trading Licenses</a>	(54,000)	-
<b>Totals</b>	<b>(350,700)</b>	<b>5,600</b>

Expense Budget	
2021/22	Inc / (Dec)
-	(3,100)
-	-
240,920	45,624
19,160	-
3,850	(5,400)
<b>263,930</b>	<b>37,124</b>

Forecast	
Income	Expenditure
-	2,246
(3,900)	-
(115,993)	226,592
(2,074)	15,668
(46,085)	861
<b>(168,052)</b>	<b>245,366</b>

**Waste and Recycling Contract  
2020/21**

# Portfolio: **Environment**  
# Head of Service: **Ian Edwards**  
Portfolio Holder: **CLlr Richard Cook**

Waste and Recycling Contract	Budget 2021/22
Employees	-
Premises	-
Transport	-
Supplies and Services	6,590,100
Third Party Payments	12,500
Capital Charges	-
<b>Expenditure Total</b>	<b>6,602,600</b>
Grants and Contributions	(325,960)
Fees and Charges	(1,052,300)
Other Income	(670,000)
<b>Income Total</b>	<b>(2,048,260)</b>
<b>Net Service Expenditure</b>	<b>4,554,340</b>

Budget 2020/21	Increase / (Decrease)
-	-
-	-
-	-
6,041,100	549,000
12,500	-
-	-
<b>6,053,600</b>	<b>549,000</b>
(325,960)	-
(813,300)	(239,000)
(670,000)	-
<b>(1,809,260)</b>	<b>(239,000)</b>
<b>4,244,340</b>	<b>310,000</b>

Forecast 2020/21
-
-
-
6,635,213
2,874
-
<b>6,638,087</b>
(323,984)
(1,009,888)
(645,624)
<b>(1,979,497)</b>
<b>4,658,590</b>

Page 66

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Net Contract Fee and Premises</a>	-	-
Recycling Grants	(325,960)	-
Recycling Credits	(670,000)	-
<a href="#">Green Waste</a>	(975,000)	(239,000)
<a href="#">Bulky Waste</a>	(77,300)	-
<b>Totals</b>	<b>(2,048,260)</b>	<b>(239,000)</b>

Expense Budget	
2021/22	Inc / (Dec)
5,641,100	(400,000)
-	-
-	-
961,500	949,000
-	-
<b>6,602,600</b>	<b>549,000</b>

Forecast	
Income	Expenditure
-	6,459,132
(323,984)	-
(645,624)	-
(920,000)	178,955
(89,888)	-
<b>(1,979,497)</b>	<b>6,638,087</b>

**Streetcare  
2020/21**

# Portfolio: **Environment** (Streetcare & Parks)  
# Head of Service: **Ian Edwards**  
Portfolio Holder: **CLlr Richard Cook**

Streetcare	Budget 2021/22
Employees	197,832
Premises	91,300
Transport	400
Supplies and Services	71,100
Third Party Payments	5,800
Capital Charges	-
<b>Expenditure Total</b>	<b>366,432</b>
Grants and Contributions	(32,000)
Fees and Charges	(193,100)
Other Income	-
<b>Income Total</b>	<b>(225,100)</b>
<b>Net Service Expenditure</b>	<b>141,332</b>

Budget 2020/21	Increase / (Decrease)
158,894	38,938
94,870	(3,570)
400	-
71,100	-
5,800	-
-	-
<b>331,064</b>	<b>35,368</b>
(32,000)	-
(193,100)	-
-	-
<b>(225,100)</b>	<b>-</b>
<b>105,964</b>	<b>35,368</b>

Forecast 2020/21
160,641
95,670
2,829
213,240
6,689
-
<b>479,068</b>
-
(194,113)
(7,716)
<b>(201,829)</b>
<b>277,240</b>

Page 67

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Streetcare Team</a>	(225,100)	-
<a href="#">Public Toilets</a>	-	-
<b>Totals</b>	<b>(225,100)</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
357,832	41,428
8,600	(6,060)
<b>366,432</b>	<b>35,368</b>

Forecast	
Income	Expenditure
(201,716)	472,448
(113)	6,620
<b>(201,829)</b>	<b>479,068</b>

**Parks Management  
2020/21**

# Portfolio: **Environment** (Streetcare & Parks)  
# Head of Service: **Ian Edwards**  
Portfolio Holder: **CLlr Richard Cook**

<b>Parks Management</b>	<b>Budget 2021/22</b>
Employees	<b>58,355</b>
Premises	<b>42,100</b>
Transport	-
Supplies and Services	-
Third Party Payments	<b>4,000</b>
Capital Charges	-
<b>Expenditure Total</b>	<b>104,455</b>
Grants and Contributions	<b>(21,800)</b>
Fees and Charges	-
Other Income	<b>(35,000)</b>
<b>Income Total</b>	<b>(56,800)</b>
<b>Net Service Expenditure</b>	<b>47,655</b>

<b>Budget 2020/21</b>	<b>Increase / (Decrease)</b>
58,025	330
42,730	(630)
-	-
-	-
4,000	-
-	-
<b>104,755</b>	<b>(300)</b>
(21,800)	-
-	-
(35,000)	-
<b>(56,800)</b>	<b>-</b>
<b>47,955</b>	<b>(300)</b>

<b>Forecast 2020/21</b>
62,170
47,961
-
-
4,000
-
<b>114,132</b>
(20,002)
-
(27,461)
<b>(47,463)</b>
<b>66,669</b>

Page 68

<b>Summary By Service Area 2020-21</b>	<b>Income Budget</b>	
	<b>2021/22</b>	<b>Inc / (Dec)</b>
<a href="#">Parks Management</a>	<b>(35,000)</b>	-
<a href="#">Allotments</a>	<b>(21,800)</b>	-
<b>Totals</b>	<b>(56,800)</b>	<b>-</b>

<b>Expense Budget</b>	
<b>2021/22</b>	<b>Inc / (Dec)</b>
<b>94,955</b>	800
<b>9,500</b>	(1,100)
<b>104,455</b>	<b>(300)</b>

<b>Forecast</b>	
<b>Income</b>	<b>Expenditure</b>
(27,461)	98,655
(20,002)	15,477
<b>(47,463)</b>	<b>114,132</b>

**Climate Change / Environment  
2020/21**

# Portfolio: **Environment**  
# Head of Service: **Ian Edwards**  
Portfolio Holder: **CLlr Richard Cook**

Climate Change / Environment	Budget 2021/22
Employees	158,532
Premises	25,000
Transport	-
Supplies and Services	68,750
Third Party Payments	200
Capital Charges	-
<b>Expenditure Total</b>	<b>252,482</b>
Grants and Contributions	(4,450)
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>(4,450)</b>
<b>Net Service Expenditure</b>	<b>248,032</b>

Budget 2020/21	Increase / (Decrease)
163,167	(4,635)
25,000	-
-	-
63,500	5,250
200	-
-	-
<b>251,867</b>	<b>615</b>
-	(4,450)
-	-
-	-
<b>-</b>	<b>(4,450)</b>
<b>251,867</b>	<b>(3,835)</b>

Forecast 2020/21
152,799
25,165
60
71,634
14,025
-
<b>263,682</b>
(4,450)
-
-
<b>(4,450)</b>
<b>259,232</b>

Page 69

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Climate Change</a>	-	-
<a href="#">Sevenside Project</a>	(4,450)	(4,450)
<a href="#">Flooding and Drainage</a>	-	-
<b>Totals</b>	<b>(4,450)</b>	<b>(4,450)</b>

Expense Budget	
2021/22	Inc / (Dec)
151,949	(10,418)
6,583	6,583
93,950	4,450
<b>252,482</b>	<b>615</b>

Forecast	
Income	Expenditure
-	164,162
(4,450)	6,207
-	93,314
<b>(4,450)</b>	<b>263,682</b>

**Countryside Unit  
2020/21**

# Portfolio: **Environment**  
# Head of Service: **Ian Edwards**  
Portfolio Holder: **CLlr Richard Cook**

Countryside Unit	Budget 2021/22
Employees	102,498
Premises	17,000
Transport	10,200
Supplies and Services	2,100
Third Party Payments	1,000
Capital Charges	-
<b>Expenditure Total</b>	<b>132,798</b>
Grants and Contributions	(35,000)
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>(35,000)</b>
<b>Net Service Expenditure</b>	<b>97,798</b>

Budget 2020/21	Increase / (Decrease)
117,658	(15,160)
16,350	650
9,200	1,000
2,100	-
1,000	-
-	-
<b>146,308</b>	<b>(13,510)</b>
(35,000)	-
-	-
-	-
<b>(35,000)</b>	<b>-</b>
<b>111,308</b>	<b>(13,510)</b>

Forecast 2020/21
108,899
21,627
11,557
7,116
663
-
<b>149,861</b>
(40,449)
-
(4,616)
<b>(45,065)</b>
<b>104,796</b>

Page 70

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
Countryside Unit	(35,000)	-
<b>Totals</b>	<b>(35,000)</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
132,798	(13,510)
<b>132,798</b>	<b>(13,510)</b>

Forecast	
Income	Expenditure
(45,065)	149,861
<b>(45,065)</b>	<b>149,861</b>

**Communities - Head of Service  
2020/21**

# Portfolio: **Communities & Neighbourhoods (CS)**  
# Head of Service: **Ruth Saunders**  
Portfolio Holder: **CLlr Jennie Watkins**

Head of Communities	Budget 2021/22
Employees	101,711
Premises	-
Transport	-
Supplies and Services	-
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>101,711</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Net Service Expenditure</b>	<b>101,711</b>

Budget 2020/21	Increase / (Decrease)
87,260	14,451
-	-
-	-
-	-
-	-
-	-
<b>87,260</b>	<b>14,451</b>
-	-
-	-
<b>87,260</b>	<b>14,451</b>

Forecast 2020/21
92,246
-
14
-
-
-
<b>92,260</b>
-
-
<b>92,260</b>

Page 71

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Head of Communities</a>	-	-
<b>Totals</b>	<b>-</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
101,711	14,451
<b>101,711</b>	<b>14,451</b>

Forecast	
Income	Expenditure
-	92,260
<b>-</b>	<b>92,260</b>

**Aspire Leisure  
2020/21**

# Portfolio: **Culture & Leisure**  
# Head of Service: **Ruth Saunders**  
Portfolio Holder: **CLlr Steve Morgan**

Aspire Leisure	Budget 2021/22
Employees	-
Premises	<b>339,750</b>
Transport	-
Supplies and Services	-
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>339,750</b>
Grants and Contributions	<b>(30,000)</b>
Fees and Charges	-
Other Income	<b>(339,750)</b>
<b>Income Total</b>	<b>(369,750)</b>
<b>Net Service Expenditure</b>	<b>(30,000)</b>

Budget 2020/21	Increase / (Decrease)
-	-
-	339,750
-	-
-	-
-	-
-	-
-	<b>339,750</b>
(30,000)	-
-	-
-	(339,750)
<b>(30,000)</b>	<b>(339,750)</b>
<b>(30,000)</b>	-

Forecast 2020/21
-
303,377
-
10,000
6,066
-
<b>319,443</b>
3,827
(1,114)
-
<b>2,713</b>
<b>322,156</b>

Page 72

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Aspire Client</a>	<b>(369,750)</b>	<b>(339,750)</b>
<b>Totals</b>	<b>(369,750)</b>	<b>(339,750)</b>

Expense Budget	
2021/22	Inc / (Dec)
<b>339,750</b>	<b>339,750</b>
<b>339,750</b>	<b>339,750</b>

Forecast	
Income	Expenditure
2,713	319,443
<b>2,713</b>	<b>319,443</b>



**Customer Services  
2020/21**

# Portfolio: Performance & Resources  
# Head of Service: Ruth Saunders  
Portfolio Holder: Cllr Hannah Norman

Customer Services	Budget 2021/22
Employees	395,478
Premises	400
Transport	-
Supplies and Services	5,200
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>401,078</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Net Service Expenditure</b>	<b>401,078</b>

Budget 2020/21	Increase / (Decrease)
458,289	(62,811)
-	400
-	-
5,400	(200)
100	(100)
-	-
<b>463,789</b>	<b>(62,711)</b>
-	-
-	-
<b>463,789</b>	<b>(62,711)</b>

Forecast 2020/21
432,926
7,285
-
4,457
-
-
<b>444,667</b>
-
-
<b>444,667</b>

Page 73

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Customer Services Team</a>	-	-
<b>Totals</b>	<b>-</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
401,078	(62,711)
<b>401,078</b>	<b>(62,711)</b>

Forecast	
Income	Expenditure
-	444,667
<b>-</b>	<b>444,667</b>

**Homelessness and Housing  
2020/21**

# Portfolio: **Communities & Neighbourhoods**  
# Head of Service: **Ruth Saunders**  
Portfolio Holder: **CLlr Jennie Watkins**

Homelessness and Housing	Budget 2021/22
Employees	1,020,928
Premises	1,098,100
Transport	2,100
Supplies and Services	27,000
Third Party Payments	465,400
Capital Charges	-
<b>Expenditure Total</b>	<b>2,613,528</b>
Grants and Contributions	(666,124)
Fees and Charges	(185,000)
Other Income	(705,000)
<b>Income Total</b>	<b>(1,556,124)</b>
<b>Net Service Expenditure</b>	<b>1,057,404</b>

Budget 2020/21	Increase / (Decrease)
958,449	62,479
1,114,000	(15,900)
2,100	-
30,450	(3,450)
465,400	-
-	-
<b>2,570,399</b>	<b>43,129</b>
(586,704)	(79,420)
(185,000)	-
(605,000)	(100,000)
<b>(1,376,704)</b>	<b>(179,420)</b>
<b>1,193,695</b>	<b>(136,291)</b>

Forecast 2020/21
1,182,327
1,661,057
812
30,152
608,244
-
<b>3,482,592</b>
(1,617,841)
(525,229)
(313,459)
<b>(2,456,529)</b>
<b>1,026,063</b>

Page 74

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Housing and Homelessness Service</a>	(750,000)	-
<a href="#">GCH Hostels</a>	(285,000)	(100,000)
<a href="#">Housing Strategy</a>	(50,000)	(50,000)
<a href="#">County Homelessness Co-ordinator</a>	(471,124)	(29,420)
<b>Totals</b>	<b>(1,556,124)</b>	<b>(179,420)</b>

Expense Budget	
2021/22	Inc / (Dec)
1,792,490	(151,205)
186,000	1,000
163,618	163,618
471,419	29,715
<b>2,613,528</b>	<b>43,129</b>

Forecast	
Income	Expenditure
(1,754,084)	2,766,588
(274,651)	274,155
-	-
(427,793)	441,849
<b>(2,456,529)</b>	<b>3,482,592</b>

**Private Sector Housing / HMOs  
2020/21**

# Portfolio: **Communities & Neighbourhoods**  
# Head of Service: **Ruth Saunders**  
Portfolio Holder: **CLlr Jennie Watkins**

Private Sector Housing / HMOs	Budget 2021/22
Employees	319,291
Premises	-
Transport	-
Supplies and Services	16,000
Third Party Payments	200
Capital Charges	-
<b>Expenditure Total</b>	<b>335,491</b>
Grants and Contributions	(49,850)
Fees and Charges	(84,000)
Other Income	(1,800)
<b>Income Total</b>	<b>(135,650)</b>
<b>Net Service Expenditure</b>	<b>199,841</b>

Budget 2020/21	Increase / (Decrease)
-	319,291
-	-
-	-
42,000	(26,000)
200	-
-	-
<b>42,200</b>	<b>293,291</b>
-	(49,850)
(130,000)	46,000
(1,800)	-
<b>(131,800)</b>	<b>(3,850)</b>
<b>(89,600)</b>	<b>289,441</b>

Forecast 2020/21
17,533
-
-
9,013
200
-
<b>26,746</b>
-
(68,460)
(1,170)
<b>(69,630)</b>
<b>(42,883)</b>

Page 75

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Private Sector Housing</a>	(66,650)	(34,850)
<a href="#">HMO Licenses</a>	(69,000)	31,000
<b>Totals</b>	<b>(135,650)</b>	<b>(3,850)</b>

Expense Budget	
2021/22	Inc / (Dec)
334,491	304,291
1,000	(11,000)
<b>335,491</b>	<b>293,291</b>

Forecast	
Income	Expenditure
(1,370)	18,792
(68,260)	7,954
<b>(69,630)</b>	<b>26,746</b>

**Community Grants  
2020/21**

# Portfolio: **Communities & Neighbourhoods**  
# Head of Service: **Ruth Saunders**  
Portfolio Holder: **CLlr Jennie Watkins**

Community Grants	Budget 2021/22
Employees	-
Premises	-
Transport	-
Supplies and Services	-
Third Party Payments	<b>115,500</b>
Capital Charges	-
<b>Expenditure Total</b>	<b>115,500</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Net Service Expenditure</b>	<b>115,500</b>

Budget 2020/21	Increase / (Decrease)
-	-
-	-
-	-
-	-
134,500	(19,000)
-	-
<b>134,500</b>	<b>(19,000)</b>
-	-
-	-
<b>134,500</b>	<b>(19,000)</b>

Forecast 2020/21
-
-
-
-
209,675
-
<b>209,675</b>
(1,500)
-
(73,057)
<b>(74,557)</b>
<b>135,119</b>

Page 76

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Grants to Voluntary sector</a>	-	-
<a href="#">Members Allocation Fund</a>	-	-
<a href="#">Gloucester Lottery</a>	-	-
<b>Totals</b>	<b>-</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
95,500	-
20,000	(19,000)
-	-
<b>115,500</b>	<b>(19,000)</b>

Forecast	
Income	Expenditure
(66,500)	165,175
-	39,000
(8,057)	5,500
<b>(74,557)</b>	<b>209,675</b>

**Community Wellbeing  
2020/21**

# **Portfolio: Communities & Neighbourhoods (CS)**  
# **Head of Service: Ruth Saunders**  
**Portfolio Holder: Cllr Jennie Watkins**

<b>Community Strategy and Other Projects</b>	<b>Budget 2021/22</b>
Employees	609,439
Premises	6,000
Transport	-
Supplies and Services	95,400
Third Party Payments	19,500
Capital Charges	-
<b>Expenditure Total</b>	<b>730,339</b>
Grants and Contributions	(37,025)
Fees and Charges	(4,500)
Other Income	-
<b>Income Total</b>	<b>(41,525)</b>
<b>Net Service Expenditure</b>	<b>688,814</b>

<b>Budget 2020/21</b>	<b>Increase / (Decrease)</b>
587,908	21,531
6,260	(260)
-	-
100,800	(5,400)
17,500	2,000
-	-
<b>712,468</b>	<b>17,871</b>
(36,379)	(646)
(4,500)	-
-	-
<b>(40,879)</b>	<b>(646)</b>
<b>671,589</b>	<b>17,225</b>

<b>Forecast 2020/21</b>
527,218
8,500
740
106,486
46,465
-
<b>689,409</b>
(153,666)
(4,778)
-
<b>(158,445)</b>
<b>530,964</b>

Page 77

<b>Summary By Service Area 2020-21</b>	<b>Income Budget</b>	
	<b>2021/22</b>	<b>Inc / (Dec)</b>
<a href="#">Community Safety</a>	-	-
<a href="#">Project SOLACE</a>	(37,025)	(646)
<a href="#">CCTV</a>	-	-
<a href="#">Core Community Comm Strat Team</a>	(4,500)	-
<b>Totals</b>	<b>(41,525)</b>	<b>(646)</b>

<b>Expense Budget</b>	
<b>2021/22</b>	<b>Inc / (Dec)</b>
4,000	-
95,649	646
83,000	(260)
547,690	17,485
<b>730,339</b>	<b>17,871</b>

<b>Forecast</b>	
<b>Income</b>	<b>Expenditure</b>
(15,000)	15,000
(38,666)	99,942
-	88,731
(104,778)	485,736
<b>(158,445)</b>	<b>689,409</b>

**Community Wellbeing  
2020/21**

# **Portfolio: Environment**  
# **Head of Service: Ruth Saunders**  
**Portfolio Holder: Cllr Richard Cook**

<b>Environmental Health</b>	<b>Budget 2021/22</b>
Employees	-
Premises	-
Transport	-
Supplies and Services	-
Third Party Payments	<b>85,750</b>
Capital Charges	-
<b>Expenditure Total</b>	<b>85,750</b>
Grants and Contributions	-
Fees and Charges	<b>(43,300)</b>
Other Income	-
<b>Income Total</b>	<b>(43,300)</b>
<b>Net Service Expenditure</b>	<b>42,450</b>

<b>Budget 2020/21</b>	<b>Increase / (Decrease)</b>
-	-
-	-
-	-
-	-
111,500	(25,750)
-	-
<b>111,500</b>	<b>(25,750)</b>
-	-
(66,625)	23,325
-	-
<b>(66,625)</b>	<b>23,325</b>
<b>44,875</b>	<b>(2,425)</b>

<b>Forecast 2020/21</b>
99,303
-
-
21,301
68,617
-
<b>189,221</b>
(92,973)
(20,157)
-
<b>(113,130)</b>
<b>76,091</b>

Page 78

<b>Summary By Service Area 2020-21</b>	<b>Income Budget</b>	
	<b>2021/22</b>	<b>Inc / (Dec)</b>
<a href="#">Pest Control</a>	(32,800)	-
<a href="#">Emergency Planning</a>	-	-
<a href="#">Public Health</a>	-	-
<a href="#">Pollution Control</a>	(10,500)	23,325
<a href="#">Contaminated Land</a>	-	-
<b>Totals</b>	<b>(43,300)</b>	<b>23,325</b>

<b>Expense Budget</b>	
<b>2021/22</b>	<b>Inc / (Dec)</b>
39,000	(10,000)
17,750	250
-	-
14,000	(6,000)
15,000	(10,000)
<b>85,750</b>	<b>(25,750)</b>

<b>Forecast</b>	
<b>Income</b>	<b>Expenditure</b>
(13,395)	2,097
-	20,347
(92,973)	137,329
(6,762)	12,275
-	17,173
<b>(113,130)</b>	<b>189,221</b>

**Wellbeing  
2020/21**

# **Portfolio: Communities & Neighbourhoods (CS)**  
# **Head of Service: Ruth Saunders**  
**Portfolio Holder: Cllr Jennie Watkins**

<b>Health &amp; Safety</b>	<b>Budget 2021/22</b>
Employees	-
Premises	-
Transport	-
Supplies and Services	<b>2,500</b>
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>2,500</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Net Service Expenditure</b>	<b>2,500</b>

<b>Budget 2020/21</b>	<b>Increase / (Decrease)</b>
-	-
-	-
-	-
2,500	-
-	-
-	-
<b>2,500</b>	<b>-</b>
-	-
-	-
-	-
<b>2,500</b>	<b>-</b>

<b>Forecast 2020/21</b>
-
-
-
1,303
165
-
<b>1,468</b>
-
-
(980)
<b>(980)</b>
<b>488</b>

Page 79

<b>Summary By Service Area 2020-21</b>	<b>Income Budget</b>	
	<b>2021/22</b>	<b>Inc / (Dec)</b>
<a href="#">Health Administration</a>	-	-
<a href="#">Health &amp; Safety</a>	-	-
<a href="#">Internal Health &amp; Safety</a>	-	-
<b>Totals</b>	<b>-</b>	<b>-</b>

<b>Expense Budget</b>	
<b>2021/22</b>	<b>Inc / (Dec)</b>
-	-
-	-
2,500	-
<b>2,500</b>	<b>-</b>

<b>Forecast</b>	
<b>Income</b>	<b>Expenditure</b>
-	165
-	-
(980)	1,303
<b>(980)</b>	<b>1,468</b>

**Community Builders  
2020/21**

# Portfolio: **Communities & Neighbourhoods (CS)**  
# Head of Service: **Ruth Saunders**  
Portfolio Holder: **CLlr Jennie Watkins**

Community Builders	Budget 2021/22
Employees	-
Premises	-
Transport	-
Supplies and Services	-
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>-</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Net Service Expenditure</b>	<b>-</b>

Budget 2020/21	Increase / (Decrease)
95,142	(95,142)
-	-
-	-
-	-
-	-
-	-
<b>95,142</b>	<b>(95,142)</b>
-	-
-	-
<b>-</b>	<b>-</b>
<b>95,142</b>	<b>(95,142)</b>

Forecast 2020/21
83,376
-
-
10
19,054
-
<b>102,440</b>
(25,000)
-
(26,250)
<b>(51,250)</b>
<b>51,190</b>

Page 80

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Community Builders</a>	-	-
<b>Totals</b>	<b>-</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
-	95,142
<b>-</b>	<b>95,142</b>

Forecast	
Income	Expenditure
(51,250)	102,440
<b>(51,250)</b>	<b>102,440</b>



**Culture - Head of Service  
2020/21**

# Portfolio: **Culture & Leisure**  
# Head of Service: **Philip Walker**  
Portfolio Holder: **CLlr Steve Morgan**

Head of Cultural Services	Budget 2021/22
Employees	101,611
Premises	-
Transport	-
Supplies and Services	-
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>101,611</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Net Service Expenditure</b>	<b>101,611</b>

Budget 2020/21	Increase / (Decrease)
86,760	14,851
-	-
-	-
-	-
-	-
-	-
<b>86,760</b>	<b>14,851</b>
-	-
-	-
<b>86,760</b>	<b>14,851</b>

Forecast 2020/21
14,199
-
-
(12)
72,684
-
<b>86,871</b>
-
-
-
<b>86,871</b>

Page 81

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Head of Culture</a>	-	-
<b>Totals</b>	<b>-</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
101,611	14,851
<b>101,611</b>	<b>14,851</b>

Forecast	
Income	Expenditure
-	86,871
-	<b>86,871</b>

**Guildhall & Blackfriars  
2020/21**

# **Portfolio: Culture & Leisure**  
# **Head of Service: Philip Walker**  
**Portfolio Holder: Cllr Steve Morgan**

<b>Guildhall &amp; Blackfriars</b>	<b>Budget 2021/22</b>
Employees	612,679
Premises	127,250
Transport	1,200
Supplies and Services	233,200
Third Party Payments	58,100
Capital Charges	-
<b>Expenditure Total</b>	<b>1,032,429</b>
Grants and Contributions	-
Fees and Charges	(196,500)
Other Income	(476,581)
<b>Income Total</b>	<b>(673,081)</b>
<b>Net Service Expenditure</b>	<b>359,348</b>

<b>Budget 2020/21</b>	<b>Increase / (Decrease)</b>
573,670	39,009
119,700	7,550
1,300	(100)
233,200	-
58,100	-
-	-
<b>985,970</b>	<b>46,459</b>
-	-
(194,000)	(2,500)
(479,081)	2,500
<b>(673,081)</b>	<b>-</b>
<b>312,889</b>	<b>46,459</b>

<b>Forecast 2020/21</b>
437,972
119,553
718
40,519
8,983
-
<b>607,746</b>
(89,651)
809
(12,673)
<b>(101,515)</b>
<b>506,231</b>

Page 82

<b>Summary By Service Area 2020-21</b>	<b>Income Budget</b>	
	<b>2021/22</b>	<b>Inc / (Dec)</b>
<a href="#">Cultural Development Team</a>	-	-
<a href="#">Guildhall Events</a>	(241,700)	-
<a href="#">Guildhall Cinema</a>	(66,100)	-
<a href="#">Guildhall Lettings</a>	(50,000)	-
<a href="#">Guildhall Workshops</a>	-	-
<a href="#">Guildhall - Bar &amp; Café</a>	(173,781)	-
<a href="#">Guildhall Exhibitions</a>	-	-
<a href="#">Blackfriars and Blackfriars Weddings</a>	(141,500)	-
<b>Totals</b>	<b>(673,081)</b>	<b>-</b>

<b>Expense Budget</b>	
<b>2021/22</b>	<b>Inc / (Dec)</b>
373,959	36,007
229,472	(588)
38,798	2,270
14,768	(11,245)
-	-
138,262	634
-	-
237,170	19,381
<b>1,032,429</b>	<b>46,459</b>

<b>Forecast</b>	
<b>Income</b>	<b>Expenditure</b>
27	260,927
(44,643)	62,883
(50,503)	37,208
1,988	23,694
114	-
(2,065)	56,766
50	-
(6,483)	166,269
<b>(101,515)</b>	<b>607,746</b>

**Museums  
2020/21**

# **Portfolio: Culture & Leisure**  
# **Head of Service: Philip Walker**  
**Portfolio Holder: Cllr Steve Morgan**

Museums	Budget 2021/22
Employees	424,995
Premises	65,000
Transport	1,100
Supplies and Services	214,190
Third Party Payments	4,000
Capital Charges	-
<b>Expenditure Total</b>	<b>709,285</b>
Grants and Contributions	(10,100)
Fees and Charges	(25,050)
Other Income	(147,100)
<b>Income Total</b>	<b>(182,250)</b>
<b>Net Service Expenditure</b>	<b>527,035</b>

Budget 2020/21	Increase / (Decrease)
388,065	36,930
55,930	9,070
1,100	-
218,190	(4,000)
4,000	-
-	-
<b>667,285</b>	<b>42,000</b>
(10,100)	-
(22,150)	(2,900)
(150,000)	2,900
<b>(182,250)</b>	<b>-</b>
<b>485,035</b>	<b>42,000</b>

Forecast 2020/21
379,683
87,917
-
31,361
3,500
-
<b>502,462</b>
(66,994)
1,731
(1,860)
<b>(67,123)</b>
<b>435,338</b>

Page 83

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Museum of Gloucester (incl. TIC)</a>	(55,150)	(8,800)
<a href="#">Arts Educational Promotion</a>	-	4,800
<a href="#">Museum of Gloucester Art Contributions</a>	-	-
<a href="#">Museum of Gloucester Catering</a>	-	4,000
<a href="#">TIC Sales Commission</a>	(127,100)	-
<a href="#">Gloucester Life Museum</a>	-	-
<b>Totals</b>	<b>(182,250)</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
548,585	44,700
-	(1,200)
-	-
-	(1,000)
112,100	-
48,600	(500)
<b>709,285</b>	<b>42,000</b>

Forecast	
Income	Expenditure
(69,705)	438,852
3	-
-	-
(43)	326
1,255	1,605
1,367	61,678
<b>(67,123)</b>	<b>502,462</b>

**Events  
2020/21**

# Portfolio: **Culture & Leisure**  
# Head of Service: **Philip Walker**  
Portfolio Holder: **CLlr Steve Morgan**

Events	Budget 2021/22
Employees	104,583
Premises	-
Transport	-
Supplies and Services	215,100
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>319,683</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	(35,000)
<b>Income Total</b>	<b>(35,000)</b>
<b>Net Service Expenditure</b>	<b>284,683</b>

Budget 2020/21	Increase / (Decrease)
49,499	55,084
-	-
-	-
-	215,100
17,826	(17,826)
-	-
<b>67,325</b>	<b>252,358</b>
-	-
-	-
-	(35,000)
<b>-</b>	<b>(35,000)</b>
<b>67,325</b>	<b>217,358</b>

Forecast 2020/21
124,097
-
-
43,359
18,365
-
<b>185,820</b>
-
-
(12,055)
<b>(12,055)</b>
<b>173,764</b>

Page 84

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Events</a>	(35,000)	(35,000)
<a href="#">Gloucester Culture Trust (Great Place)</a>	-	-
<b>Totals</b>	<b>(35,000)</b>	<b>(35,000)</b>

Expense Budget	
2021/22	Inc / (Dec)
319,683	220,184
-	32,174
<b>319,683</b>	<b>220,184</b>

Forecast	
Income	Expenditure
(12,055)	185,820
-	(0)
<b>(12,055)</b>	<b>185,820</b>

**Destination Marketing  
2020/21**

# Portfolio: **Culture & Leisure**  
# Head of Service: **Philip Walker**  
Portfolio Holder: **CLlr Steve Morgan**

Destination Marketing	Budget 2021/22
Employees	131,386
Premises	-
Transport	-
Supplies and Services	75,000
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>206,386</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	(30,000)
<b>Income Total</b>	<b>(30,000)</b>
<b>Net Service Expenditure</b>	<b>176,386</b>

Budget 2020/21	Increase / (Decrease)
85,000	46,386
-	-
-	-
110,200	(35,200)
-	-
-	-
<b>195,200</b>	<b>11,186</b>
-	-
-	-
-	(30,000)
<b>-</b>	<b>(30,000)</b>
<b>195,200</b>	<b>(18,814)</b>

Forecast 2020/21
85,268
-
-
145,488
3,050
-
<b>233,805</b>
-
(9,335)
-
<b>(9,335)</b>
<b>224,470</b>

Page 85

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Destination Marketing</a>	(30,000)	(30,000)
<b>Totals</b>	<b>(30,000)</b>	<b>(30,000)</b>

Expense Budget	
2021/22	Inc / (Dec)
206,386	11,186
<b>206,386</b>	<b>11,186</b>

Forecast	
Income	Expenditure
(9,335)	233,805
<b>(9,335)</b>	<b>233,805</b>

**Shopmobility  
2020/21**

# Portfolio: **Communities & Neighbourhoods**  
# Head of Service: **Philip Walker**  
Portfolio Holder: **CLlr Jennie Watkins**

Shopmobility	Budget 2021/22
Employees	70,510
Premises	5,550
Transport	-
Supplies and Services	9,850
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>85,910</b>
Grants and Contributions	-
Fees and Charges	(24,275)
Other Income	(800)
<b>Income Total</b>	<b>(25,075)</b>
<b>Net Service Expenditure</b>	<b>60,835</b>

Budget 2020/21	Increase / (Decrease)
64,116	6,394
5,100	450
-	-
10,100	(250)
-	-
-	-
<b>79,316</b>	<b>6,594</b>
-	-
(24,275)	-
(800)	-
<b>(25,075)</b>	<b>-</b>
<b>54,241</b>	<b>6,594</b>

Forecast 2020/21
51,330
6,578
79
1,740
-
-
<b>59,727</b>
-
(146)
(2,748)
<b>(2,894)</b>
<b>56,833</b>

Page 86

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Shopmobility</a>	(25,075)	-
<b>Totals</b>	<b>(25,075)</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
85,910	6,594
<b>85,910</b>	<b>6,594</b>

Forecast	
Income	Expenditure
(2,894)	59,727
<b>(2,894)</b>	<b>59,727</b>

**Policy & Resources - Head of Service  
2020/21**

# **Portfolio: Performance & Resources (F&C)**  
# **Head of Service: Jon Topping**  
**Portfolio Holder: Cllr Hannah Norman**

Head of Policy and Resources	Budget 2021/22
Employees	101,277
Premises	-
Transport	100
Supplies and Services	-
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>101,377</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Net Service Expenditure</b>	<b>101,377</b>

Budget 2020/21	Increase / (Decrease)
100,583	694
-	-
100	-
-	-
-	-
-	-
<b>100,683</b>	<b>694</b>
-	-
-	-
-	-
<b>100,683</b>	<b>694</b>

Forecast 2020/21
106,376
-
-
-
-
-
<b>106,376</b>
-
-
-
<b>106,376</b>

Page 87

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Head of Policy and Resources</a>	-	-
<b>Totals</b>	<b>-</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
101,377	694
<b>101,377</b>	<b>694</b>

Forecast	
Income	Expenditure
-	106,376
-	<b>106,376</b>

**Internal Audit  
2020/21**

# Portfolio: Performance & Resources  
# Head of Service: Jon Topping  
Portfolio Holder: Cllr Hannah Norman

Internal Audit	Budget 2021/22
Employees	-
Premises	-
Transport	-
Supplies and Services	-
Third Party Payments	197,600
Capital Charges	-
<b>Expenditure Total</b>	<b>197,600</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Net Service Expenditure</b>	<b>197,600</b>

Budget 2020/21	Increase / (Decrease)
-	-
-	-
-	-
-	-
193,800	3,800
-	-
<b>193,800</b>	<b>3,800</b>
-	-
-	-
-	-
<b>193,800</b>	<b>3,800</b>

Forecast 2020/21
-
-
-
-
167,547
-
<b>167,547</b>
-
-
-
<b>167,547</b>

Page 88

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Internal Audit</a>	-	-
<b>Totals</b>	<b>-</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
197,600	3,800
<b>197,600</b>	<b>3,800</b>

Forecast	
Income	Expenditure
-	167,547
<b>-</b>	<b>167,547</b>



**Democratic Services  
2020/21**

# **Portfolio: Performance & Resources**  
# **Head of Service: Jon Topping**  
**Portfolio Holder: Cllr Hannah Norman**

Democratic Services	Budget 2021/22
Employees	312,796
Premises	-
Transport	17,300
Supplies and Services	467,900
Third Party Payments	26,100
Capital Charges	-
<b>Expenditure Total</b>	<b>824,096</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Net Service Expenditure</b>	<b>824,096</b>

Budget 2020/21	Increase / (Decrease)
322,735	(9,939)
-	-
17,700	(400)
462,500	5,400
29,800	(3,700)
-	-
<b>832,735</b>	<b>(8,639)</b>
-	-
-	-
<b>832,735</b>	<b>(8,639)</b>

Forecast 2020/21
350,494
-
98
425,242
7,489
-
<b>783,323</b>
(13,611)
(92)
(1,314)
<b>(15,018)</b>
<b>768,305</b>

Page 89

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Civic Admin</a>	-	-
<a href="#">Members Support</a>	-	-
<a href="#">Democratic Services</a>	-	-
<a href="#">Elections</a>	-	-
<b>Totals</b>	<b>-</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
25,000	(5,000)
374,900	(8,300)
315,096	4,761
109,100	(100)
<b>824,096</b>	<b>(8,639)</b>

Forecast	
Income	Expenditure
-	5,161
-	373,960
(153)	323,529
(14,865)	80,673
<b>(15,018)</b>	<b>783,323</b>

**Financial Services  
2020/21**

# Portfolio: **Performance & Resources (F&C)**  
# Head of Service: **Jon Topping**  
Portfolio Holder: **CLlr Hannah Norman**

Financial Services	Budget 2021/22
Employees	287,126
Premises	-
Transport	400
Supplies and Services	270,750
Third Party Payments	159,000
Capital Charges	-
<b>Expenditure Total</b>	<b>717,276</b>
Grants and Contributions	-
Fees and Charges	(12,500)
Other Income	(25,000)
<b>Income Total</b>	<b>(37,500)</b>
<b>Net Service Expenditure</b>	<b>679,776</b>

Budget 2020/21	Increase / (Decrease)
324,856	(37,730)
30,000	(30,000)
500	(100)
297,800	(27,050)
82,200	76,800
-	-
<b>735,356</b>	<b>(18,080)</b>
-	-
(12,500)	-
(25,000)	-
<b>(37,500)</b>	<b>-</b>
<b>697,856</b>	<b>(18,080)</b>

Forecast 2020/21
346,926
-
-
242,474
103,450
-
<b>692,850</b>
-
(105)
(36,534)
<b>(36,639)</b>
<b>656,211</b>

Page 90

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Corporate Expenses</a>	-	-
<a href="#">Gloucestershire Airport Rent</a>	(25,000)	-
<a href="#">Financial Services</a>	(12,500)	-
<a href="#">Treasury Management</a>	-	-
<a href="#">Procurement</a>	-	-
<b>Totals</b>	<b>(37,500)</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
149,500	(34,900)
-	-
417,256	17,675
109,750	150
40,770	(1,005)
<b>717,276</b>	<b>(18,080)</b>

Forecast	
Income	Expenditure
23	222,069
(30,240)	7,000
(273)	340,790
(6,148)	93,350
-	29,641
<b>(36,639)</b>	<b>692,850</b>

**Cemeteries and Crematorium  
2020/21**

# Portfolio: **Environment**  
# Head of Service: **Jon Topping**  
Portfolio Holder: **CLlr Richard Cook**

Cemeteries and Crematorium	Budget 2021/22
Employees	414,042
Premises	262,350
Transport	23,200
Supplies and Services	138,900
Third Party Payments	34,000
Capital Charges	-
<b>Expenditure Total</b>	<b>872,492</b>
Grants and Contributions	-
Fees and Charges	(2,152,507)
Other Income	(234,103)
<b>Income Total</b>	<b>(2,386,610)</b>
<b>Net Service Expenditure</b>	<b>(1,514,118)</b>

Budget 2020/21	Increase / (Decrease)
456,962	(42,920)
244,650	17,700
26,600	(3,400)
137,600	1,300
34,000	-
-	-
<b>899,812</b>	<b>(27,320)</b>
-	-
(2,129,507)	(23,000)
(234,103)	-
<b>(2,363,610)</b>	<b>(23,000)</b>
<b>(1,463,798)</b>	<b>(50,320)</b>

Forecast 2020/21
455,018
298,663
21,091
145,687
34,364
-
<b>954,823</b>
-
(2,030,126)
(54,965)
<b>(2,085,091)</b>
<b>(1,130,268)</b>

Page 91

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Cems/Crems Admin</a>	-	-
<a href="#">Crematorium</a>	(1,874,222)	(21,000)
<a href="#">Cemeteries</a>	(326,785)	(2,000)
<a href="#">The Arbor</a>	(185,603)	-
<b>Totals</b>	<b>(2,386,610)</b>	<b>(23,000)</b>

Expense Budget	
2021/22	Inc / (Dec)
357,117	(37,092)
242,250	18,300
142,800	(9,000)
130,325	472
<b>872,492</b>	<b>(27,320)</b>

Forecast	
Income	Expenditure
-	388,424
(1,617,743)	313,260
(440,387)	151,814
(26,961)	101,325
<b>(2,085,091)</b>	<b>954,823</b>

**Vehicles  
2020/21**

# Portfolio: **Performance & Resources (F&C)**  
 # Head of Service: **Jon Topping**  
 Portfolio Holder: **CLlr Hannah Norman**

<b>Enterprise Car Club</b>	<b>Budget 2021/22</b>
Employees	-
Premises	-
Transport	<b>31,400</b>
Supplies and Services	-
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>31,400</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	-
<b>Net Service Expenditure</b>	<b>31,400</b>

<b>Budget 2020/21</b>	<b>Increase / (Decrease)</b>
-	-
-	-
35,900	(4,500)
-	-
-	-
-	-
<b>35,900</b>	<b>(4,500)</b>
-	-
-	-
<b>35,900</b>	<b>(4,500)</b>

<b>Forecast 2020/21</b>
-
-
32,521
-
-
-
<b>32,521</b>
-
-
<b>32,521</b>

Page 92

<b>Summary By Service Area 2020-21</b>	<b>Income Budget</b>	
	<b>2021/22</b>	<b>Inc / (Dec)</b>
<a href="#">Enterprise Vehicles</a>	-	-
<b>Totals</b>	-	-

<b>Expense Budget</b>	
<b>2021/22</b>	<b>Inc / (Dec)</b>
<b>31,400</b>	(4,500)
<b>31,400</b>	<b>(4,500)</b>

<b>Forecast</b>	
<b>Income</b>	<b>Expenditure</b>
-	32,521
-	<b>32,521</b>

**Revenues and Benefits  
2020/21**

# **Portfolio: Performance & Resources**  
# **Head of Service: Jon Topping**  
**Portfolio Holder: Cllr Hannah Norman**

Revenues and Benefits	Budget 2021/22
Employees	71,659
Premises	2,400
Transport	100
Supplies and Services	2,042,200
Third Party Payments	146,850
Capital Charges	-
<b>Expenditure Total</b>	<b>2,263,209</b>
Grants and Contributions	(977,175)
Fees and Charges	(341,900)
Other Income	(29,000)
<b>Income Total</b>	<b>(1,348,075)</b>
<b>Net Service Expenditure</b>	<b>915,134</b>

Budget 2020/21	Increase / (Decrease)
82,636	(10,977)
-	2,400
-	100
2,031,450	10,750
20,000	126,850
-	-
<b>2,134,086</b>	<b>129,123</b>
(879,325)	(97,850)
(341,900)	-
-	(29,000)
<b>(1,221,225)</b>	<b>(126,850)</b>
<b>912,861</b>	<b>2,273</b>

Forecast 2020/21
78,899
24
8
2,166,397
31,231
-
<b>2,276,559</b>
(1,254,697)
(51,107)
(6,358)
<b>(1,312,162)</b>
<b>964,397</b>

Page 93

1

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Council Revenues and Benefits Client</a>	(1,348,075)	(126,850)
<a href="#">Civica Revenues and Benefits Services</a>	-	-
<a href="#">Civica Forest of Dean Contract</a>	-	-
<a href="#">Council Tax New Burdens</a>	-	-
<b>Totals</b>	<b>(1,348,075)</b>	<b>(126,850)</b>

Expense Budget	
2021/22	Inc / (Dec)
2,263,209	1,982,073
-	(1,852,950)
-	-
-	-
<b>2,263,209</b>	<b>129,123</b>

Forecast	
Income	Expenditure
(1,311,531)	575,284
-	1,701,275
(631)	-
-	-
<b>(1,312,162)</b>	<b>2,276,559</b>

**Housing Subsidy  
2020/21**

# Portfolio: **Performance & Resources**  
# Head of Service: **Jon Topping**  
Portfolio Holder: **CLlr Hannah Norman**

Housing Subsidy	Budget 2021/22
Employees	-
Premises	-
Transport	-
Supplies and Services	-
Third Party Payments	<b>36,138,500</b>
Capital Charges	-
<b>Expenditure Total</b>	<b>36,138,500</b>
Grants and Contributions	<b>(36,515,900)</b>
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>(36,515,900)</b>
<b>Net Service Expenditure</b>	<b>(377,400)</b>

Budget 2020/21	Increase / (Decrease)
-	-
-	-
-	-
-	-
42,138,500	(6,000,000)
-	-
<b>42,138,500</b>	<b>(6,000,000)</b>
(42,515,900)	6,000,000
-	-
-	-
<b>(42,515,900)</b>	<b>6,000,000</b>
<b>(377,400)</b>	-

Forecast 2020/21
-
-
-
-
32,486,984
-
<b>32,486,984</b>
(32,555,843)
-
(6,494)
<b>(32,562,338)</b>
<b>(75,354)</b>

Page 94

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Mandatory Rent Allowances - Housing Benefit</a>	<b>(36,515,900)</b>	6,000,000
<a href="#">GF Rent Rebate Payments</a>	-	-
<b>Totals</b>	<b>(36,515,900)</b>	<b>6,000,000</b>

Expense Budget	
2021/22	Inc / (Dec)
<b>36,138,500</b>	(6,000,000)
-	-
<b>36,138,500</b>	<b>(6,000,000)</b>

Forecast	
Income	Expenditure
(32,035,771)	32,486,984
(526,567)	-
<b>(32,562,338)</b>	<b>32,486,984</b>

**Parking  
2020/21**

# **Portfolio: Performance & Resources**  
# **Head of Service: Jon Topping**  
**Portfolio Holder: Cllr Hannah Norman**

Parking	Budget 2021/22
Employees	60,701
Premises	668,000
Transport	-
Supplies and Services	361,200
Third Party Payments	7,000
Capital Charges	-
<b>Expenditure Total</b>	<b>1,096,901</b>
Grants and Contributions	-
Fees and Charges	(2,703,450)
Other Income	(31,725)
<b>Income Total</b>	<b>(2,735,175)</b>
<b>Net Service Expenditure</b>	<b>(1,638,274)</b>

Budget 2020/21	Increase / (Decrease)
60,078	623
929,490	(261,490)
-	-
355,700	5,500
7,000	-
-	-
<b>1,352,268</b>	<b>(255,367)</b>
-	-
(2,596,450)	(107,000)
(31,725)	-
<b>(2,628,175)</b>	<b>(107,000)</b>
<b>(1,275,907)</b>	<b>(362,367)</b>

Forecast 2020/21
60,595
822,205
-
199,615
275
-
<b>1,082,690</b>
-
(829,455)
108
<b>(829,347)</b>
<b>253,343</b>

Page 95

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Off Street Car Parks</a>	(2,674,875)	(82,000)
<a href="#">Enforcement</a>	-	-
<a href="#">Castlemeads Car Parks</a>	(60,300)	(25,000)
<b>Totals</b>	<b>(2,735,175)</b>	<b>(107,000)</b>

Expense Budget	
2021/22	Inc / (Dec)
1,070,401	(256,367)
-	-
26,500	1,000
<b>1,096,901</b>	<b>(255,367)</b>

Forecast	
Income	Expenditure
(812,698)	1,045,198
-	-
(16,649)	37,493
<b>(829,347)</b>	<b>1,082,690</b>

**Business Support  
2020/21**

# Portfolio: **Performance & Resources (F&C)**  
# Head of Service: **Jon Topping**  
Portfolio Holder: **CLlr Hannah Norman**

Business Support	Budget 2021/22
Employees	366,277
Premises	-
Transport	-
Supplies and Services	25,200
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>391,477</b>
Grants and Contributions	-
Fees and Charges	(30,000)
Other Income	-
<b>Income Total</b>	<b>(30,000)</b>
<b>Net Service Expenditure</b>	<b>361,477</b>

Budget 2020/21	Increase / (Decrease)
380,952	(14,675)
-	-
-	-
25,200	-
53,700	(53,700)
-	-
<b>459,852</b>	<b>(68,375)</b>
-	-
(30,000)	-
-	-
<b>(30,000)</b>	<b>-</b>
<b>429,852</b>	<b>(68,375)</b>

Forecast 2020/21
374,411
-
(347)
16,124
-
-
<b>390,188</b>
-
(19,667)
-
<b>(19,667)</b>
<b>370,521</b>

Page 96

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Business Support Team</a>	(30,000)	-
<b>Totals</b>	<b>(30,000)</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
391,477	(68,375)
<b>391,477</b>	<b>(68,375)</b>

Forecast	
Income	Expenditure
(19,667)	390,188
<b>(19,667)</b>	<b>390,188</b>



**Land Charges  
2020/21**

# Portfolio: **Planning & Housing Strategy**  
# Head of Service: **Jon Topping**  
Portfolio Holder: **CLlr Andrew Gravells**

Land Charges	Budget 2021/22
Employees	-
Premises	-
Transport	-
Supplies and Services	100
Third Party Payments	35,000
Capital Charges	-
<b>Expenditure Total</b>	<b>35,100</b>
Grants and Contributions	-
Fees and Charges	(106,000)
Other Income	-
<b>Income Total</b>	<b>(106,000)</b>
<b>Net Service Expenditure</b>	<b>(70,900)</b>

Budget 2020/21	Increase / (Decrease)
-	-
-	-
-	-
100	-
35,000	-
-	-
<b>35,100</b>	<b>-</b>
-	-
(136,000)	30,000
-	-
<b>(136,000)</b>	<b>30,000</b>
<b>(100,900)</b>	<b>30,000</b>

Forecast 2020/21
-
-
-
130
19,408
-
<b>19,538</b>
-
(107,473)
-
<b>(107,473)</b>
<b>(87,935)</b>

Page 97

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Land Charges</a>	(106,000)	30,000
<b>Totals</b>	<b>(106,000)</b>	<b>30,000</b>

Expense Budget	
2021/22	Inc / (Dec)
35,100	-
<b>35,100</b>	<b>-</b>

Forecast	
Income	Expenditure
(107,473)	19,538
<b>(107,473)</b>	<b>19,538</b>

**Asset Management  
2020/21**

# **Portfolio: Performance & Resources**  
# **Head of Service: Jon Topping**  
**Portfolio Holder: Cllr Hannah Norman**

Asset Management	Budget 2021/22
Employees	513,039
Premises	552,710
Transport	-
Supplies and Services	32,900
Third Party Payments	2,600
Capital Charges	-
<b>Expenditure Total</b>	<b>1,101,249</b>
Grants and Contributions	-
Fees and Charges	(50,000)
Other Income	(50,000)
<b>Income Total</b>	<b>(100,000)</b>
<b>Net Service Expenditure</b>	<b>1,001,249</b>

Budget 2020/21	Increase / (Decrease)
333,258	179,781
673,163	(120,453)
-	-
48,400	(15,500)
6,600	(4,000)
-	-
<b>1,061,421</b>	<b>39,828</b>
-	-
(55,000)	5,000
(44,900)	(5,100)
<b>(99,900)</b>	<b>(100)</b>
<b>961,521</b>	<b>39,728</b>

Forecast 2020/21
413,417
657,232
24
49,895
1,750
-
<b>1,122,317</b>
-
(51,924)
(77,643)
<b>(129,568)</b>
<b>992,749</b>

Page 98

Summary By Service Area 2020-21	Income Budget		Expense Budget		Forecast	
	2021/22	Inc / (Dec)	2021/22	Inc / (Dec)	Income	Expenditure
<a href="#">Asset Management - General Services</a>	-	-	568,739	185,381	(21,499)	636,987
<a href="#">Shire Hall 5th Floor</a>	-	-	229,000	9,000	-	221,300
<a href="#">Docks Complex</a>	-	5,000	32,400	(209,228)	(38,008)	(34,671)
<a href="#">North Warehouse</a>	(50,000)	-	45,650	5,360	(39,260)	49,218
<a href="#">Bus Station</a>	(50,000)	(5,100)	175,600	41,855	(30,000)	208,341
<a href="#">Utilities</a>	-	-	-	-	-	-
<a href="#">Statutory Testing</a>	-	-	10,900	-	-	-
<a href="#">Christmas Lights</a>	-	-	31,750	6,110	-	34,859
<a href="#">Environmental Areas</a>	-	-	7,210	1,350	(800)	6,283
<b>Totals</b>	<b>(100,000)</b>	<b>(100)</b>	<b>1,101,249</b>	<b>39,828</b>	<b>(129,568)</b>	<b>1,122,317</b>

**Commercial Property  
2020/21**

# **Portfolio: Performance & Resources**  
# **Head of Service: Jon Topping**  
**Portfolio Holder: Cllr Hannah Norman**

<b>Commercial Property</b>	<b>Budget 2021/22</b>
Employees	-
Premises	<b>303,950</b>
Transport	-
Supplies and Services	<b>271,222</b>
Third Party Payments	<b>167,500</b>
Interest Charges	<b>3,380,000</b>
<b>Expenditure Total</b>	<b>4,122,672</b>
Grants and Contributions	-
Fees and Charges	<b>(94,500)</b>
Other Income	<b>(6,645,150)</b>
<b>Income Total</b>	<b>(6,739,650)</b>
<b>Net Service Expenditure</b>	<b>(2,616,978)</b>

<b>Budget 2020/21</b>	<b>Increase / (Decrease)</b>
-	-
104,090	199,860
-	-
100	271,122
438,622	(271,122)
1,792,000	1,588,000
<b>2,334,812</b>	<b>1,787,860</b>
-	-
-	(94,500)
(5,063,900)	(1,581,250)
<b>(5,063,900)</b>	<b>(1,675,750)</b>
<b>(2,729,088)</b>	<b>112,110</b>

<b>Forecast 2020/21</b>
-
703,450
-
259,749
389,386
3,393,383
<b>4,745,968</b>
-
(25,128)
(7,452,416)
<b>(7,477,544)</b>
<b>(2,731,576)</b>

Page 99

<b>Summary By Service Area 2020-21</b>	<b>Income Budget</b>	
	<b>2021/22</b>	<b>Inc / (Dec)</b>
<a href="#">St Oswalds Park</a>	<b>(2,853,000)</b>	(1,628,000)
<a href="#">Eastgate Shopping Centre</a>	<b>(502,500)</b>	(322,500)
<a href="#">GALA Club</a>	<b>(16,550)</b>	(1,250)
<a href="#">Investment Properties</a>	<b>(743,600)</b>	300,000
<a href="#">Kings Walk</a>	<b>(2,624,000)</b>	(24,000)
<b>Totals</b>	<b>(6,739,650)</b>	<b>(1,675,750)</b>

<b>Expense Budget</b>	
<b>2021/22</b>	<b>Inc / (Dec)</b>
<b>1,502,000</b>	1,352,000
<b>312,500</b>	312,500
<b>1,250</b>	1,250
<b>211,800</b>	90,110
<b>2,095,122</b>	32,000
<b>4,122,672</b>	<b>1,787,860</b>

<b>Forecast</b>	
<b>Income</b>	<b>Expenditure</b>
(3,586,412)	1,480,801
(822,749)	871,192
(15,300)	1,192
(515,924)	146,234
(2,537,159)	2,246,550
<b>(7,477,544)</b>	<b>4,745,968</b>

**SWRDA Assets  
2020/21**

# **Portfolio: Performance & Resources**  
# **Head of Service: Jon Topping**  
**Portfolio Holder: Cllr Hannah Norman**

SWRDA Assets	Budget 2021/22
Employees	-
Premises	17,680
Transport	-
Supplies and Services	-
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>17,680</b>
Grants and Contributions	-
Fees and Charges	(92,680)
Other Income	-
<b>Income Total</b>	<b>(92,680)</b>
<b>Net Service Expenditure</b>	<b>(75,000)</b>

Budget 2020/21	Increase / (Decrease)
-	-
-	17,680
-	-
-	-
-	-
-	-
-	17,680
-	-
-	(92,680)
-	-
-	(92,680)
-	-
-	(75,000)

Forecast 2020/21
-
18,901
-
-
9,710
-
<b>28,611</b>
-
(18,861)
(9,750)
<b>(28,611)</b>
-
<b>(0)</b>

Page 100

Summary By Service Area 2020-21	Income Budget		Expense Budget		Forecast	
	2021/22	Inc / (Dec)	2021/22	Inc / (Dec)	Income	Expenditure
<a href="#">Commercial Road 16</a>	-	-	250	-	-	210
<a href="#">Commercial Road 27-29</a>	-	-	120	-	-	-
<a href="#">Cross Keys Garage</a>	-	-	1,900	-	-	1,871
<a href="#">Barge Arms Car Park</a>	-	-	-	-	-	-
<a href="#">The Fleece</a>	-	-	3,950	-	(6,000)	12,912
<a href="#">Southgate Moorings</a>	(92,680)	-	-	-	(12,861)	12,000
<a href="#">Barbican Car Park</a>	-	-	10,250	-	-	(40)
<a href="#">Westgate Street 11A</a>	-	-	160	-	-	368
<a href="#">Westgate Street 23</a>	-	-	-	-	(9,750)	3
<a href="#">Other SWRDA</a>	-	-	1,050	-	-	1,287
<b>Totals</b>	<b>(92,680)</b>	<b>-</b>	<b>17,680</b>	<b>-</b>	<b>(28,611)</b>	<b>28,611</b>

**Transformation and Commercialisation  
2020/21**

# Portfolio: **Environment & Leader**  
# Head of Service: **Jon McGinty**  
Portfolio Holder: **CLlr Richard Cook**

Transformation and Commercialisation	Budget 2021/22
Employees	62,864
Premises	-
Transport	-
Supplies and Services	-
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>62,864</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Net Service Expenditure</b>	<b>62,864</b>

Budget 2020/21	Increase / (Decrease)
-	62,864
-	-
-	-
-	-
-	-
-	-
<b>-</b>	<b>62,864</b>
-	-
-	-
-	-
<b>-</b>	<b>62,864</b>

Forecast 2020/21
159,084
-
-
17,480
80,050
-
<b>256,613</b>
-
-
-
<b>256,613</b>

Page 101

Summary By Service Area 2020-21	Income Budget	
	2021/22	Inc / (Dec)
<a href="#">Transformation and Commercialisation</a>	-	-
<b>Totals</b>	<b>-</b>	<b>-</b>

Expense Budget	
2021/22	Inc / (Dec)
62,864	62,864
<b>62,864</b>	<b>62,864</b>

Forecast	
Income	Expenditure
-	256,613
<b>-</b>	<b>256,613</b>

# Portfolio: Performance & Resources  
 # Head of Service: Jon Topping  
 Portfolio Holder: Cllr Hannah Norman

**Corporate and Funding**

CC/DC	CC	Detail	Description	Budget 2021/22	Budget 2020/21	Increase / (Decrease)	Forecast 2020/21
FS006/6001	FS006	6001	Interest/Interest Payable	140,100	148,100	(8,000)	318,570
FS006/6010	FS006	6010	Interest/Investment Interest	(718,900)	(718,900)	-	(406,736)
GF003/7030	GF003	7030	Minimum Revenue Provision/Plus - MRP	510,200	510,200	-	2,135,200
GF005/7019	GF005	7019	Employers Pension Contri/Less - Pension Back Fund	3,400,000	3,640,200	(240,200)	3,223,495
GF006/8001	GF006	8001	Council Tax/Collection Fund Precept	(8,081,000)	(8,110,000)	29,000	(7,840,000)
GF006/8020	GF006	8020	Council Tax/Collection Fund Surplus/Deficit	42,000	-	42,000	-
GF007/8101	GF007	8101	Revenue Support Grant/Government Grants	(87,000)	(87,000)	-	(4,513,479)
GF007/8102	GF007	8102	Lower Tier Support Grant/Government Grants	(157,000)	-	(157,000)	-
GF008/8101	GF008	8101	New Homes Bonus/Government Grants	(803,000)	(976,000)	173,000	(976,503)
GF009/8101	GF009	8101	Business Rates Retention/Government Grants	(5,392,000)	(5,142,000)	(250,000)	(5,142,000)
GF012/7040	GF012	7040	MIRS - Reserves Transfer/To Earmarked Reserves	600,000	589,000	11,000	589,000
GF012/7041	GF012	7041	MIRS - Reserves Transfer/From Earmarked Reserves	(246,000)	-	(246,000)	-
<b>Funding Total</b>				<b>(10,792,600)</b>	<b>(10,146,400)</b>	<b>(646,200)</b>	<b>(12,612,453)</b>

## 1. Results of Budget Consultation

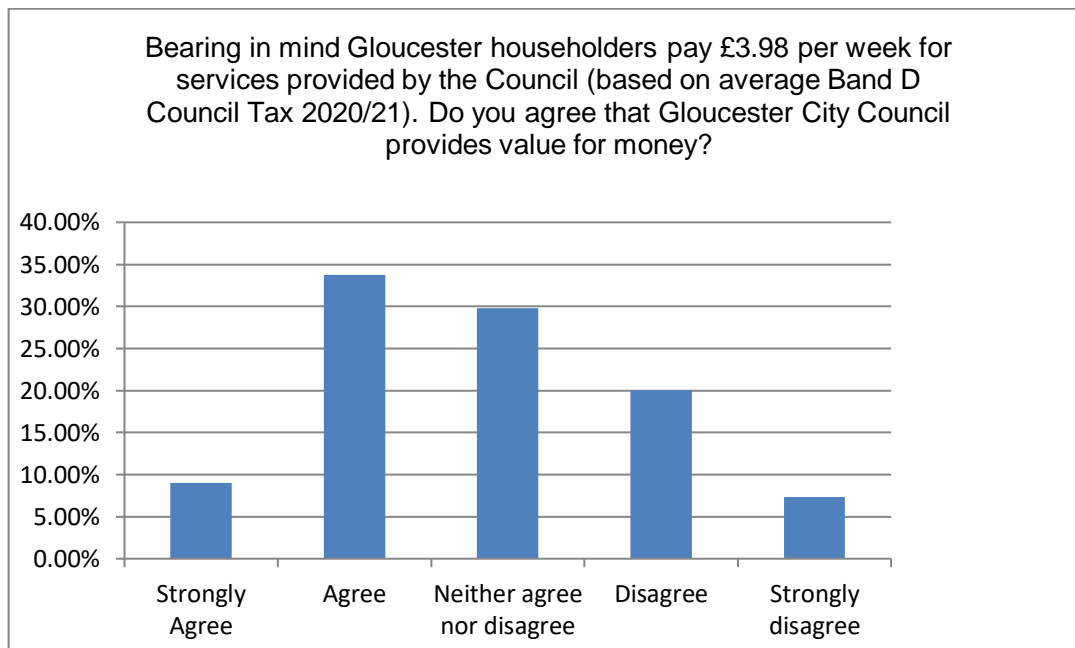
## Appendix 7

- 1.1 The council's budget consultation for 2021/22 has used an on-line interactive budget survey a link to which has been available on the council's website.
- 1.2 The consultation period was for six weeks during December 2020 and January 2021.
- 1.3 Throughout this process, views of the public and other partners/stakeholders have been sought on the council's financial plans including levels of spending, potential efficiencies and budget savings, as well as opinions on fees and charges.
- 1.4 There were 305 responses received as part of the consultation process

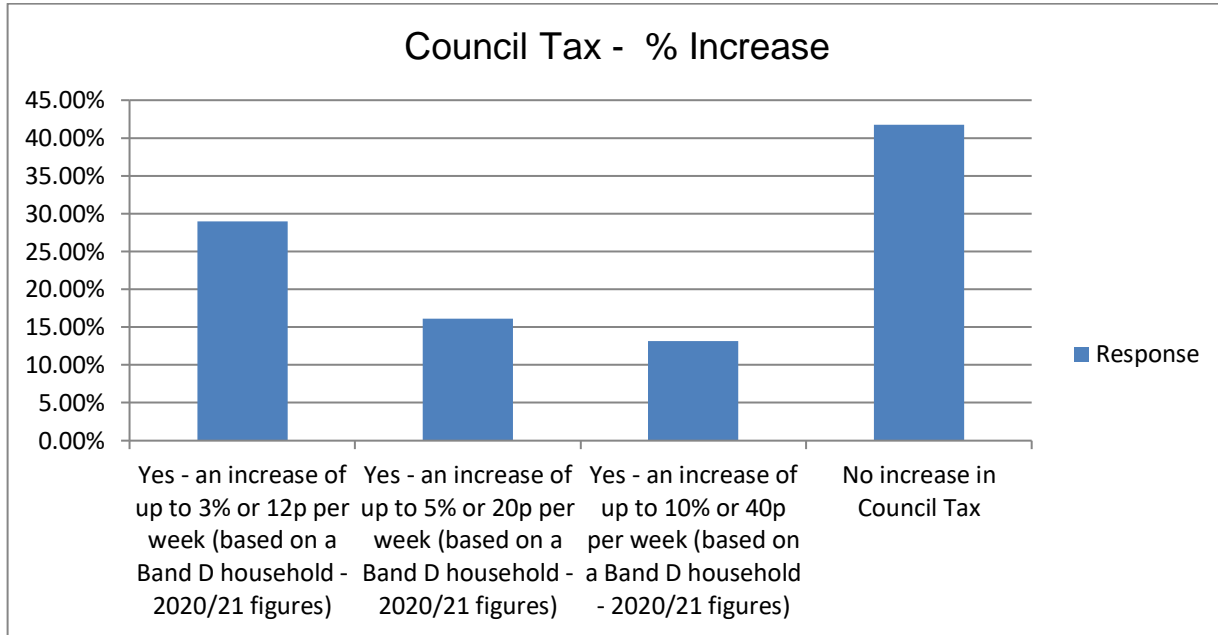
## 2. Consultation responses

- Q1. Bearing in mind Gloucester householders pay £3.98 per week for services provided by the Council (based on average Band D Council Tax 2020/21). Do you agree that Gloucester City Council provides value for money?

The Chart below provides a summary;



Q2. Council Tax - Increasing Council Tax helps us generate more income to help us balance the budget and prevent reductions in services. The Council increased the Council Tax it charges in 2020/21 to £3.98 per week per household - based on an average band D property. Would you be willing to accept an increase to Council Tax to ensure the Council can continue to provide services?



Q3. Which Council services are most important to you.

The responses showed the following;

Very Important/Most Important

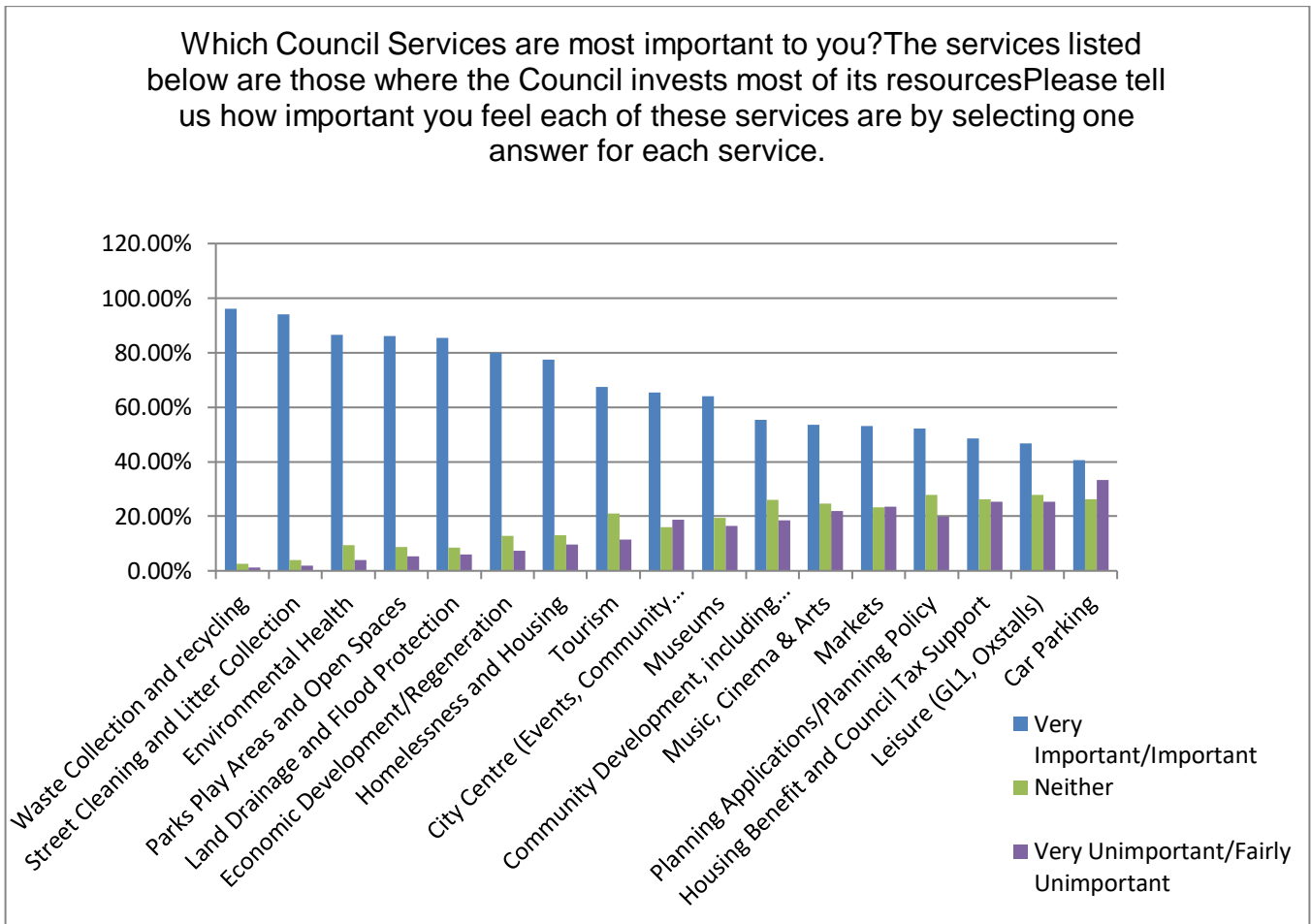
1. Waste Collection and Recycling
2. Street Cleaning and Litter Collection
3. Environmental health
4. Parks Play Areas & Open Spaces
5. Land Drainage & Flood Protection

Very Unimportant/Fairly Unimportant

1. Car Parking
2. Leisure
3. Housing Benefit and Council Tax Support
4. Car Parking Planning Applications/Planning Policy
5. Markets

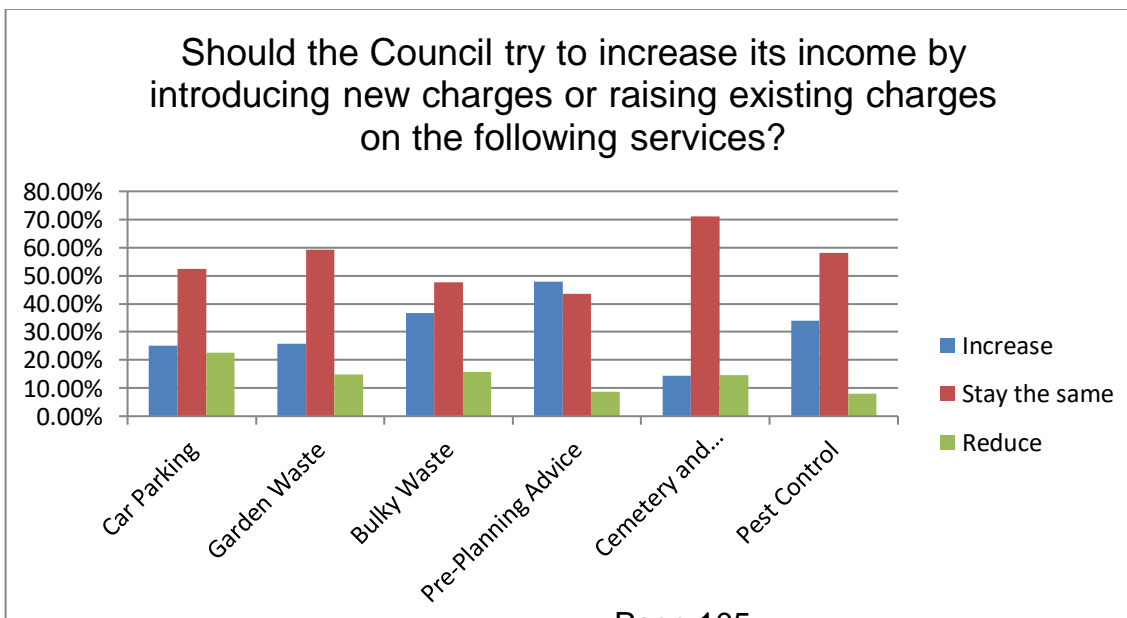


The Chart below details all the responses;

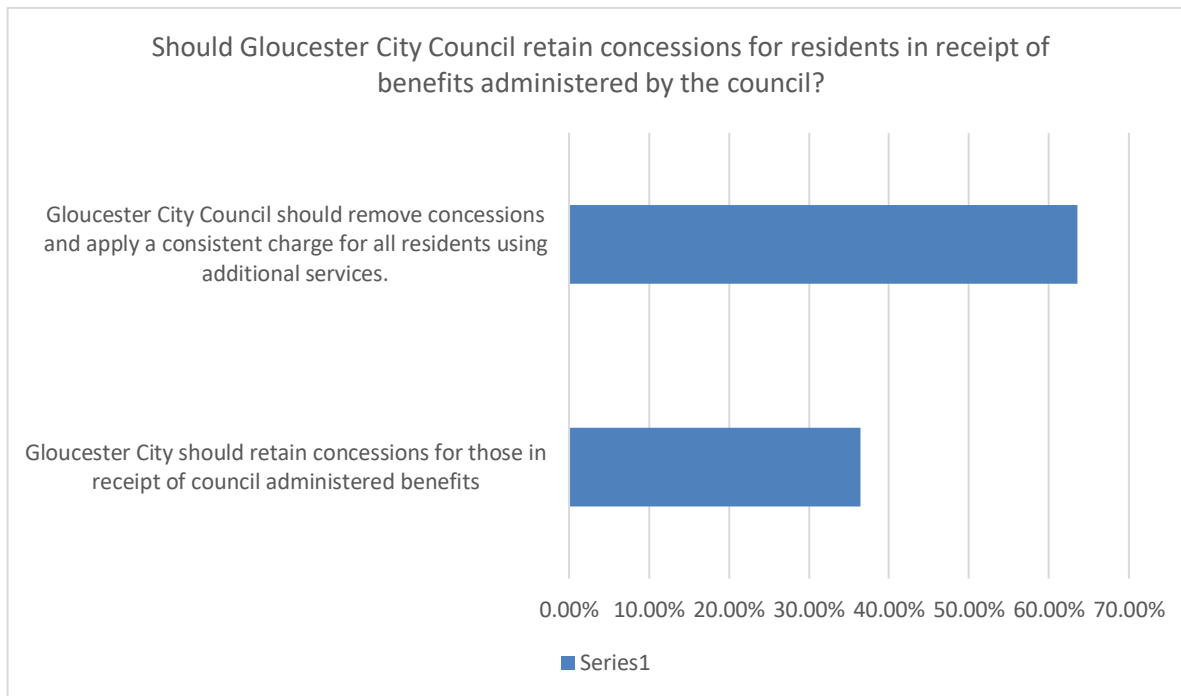


Q4. Should the Council try to increase its income by introducing new charges or raising existing charges on the following services?

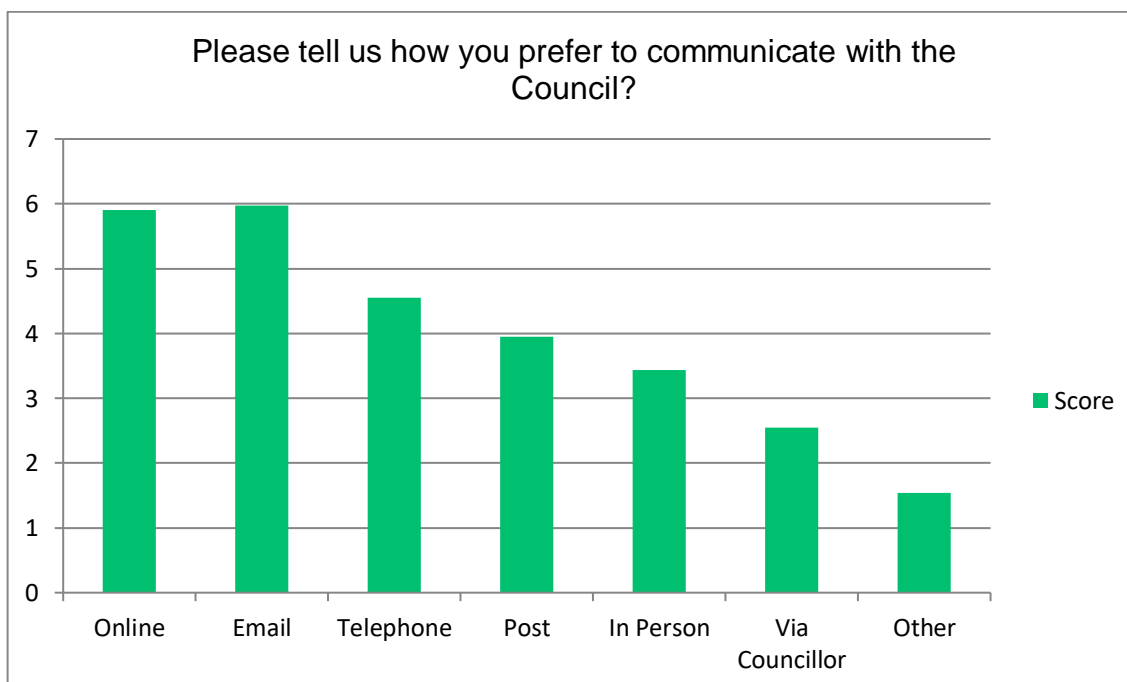
The chart below summarises the responses;



Q5. Gloucester City Council is the only council in Gloucestershire to still offer concessions on certain fees and charges - such as garden waste - for residents in receipt of Housing Benefit and Council Tax support, which are administered by the council. We are unable to offer concessions to residents in receipt of other benefits not administered by the council. Because of this inconsistency, and the fact that many other councils are no longer able to offer concessions as the cost for this must be met elsewhere, [from other council taxpayers], we are considering whether we should continue to offer concessions. Should Gloucester City Council retain concessions for residents in receipt of benefits administered by the council?



Q6. Please tell us how you prefer to communicate with the Council?



# Gloucester **City Council**

## FEEES and CHARGES

2021/22

## **CONTENTS**

<b><u>Portfolio/Service</u></b>	<b><u>Page Number</u></b>	<b><u>Service Manager</u></b>
Foreword		
<b><u>Communities</u></b>		
Environmental Health	1 - 5	Gupti Gosine
HMO Licences	6	Neil Coles
Gambling Act Licences	7 - 8	Yvonne Welsh
Food Safety, Animal Health	9	Gupti Gosine
No Smoking Policy, Animal Health & Scrap Metal	10 - 11	Gupti Gosine
<b><u>Place</u></b>		
Licences	12 - 13	Darren Mountford
Hackney Carriages	14	Darren Mountford
Local Planning Authority Fees	15 - 16	Mella McMahon
Community Infrastructure Levy	40	Paul Hardiman
Street Trading	17	Darren Mountford
Leisure Services	18	Mark Graham
Allotments	19	Dawn Fearn
Park Events	20	Mark Graham
Stray Dogs	21	Dawn Fearn
Bulky Item / Green Waste Collections	22	Dawn Fearn
<b><u>Policy and Resources</u></b>		
Car Parking	23 - 24	Melloney Smith
Bus Station Departures	25	Melloney Smith
Facilities	26	Mark Foyn
Land Charges	27	Pete Egan
Street Naming and Numbering	28	Tanya Davies
Cemeteries and Crematorium	30 - 35	Carly Locke
The Arbor	36	Carly Locke
<b><u>Cultural and Trading</u></b>		
Shopmobility	29	Lucy Chilton
Gloucester City Museum	37	Lucy Chilton
Guildhall Arts Centre	38	Sarah Gilbert
Blackfriars	39	Holly Gooch

**FEES AND CHARGES 2021/22**  
**FOREWORD**

The following pages give a comprehensive list of fees and charges levied by Gloucester City Council and Government on chargeable services provided to the public, within the city.

Should you have any queries regarding these charges then please contact the relevant officer whose name is shown on the contents page.



## **ENVIRONMENTAL HEALTH**

All Non Business for VAT purposes unless where stated

### **Rodent Control:**

#### 2021/2022 Charges

	Premises Type					
	Domestic			Commercial/Industrial		
	Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
1st Visit:	£38.75	£7.75	<b>£46.50</b>	£44.17	£8.83	<b>£53.00</b>
2nd Visit:	£19.58	£3.92	<b>£23.50</b>	£22.92	£4.58	<b>£27.50</b>
3rd Visit:	£38.75	£7.75	<b>£46.50</b>	£44.17	£8.83	<b>£53.00</b>

#### 2020/2021 Charges

	Premises Type					
	Domestic			Commercial/Industrial		
	Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
	£38.75	£7.75	<b>£46.50</b>	£44.17	£8.83	<b>£53.00</b>
	£19.58	£3.92	<b>£23.50</b>	£22.92	£4.58	<b>£27.50</b>
	£38.75	£7.75	<b>£46.50</b>	£44.17	£8.83	<b>£53.00</b>

### **Disinfestation of Premises:**

#### 2021/2022 Charges

	Premises Type					
	Domestic			Commercial/Industrial		
	Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
1st Visit:	£44.17	£8.83	<b>£53.00</b>	£53.33	£10.67	<b>£64.00</b>
2nd Visit:	£22.08	£4.42	<b>£26.50</b>	£24.58	£4.92	<b>£29.50</b>
3rd Visit:	£44.17	£8.83	<b>£53.00</b>	£53.33	£10.67	<b>£64.00</b>

#### 2020/2021 Charges

	Premises Type					
	Domestic			Commercial/Industrial		
	Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
	£44.17	£8.83	<b>£53.00</b>	£53.33	£10.67	<b>£64.00</b>
	£22.08	£4.42	<b>£26.50</b>	£24.58	£4.92	<b>£29.50</b>
	£44.17	£8.83	<b>£53.00</b>	£53.33	£10.67	<b>£64.00</b>

**NB:** A 2nd Visit must be booked within one month of the 1st visit to qualify for the 2nd visit rate shown above.  
Residents receiving Council Tax Support or Housing Benefits are entitled to a 50% reduction in the charges above.

### **Wasp Nests:**

#### 2021/2022 Charges

Increase  
%

#### 2020/2021 Charges

	Premises Type					
	Domestic			Commercial/Industrial		
	Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
Cost Per Visit:	£37.92	£7.58	<b>£45.50</b>	£37.92	£7.58	<b>£45.50</b>

	Premises Type					
	Domestic			Commercial/Industrial		
	Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
	£37.92	£7.58	<b>£45.50</b>	£37.92	£7.58	<b>£45.50</b>

**NB:** If two wasp nests are reported at the same domestic property, the charge will be as above, plus an additional £10.

### **Work in default fees will be a reasonable charge on a case by case basis:**

The reasonable costs associated with enforcement will be charged to the responsible persons.  
For example, the costs of inspection and notice being served under the Housing Act 2004 and the cost of officer time associated with any emergency remedial action or works in default which may be carried out.

## ENVIRONMENTAL HEALTH

All Non Business for VAT purposes unless where stated

	<u>2021/2022</u> <u>Charge</u>	<u>2020/2021</u> <u>Charge</u>	
<b>Environmental Health Officer Rate (Hourly Rate - court charges)</b> <i>(Including examination of food for voluntary surrender)</i>	£54.00	£54.00	Exempt from VAT
<b>Environmental Health Officer Rate (Hourly Rate) (BBFA)</b>	£70.00	£70.00	Exempt from VAT
<b>Skin Piercing, Acupuncture etc registration:</b>			
Premises	£120.00	£120.00	
Per Person	£120.00	£120.00	
<b>High Hedge Nuisance:</b>	<u>2021/2022</u> <u>Charge</u>	<u>2020/2021</u> <u>Charge</u>	
Investigation Fee - Full	£412.55	£412.55	
Investigation Fee - Concessionary	£70.15	£70.15	
<b>High hedge/investigation Concessions (circa 83%) are provided to:</b>			
Those in receipt of Council tax support or housing benefit			
People in receipt of disability benefit			
People over 65 years old			
Those in receipt of Income Support, Pension Credit Guarantee or State Pension			
<b>Environmental Information Regulations: VAT at standard rate:</b>			
Personal enquiries (per photocopied sheet)			
Others (based on 1 hours work)			
<b>Fixed Penalty Notices:</b>			
Depositing Litter <b>£100</b> ( <i>Reduced fee of £75 if paid within 10 days</i> )			
Failure to comply with a street litter control notice <b>£100</b> ( <i>Reduced fee of £60 if paid within 10 days</i> )			
Failure to comply with a litter clearing notice <b>£100</b> ( <i>Reduced fee of £60 if paid within 10 days</i> )			
Failure to produce waste documents <b>£300</b> ( <i>Reduced fee of £180 if paid within 10 days</i> )			
Failure to produce authority to transport waste <b>£300</b> ( <i>Reduced fee of £180 if paid within 10 days</i> )			
Unauthorised distribution of free printed matter <b>£75</b> ( <i>Reduced fee of £50 if paid within 10 days</i> )			
Failure to comply with a waste receptacles notice <b>£100</b> ( <i>Reduced fee of £60 if paid within 10 days</i> )			
Failure to comply with a Dog Control Order <b>£75</b> ( <i>Reduced to £50 if paid within 10 days</i> )			
Graffiti <b>£75</b> ( <i>Reduced fee of £50 if paid within 10 days</i> )			
Fly-posting <b>£75</b> ( <i>Reduced fee of £50 if paid within 10 days</i> )			
Exposing vehicles for sale on a road <b>£100</b> ( <i>Reduced fee of £60 if paid within 10 days</i> )			
Repairing vehicles on a road <b>£100</b> ( <i>Reduced fee of £60 if paid within 10 days</i> )			
Fixed Penalty Notices for Fly-Tipping <b>£400</b> ( <i>Reduced to £300 if paid within 10 days</i> ).			



## Environmental Health : Permits

All Non Business for VAT purposes

**Fees are provided by Environment Agency - Final confirmation expected in March 2021**

	<u>2021/2022</u> <u>Charge</u>	<u>2020/2021</u> <u>Charge</u>
<b>LAPC and LAPPC charges</b>		
<b>Application Fees</b>		
A2 Application Fee	£3,300.00	£3,300.00
Additional fee for operating without a permit	£1,200.00	£1,200.00
<b>Annual Subsistence Charges</b>		
Annual Subsistence (Low)	£1,420.00	£1,420.00
Annual Subsistence (Medium)	£1,600.00	£1,600.00
Annual Subsistence (High)	£2,300.00	£2,300.00
<b>Variation</b>		
Substantial Variation	£1,350.00	£1,350.00
<b>Transfer</b>		
Transfer	£235.00	£235.00
<b>Surrender</b>		
Surrender	£685.00	£685.00

	<u>2021/2022</u> <u>Charge</u>	<u>2020/2021</u> <u>Charge</u>
<b>Standard Part B Fees</b>		
Standard Part B Process	£1,625.00	£1,625.00
Additional fee for currently operating without a permit	£1,175.00	£1,175.00
Stage I Petrol Vapour Recovery	£152.00	£152.00
Dry Cleaners	£152.00	£152.00
Stage I & Stage II Petrol Vapour Recovery	£255.00	£255.00
Vehicle Refinishers	£355.00	£355.00
Additional fee for operating a reduced fee activity without a permit	£70.00	£70.00
Mobile screening and crushing plant	£1,620.00	£1,620.00
- for the 3rd to 7th applications	£970.00	£970.00
- for 8th & Subsequent applications	£490.00	£490.00
<b>NB:</b> Where an application for any of the above is for a combined Part B & Waste application ( <i>in addition to the above</i> )	£305.00	£305.00

## ENVIRONMENTAL HEALTH

All Non Business for VAT purposes

Fees are provided by Environment Agency - Final confirmation expected in March 2021

	2021/2022 Charges			2020/2021 Charges		
	Standard Process			Reduced Fee Activity		
	Low	Medium	High	Low	Medium	High
Base Fee	£760.00	£1,140.00	£1,720.00	£78.00	£155.00	£235.00
Additional Fee for Combined Part B & Waste Installation	£99.00	£149.00	£198.00	£99.00	£149.00	£198.00

### Stage I & II Petrol Vapour Recovery:

	2021/2022 Charges			2020/2021 Charges		
	Low	Medium	High	Low	Medium	High
PV Recovery Fee	£111.00	£222.00	£335.00	£111.00	£222.00	£335.00

### Vehicle Refinishing:

	2021/2022 Charges			2020/2021 Charges		
	Low	Medium	High	Low	Medium	High
Refinishing Fee	£225.00	£360.00	£540.00	£225.00	£360.00	£540.00

### Mobile Plant:

	2021/2022 Charges			2020/2021 Charges		
	Low	Medium	High	Low	Medium	High
1st & 2nd Permits	£635.00	£1,020.00	£1,530.00	£635.00	£1,020.00	£1,530.00
3rd - 7th Permits	£380.00	£605.00	£910.00	£380.00	£605.00	£910.00
8th + Permits	£194.00	£309.00	£465.00	£194.00	£309.00	£465.00

NB: Part B process subject to reporting (under E-PRTR), the charge will be as above plus an additional £102 (2019/20: £102).

### Transfer and Surrender:

	2020/2021 Charges	2019/2020 Charges
Standard process transfer	£167.00	£167.00
Standard process partial transfer	£490.00	£490.00
New operator at low risk reduced fee activity	£77.00	£77.00
Reduced fee activity partial transfer	£47.00	£47.00

### Temporary Transfer for Mobiles:

	2020/2021 Charges	2019/2020 Charges
First Transfer	£53.00	£53.00
Repeat transfer	£10.00	£10.00
Repeat following enforcement or warning	£53.00	£53.00

### Substantial Change

	2020/2021 Charges	2019/2020 Charges
Standard Process	£1,030.00	£1,030.00
Standard Process where the substantial change results in a new PPC activity	£1,620.00	£1,620.00
Reduced fee activities	£100.00	£100.00

### Notes:

Reduced fee activities are: Service Stations, Vehicle Refinishers and Dry Cleaners.

Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36.00

In addition there is also a charge of £50 for late fees which applies when an invoice remains unpaid eight weeks from the date the invoice was issued.

## Environmental Health : Permits

All Non Business for VAT purposes

**Fees are provided by Environment Agency - Final confirmation expected in March 2021**

<b>LA - IPPC charges</b>	<b><u>2021/2022</u> <u>Charge</u></b>	<b><u>2020/2021</u> <u>Charge</u></b>
<b>Application Fees</b>		
A2 Application Fee	<b>£3,300.00</b>	£3,300.00
Additional fee for operating without a permit	<b>£1,170.00</b>	£1,170.00
<b>Annual Subsistence Charges</b>		
Annual Subsistence (Low)	<b>£1,420.00</b>	£1,420.00
Annual Subsistence (Medium)	<b>£1,580.00</b>	£1,580.00
Annual Subsistence (High)	<b>£2,290.00</b>	£2,290.00
<b>Variation</b>		
Substantial Variation	<b>£1,350.00</b>	£1,350.00
<b>Transfer</b>		
Transfer	<b>£230.00</b>	£230.00
Partial Transfer	<b>£685.00</b>	£685.00
<b>Surrender</b>		
Surrender	<b>£685.00</b>	£685.00

### **Notes:**

In addition there is also a charge of £50 for late fees which applies when an invoice remains unpaid eight weeks from the date the invoice was issued.

## HMO LICENCES (Act 2003)

*All Non Business for VAT purposes*

	<u>2021/2022</u> <u>Charge</u>	<u>2020/2021</u> <u>Charge</u>
<p><b>Houses Let in Multiple Occupation (HMO's)</b> Standard Application Fee Payable on Initial Application Renewal Application Fee Payable every <b>Five Years</b></p>	<div style="border: 1px solid black; padding: 5px;"> <p><b>£840.00</b> <b>£710.00</b></p> </div>	<div style="border: 1px solid black; padding: 5px; background-color: #ffffcc;"> <p>£820.00 n/a</p> </div>
<p><b>Enforcement of Housing Standards</b> Taking of enforcement action under the Housing Act 2004 Carrying out works with or without agreement Carrying out emergency remedial works</p>	<div style="border: 1px solid black; padding: 5px;"> <p><b>£325.00</b> <b>Note 1</b> <b>Note 2</b></p> </div>	<div style="border: 1px solid black; padding: 5px; background-color: #ffffcc;"> <p>n/a n/a n/a</p> </div>
<p><b>Works in Default of non-Housing Act 2004 notices</b> Carrying out works in default of non-Housing Act 2004 notices</p>	<div style="border: 1px solid black; padding: 5px;"> <p><b>Note 3</b></p> </div>	<div style="border: 1px solid black; padding: 5px; background-color: #ffffcc;"> <p>n/a</p> </div>
<p><b>Notes:</b></p> <p><b>Note 1</b> - Where an Improvement Notice is served the council may carry out the remedial works required to revoke the notice, this will incur a 30% charge in addition to costs with a minimum charge of £300</p> <p><b>Note 2</b> - Where the council assesses that a hazard presents an imminent risk of serious harm, we may carry out Emergency Remedial Works for which the owner is charged. This will incur a 30% charge in addition to costs with a minimum charge of £300 The fee for taking enforcement action will also apply)</p> <p><b>Note 3</b> - This charge applies where the council serves legal notices and the required remedial works are not completed and the council completes the work in default of the notice. These will incur a 30% charge in addition to costs with a minimum charge of £300</p>		

## LICENCES (Gambling Act 2005)

All Non Business for VAT purposes

Premises Licences and Permit Fees		2021/2022 Charges						
	New Small Casino	New Large Casino	Regional Casino	Bingo Club	Betting Premises (excl. Tracks)	Tracks	Family Entertainment Centres	Gaming Centre (Adult)
<b>Application Fees:</b>								
New / Provisional Statement	£5,768.00	£7,210.00	£10,815.00	£2,511.25	£2,152.50	£1,793.75	£1,435.00	£1,435.00
Variation	£2,884.00	£3,605.00	£5,407.50	£1,255.63	£1,076.25	£896.88	£717.50	£717.50
Provisional Statement Holders	£2,163.00	£3,605.00	£5,768.00	£861.00	£861.00	£681.63	£681.63	£861.00
Transfer / Reinstatement	£1,297.80	£1,550.15	£4,686.50	£861.00	£861.00	£681.63	£681.63	£861.00
<b>Annual Fees</b>	<b>£3,605.00</b>	<b>£7,210.00</b>	<b>£10,815.00</b>	<b>£717.50</b>	<b>£430.50</b>	<b>£717.50</b>	<b>£538.13</b>	<b>£717.50</b>
<b>Maximum Fee Caps:</b>								
<b>Application Fees:</b>								
New / Provisional Statement	£8,000.00	£10,000.00	£15,000.00	£3,500.00	£3,000.00	£2,500.00	£2,000.00	£2,000.00
Variation	£4,000.00	£5,000.00	£7,500.00	£1,750.00	£1,500.00	£1,250.00	£1,000.00	£1,000.00
Provisional Statement Holders	£8,000.00	£10,000.00	£15,000.00	£3,500.00	£3,000.00	£2,500.00	£2,000.00	£2,000.00
Transfer / Reinstatement	£1,800.00	£2,150.00	£6,500.00	£1,200.00	£1,200.00	£950.00	£950.00	£1,200.00
<b>Annual Fees</b>	<b>£5,000.00</b>	<b>£10,000.00</b>	<b>£15,000.00</b>	<b>£1,000.00</b>	<b>£600.00</b>	<b>£1,000.00</b>	<b>£750.00</b>	<b>£1,000.00</b>
<b>Copy of Licence</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>
<b>Notification of Change Fee</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>
<b>Notes:</b>								
Gloucester City Council prices are set as a guide, and will be subject to variation in accordance with evidence of fairness. However the amount charged will not exceed the Statutory maximum set by Legislation.								
<input type="text"/>								
Premises Licences and Permit Fees		2020/2021 Charges						
	New Small Casino	New Large Casino	Regional Casino	Bingo Club	Betting Premises (excl. Tracks)	Tracks	Family Entertainment Centres	Gaming Centre (Adult)
<b>Application Fees:</b>								
New / Provisional Statement	£5,768.00	£7,210.00	£10,815.00	£2,511.25	£2,152.50	£1,793.75	£1,435.00	£1,435.00
Variation	£2,884.00	£3,605.00	£5,407.50	£1,255.63	£1,076.25	£896.88	£717.50	£717.50
Provisional Statement Holders	£2,163.00	£3,605.00	£5,768.00	£861.00	£861.00	£681.63	£681.63	£861.00
Transfer / Reinstatement	£1,297.80	£1,550.15	£4,686.50	£861.00	£861.00	£681.63	£681.63	£861.00
<b>Annual Fees</b>	<b>£3,605.00</b>	<b>£7,210.00</b>	<b>£10,815.00</b>	<b>£717.50</b>	<b>£430.50</b>	<b>£717.50</b>	<b>£538.13</b>	<b>£717.50</b>
<b>Maximum Fee Caps:</b>								
<b>Application Fees:</b>								
New / Provisional Statement	£8,000.00	£10,000.00	£15,000.00	£3,500.00	£3,000.00	£2,500.00	£2,000.00	£2,000.00
Variation	£4,000.00	£5,000.00	£7,500.00	£1,750.00	£1,500.00	£1,250.00	£1,000.00	£1,000.00
Provisional Statement Holders	£8,000.00	£10,000.00	£15,000.00	£3,500.00	£3,000.00	£2,500.00	£2,000.00	£2,000.00
Transfer / Reinstatement	£1,800.00	£2,150.00	£6,500.00	£1,200.00	£1,200.00	£950.00	£950.00	£1,200.00
<b>Annual Fees</b>	<b>£5,000.00</b>	<b>£10,000.00</b>	<b>£15,000.00</b>	<b>£1,000.00</b>	<b>£600.00</b>	<b>£1,000.00</b>	<b>£750.00</b>	<b>£1,000.00</b>
<b>Copy of Licence</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>
<b>Notification of Change Fee</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>

## LICENCES (Gambling Act 2005)

All Non Business for VAT purposes

	2021/2022 Charges						
	Family Entertainment Centre		Alcohol Licences		Club		
			Premises with 2 or less Machines	Premises with more than 2 Machines	Gaming Permit	Machine Permit	Fast Track for Gaming or Machine Permit
New / Renewal Application	£300.00	£300.00	£50.00	£150.00	£200.00	£200.00	£100.00
Transitional / Variation Application	£100.00	£100.00	n/a	£100.00	£100.00	£100.00	£100.00
Annual Fee	n/a	n/a	n/a	£50.00	£50.00	£50.00	£50.00
Transfer	n/a	n/a	n/a	£25.00	n/a	n/a	n/a
Change of Name	£25.00	£25.00	n/a	£25.00	n/a	n/a	n/a
Copy of Permit	£15.00	£15.00	n/a	£15.00	£15.00	£15.00	n/a

**NB: All Fees listed are Statutory and are set by the Secretary of State and Licensing Authority**

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	2020/2021 Charges						
	Family Entertainment Centre		Alcohol Licences		Club		
			Premises with 2 or less Machines	Premises with more than 2 Machines	Gaming Permit	Machine Permit	Fast Track for Gaming or Machine Permit
New / Renewal Application	£300.00	£300.00	£50.00	£150.00	£200.00	£200.00	£100.00
Transitional / Variation Application	£100.00	£100.00	n/a	£100.00	£100.00	£100.00	£100.00
Annual Fee	n/a	n/a	n/a	£50.00	£50.00	£50.00	£50.00
Transfer	n/a	n/a	n/a	£25.00	n/a	n/a	n/a
Change of Name	£25.00	£25.00	n/a	£25.00	n/a	n/a	n/a
Copy of Permit	£15.00	£15.00	n/a	£15.00	£15.00	£15.00	n/a

## Environmental Health

All Non Business for VAT purposes unless where stated

Food Safety	<u>2021/2022 Charges</u>			<u>2020/2021 Charges</u>		
	Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
Food Export Certificates	£30.75	£0.00	£30.75	£30.75	£0.00	£30.75
Food Hygiene Rating Revisit Fee	£133.33	£26.67	£160.00	£133.33	£26.67	£160.00

Animal Health Licences	<u>2021/2022 Charge</u>	<u>2020/2021 Charge</u>
Animal Boarding Establishments	£127.00	£127.00
<b>Other Licences (not including vet costs):</b>		
Breeding of Dogs Licence	£75.00	£75.00
Pet Shop Licence	£72.00	£72.00
Zoo Licence	£425.00	£425.00
Horse Riding Establishment Licence	£72.00	£72.00
Dangerous Wild Animals - Initial Application	£205.00	£205.00
Dangerous Wild Animals - Renewal	£154.00	£154.00
<i><b>NB:</b> Vets costs incurred will be added to the above licence fees.</i>		
Copy of Licence	£154.00	£154.00

## Environmental Health

All Non Business for VAT purposes unless where stated

	<u>2021/2022</u>	<u>2020/2021</u>
<b>Scrap Metal Dealers Licence</b>	<b>Charge</b>	<b>Charge</b>
New Site Licence Application	£440.00	£440.00
New Collectors Application	£265.00	£265.00
Site Renewal Application	£345.00	£345.00
Collectors Renewal Application	£218.00	£218.00
Variation to Site Application	£235.00	£235.00
Variation to Collectors Application	£142.00	£142.00
Replacement Vehicle Badge	£20.00	£20.00
Copy of Paper Licence	£11.00	£11.00
Change of Details	£48.00	£48.00

<b>Fees are set by DEFRA - Final confirmation expected in March 2021</b>		
<b>Abandoned Vehicle Charges</b>		
<b>Charges in relation to collection of vehicles</b>		
[ Vehicle equal to or less than 3.5 tonnes MAM ]		
<b>Vehicle position and condition</b>	<u>2021/2022</u>	<u>2020/2021</u>
	<b>Charge</b>	<b>Charge</b>
Vehicle on road, upright and not substantially damaged or any two wheeled vehicle whatever its condition or position on or off the road	£154.00	£154.00
Vehicle, excluding a two wheeled vehicle, on road but either not upright or substantially damaged or both	£257.00	£257.00
Vehicle, excluding a two wheeled vehicle, off road, upright and not substantially damaged	£205.00	£205.00
Vehicle, excluding a two wheeled vehicle, off road but either not upright or substantially damaged or both	£308.00	£308.00
<b>Charges in relation to the storage of vehicles (per day)</b>		
2 wheeled vehicles	£11.00	£11.00
4 wheeled vehicles	£21.00	£21.00
<b>Charges in relation to the disposal of vehicles</b>		
Two wheeled vehicle	£52.00	£52.00
Vehicle, not including a two wheeled vehicle, equal to or less than 3.5 tonnes MAM	£78.00	£78.00
<b>Administration Fee Per Vehicle</b>	<b>£60.00</b>	<b>£60.00</b>



**Environmental Health: No Smoking Policy (Health Act 2006)**

*All Non Business for VAT purposes*

Fixed Penalty Notices	<u>2021/2022</u> <u>Charge</u>		<u>2020/2021</u> <u>Charge</u>	
	Paid within 15 days	Paid within 29 days	Paid within 15 days	Paid within 29 days
<b>Statutory Penalties under Section 6 of the Health Act:</b> Failure to Display "No Smoking" Signs	<b>£150.00</b>	<b>£200.00</b>	£150.00	£200.00
<b>Statutory Penalties under Section 7 of the Health Act:</b> Smoking Offences in a Smoke-Free Place	<b>£30.00</b>	<b>£50.00</b>	£30.00	£50.00

**LICENCES (Act 2003)**

All Non Business for VAT purposes unless where stated

Sex shop Licences:	2021/2022	2020/2021
	Charge	Charge
Grant / Renewal:		
New Application	£4,420.00	£4,420.00
Renewal Application	£2,810.00	£2,810.00
Transfer Application	£2,125.00	£2,125.00
Variation Application	£2,125.00	£2,125.00
Refund to unsuccessful new and renewal applications	£800.00	£800.00
Copy of Licence	£33.50	£33.50
Change of Details	£15.50	£15.50

**Premises Licences and Club Premises Certificates**

**NB: All Fees listed below are Statutory and are set by the Secretary of State and Licensing Authority**

		2021/2022 Charges				
		Band A	Band B	Band C	Band D	Band E
NDRV		£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	>£125,001
<b>Base Fees</b>						
Conversion / New / Variation		£100.00	£190.00	£315.00	£450.00	£635.00
Annual Fee		£70.00	£180.00	£295.00	£320.00	£350.00
<b>Fee if the Premises are used exclusively or primarily for the supply of alcohol for consumption on the premises</b>						
Conversion / New / Variation		n/a	n/a	n/a	£900.00	£1,905.00
Annual Fee		n/a	n/a	n/a	£640.00	£1,050.00

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		2020/2021 Charges				
		Band A	Band B	Band C	Band D	Band E
NDRV		£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	>£125,001
<b>Base Fees</b>						
Conversion / New / Variation		£100.00	£190.00	£315.00	£450.00	£635.00
Annual Fee		£70.00	£180.00	£295.00	£320.00	£350.00
<b>Fee if the Premises are used exclusively or primarily for the supply of alcohol for consumption on the premises</b>						
Conversion / New / Variation		n/a	n/a	n/a	£900.00	£1,905.00
Annual Fee		n/a	n/a	n/a	£640.00	£1,050.00

## LICENCES (Act 2003 - Continued)

All Non Business for VAT purposes

### Premises Licences and Club Premises Certificates

**NB: All Fees listed below are Statutory and are set by the Secretary of State and Licensing Authority**

#### Additional Fee for Licensable Activities where the Occupancy is > 5000

##### Occupancy:

5,000 - 9,999  
10,000 - 14,999  
15,000 - 19,999  
20,000 - 29,999  
30,000 - 39,999  
40,000 - 49,999  
50,000 - 59,000  
60,000 - 69,999  
70,000 - 79,999  
80,000 - 89,999  
90,000 and over

##### 2021/2022 Charge

£1,000.00  
£2,000.00  
£4,000.00  
£8,000.00  
£16,000.00  
£24,000.00  
£32,000.00  
£40,000.00  
£48,000.00  
£56,000.00  
£64,000.00

##### 2020/2021 Charge

£1,000.00  
£2,000.00  
£4,000.00  
£8,000.00  
£16,000.00  
£24,000.00  
£32,000.00  
£40,000.00  
£48,000.00  
£56,000.00  
£64,000.00

#### Licensing Act 2003 - Other Fees

Section 25 Loss or theft of premises licence or summary  
Section 29 Application for a provisional statement where premises being built etc.  
Section 33 Notification of change of name or address  
Section 37 Application to vary licence to specify individual as premises supervisor  
Application for minor variation to premises licence or club premises certificate  
Section 42 Application for transfer of premises licence  
Section 47 Interim Authority Notice following the death etc of licence holder  
Section 79 Theft, loss etc. of certificate or summary  
Section 82 Notification of change of name or alteration of rules of club  
Section 83(1) or (2) Change of relevant registered address of club  
Section 100 Temporary Event Notice  
Section 110 Theft, loss etc. or temporary event notice  
Section 117 Application for a grant of personal licence  
Section 126 Theft, loss etc. of personal licence  
Section 127 Duty to notify change of name or address  
Section 178 Right of freeholder etc. to be notified of licensing matters

##### 2021/2022 Charge

£10.50  
£315.00  
£10.50  
£23.00  
£89.00  
£23.00  
£23.00  
£10.50  
£10.50  
£10.50  
£21.00  
£10.50  
£37.00  
£10.50  
£10.50  
£21.00

##### 2020/2021 Charge

£10.50  
£315.00  
£10.50  
£23.00  
£89.00  
£23.00  
£23.00  
£10.50  
£10.50  
£10.50  
£21.00  
£10.50  
£37.00  
£10.50  
£10.50  
£21.00

## HACKNEY CARRIAGES / PRIVATE HIRE

All Outside of Scope for VAT purposes

<b>Hackney Carriage &amp; Private Hire Drivers</b>		<u>2021/2022 Charges</u>				<u>2020/2021 Charges</u>			
		New		Renewal		New		Renewal	
		1 Year	3 Year	1 Year	3 Year	1 Year	3 Year	1 Year	3 Year
HC & PH Drivers Licences		£113.00	£246.00	£79.00	£206.00	£113.00	£246.00	£79.00	£206.00
DBS Fee - payable every 3 years		£44.00		£44.00		£44.00		£44.00	
<b>NB:</b> This fee is subject to variation in accordance with DBS increases and includes administration costs									
		<u>2021/2022 Charge</u>				<u>2020/2021 Charge</u>			
HC Deposit Knowledge Test		£55.00				£55.00			
HC Knowledge Test (50% to GHCA)**		£110.00				£110.00			
<b>NB:</b> The Knowledge Test fee is payable for the Hackney Carriage knowledge test and is non-refundable if the test is cancelled.									
PH Knowledge Test		£31.00				£31.00			
Replacement Licence Badge		£10.00				£10.00			
<b>Private Hire Operators Licences</b>		<u>2021/2022 Charges</u>		<u>2020/2021 Charges</u>					
		1 Year	5 Year	1 Year	5 Year				
Micro Operator (up to 3 vehicles)		£300.00	£1,200.00	£300.00	£1,200.00				
Small Operator (4 - 10 vehicles)		£620.00	£2,480.00	£620.00	£2,480.00				
Medium Operator (11 - 30 vehicles)		£1,000.00	£4,000.00	£1,000.00	£4,000.00				
Large Operator (31 + vehicles)		£1,500.00	£6,000.00	£1,500.00	£6,000.00				
Add Premises on Operators Licence:									
	New	£144.00	£450.00	£144.00	£450.00				
	Renewal	£103.00	£410.00	£103.00	£410.00				
<b>Vehicles</b>		<u>2021/2022 Charge</u>		<u>2020/2021 Charge</u>					
HC Vehicle Licences		£189.00	£189.00	£189.00	£189.00				
PH Vehicle Licences		£189.00	£189.00	£189.00	£189.00				
Transfer of Ownership		£50.00	£50.00	£50.00	£50.00				
Temporary Change of Vehicle		£67.00	£67.00	£67.00	£67.00				
Replacement Plates:	External Rear	£20.00	£20.00	£20.00	£20.00				
	External Front	£15.00	£15.00	£15.00	£15.00				
	Internal Window	£15.00	£15.00	£15.00	£15.00				
Replacement Licence Certificate		£10.50	£10.50	£10.50	£10.50				
Application to notify of change of address		£10.50	£10.50	£10.50	£10.50				
Hackney Carriage Sticker Pack (No Smoking Stickers)		£5.00	£5.00	£5.00	£5.00				
Private Hire Sticker Pack (Bus Lane, Insurance (x3) and No Smoking)		£10.00	£10.00	£10.00	£10.00				
Bus Lane Sticker		£3.00	£3.00	£3.00	£3.00				

## Local Planning Authority Fees 2021/22

### Local Planning Authority Advice [All Fees below are inclusive of VAT]

Category of Development	Charge for Letter only	Charge for office meeting followed by a letter	Charge for site visit followed by a letter	Fees/charges for follow-up meeting (s) (per hour or part thereof)	Fees/charges for follow-up letter (if considered follow up, otherwise new pre-application will be required)
<b>Residential Development (including changes of use)</b>					
1-2 Dwellings	£214	£321	£428	£107	£128
3-5 Dwellings	£536	£643	£750	£107	£158
6-9 dwellings	£643	£750	£857	£107	£158
10-49 Dwellings	£1,071	£1,392	£1,714	£158	£158
50-199 Dwellings	£2,142	£2,678	£2,892	£214	£428
200+ Dwellings	£3,213	£3,749	£4,070	£265	£536
General principles advice 10-49 Dwellings		£500			
General principles advice 50+ Dwellings		£1,000			
<b>Non residential or commercial (Gross floor area, measured externally)</b>					
Less than 500m <sup>2</sup>	£214	£321	£428	£107	£107
501-999m <sup>2</sup>	£321	£428	£536	£107	£158
1000 - 4999m <sup>2</sup>	£1,071	£1,392	£1,607	£158	£214
5000 - 9999m <sup>2</sup>	£1,607	£1,928	£2,142	£214	£428
10000m <sup>2</sup> + (More than 2ha)	£2,142	£2,678	£3,213	£321	£536
<b>Permitted Development</b>					
Householder	£39	N/A	N/A	N/A	N/A
Other	£57	N/A	N/A	N/A	N/A
<b>Pre-Application Advice</b>					
Householder	£45	£117	£150	£43	N/A (new pre-application required)
<b>Others</b>					
Listed Building/Conservation (i)	£107	£148	£171	£107	£107
Advertisements	£56	N/A	N/A	£57	£105
Change of Use (ii)	£112	£214	£321	£107	£107
Telecommunications	£112	£214	£321	£107	£107
Other (iii)	£112	£214	£321	£107	£107
Copy Consent (Dev. Control)	£16				

#### Notes:

- (i) This is for proposals that only require listed building consent, if there are other works that require planning permission, the fee will be based on the relevant category of development  
(ii) If the proposal is change of use to a dwelling, the fee for residential dwellings applies  
(iii) Includes development not falling within any of the above categories such as playing pitches, car parks

An additional fee will be payable if our advice requires comment or reports from independent consultants/professional advisers not employed by the Council. Generally, following the formal response, planning officers will not be able to enter into correspondence unless a new pre-application has been submitted.

#### Exemptions: Advice sought in the following categories is free:

- Building Conservation advice for works of repair to listed buildings and Conservation Area consents.
- Works to trees covered by a Tree Preservation Order or trees located within a Conservation Area.
- Where the enquiry is made by a Local Authority or County Council and the proposal relates to a statutory function of the Authority/Council.
- Where the enquiry is made by a Parish or Town Council.
- Where the enquiry is made by a Housing Association, Registered Social Landlord, or an equivalent Affordable Housing Provider or an architect/agent acting directly on their behalf working on a **solely** affordable housing proposal, one scheme per site, any subsequent proposal would be subject to the full pre-application fee.
- Where the development is for the direct benefit of a disabled person (and as such there would be no fee incurred to make the planning application)
- Initial advice will be provided where Gloucester City Council are working with local independents setting up a new business and /or are grant aiding them through Business Support grants

**Reductions:** 50% reduction in fees for local charities and local community groups providing services to the community and relating to the local provision of that service

## Local Planning Authority Fees 2020/21 (For Comparative Information only)

### Local Planning Authority Advice [All Fees below are inclusive of VAT]

Category of Development	Charge for Letter only	Charge for office meeting followed by a letter	Charge for site visit followed by a letter	Fees/charges for follow-up meeting (s) (per hour or part thereof)	Fees/charges for follow-up letter (if considered follow up, otherwise new pre-application will be required)
<b>Residential Development (including changes of use)</b>					
1-2 Dwellings	£210.00	£315.00	£420.00	£105.00	£125.00
3-5 Dwellings	£525.00	£630.00	£735.00	£105.00	£155.00
6-9 dwellings	£630.00	£735.00	£840.00	£105.00	£155.00
10-49 Dwellings	£1,050.00	£1,365.00	£1,680.00	£155.00	£155.00
50-199 Dwellings	£2,100.00	£2,625.00	£2,835.00	£210.00	£420.00
200+ Dwellings	£3,150.00	£3,675.00	£3,990.00	£260.00	£525.00
<b>Non residential or commercial (Gross floor area, measured externally)</b>					
Less than 500m <sup>2</sup>	£210.00	£315.00	£420.00	£105.00	£105.00
501-999m <sup>2</sup>	£315.00	£420.00	£525.00	£105.00	£155.00
1000 - 4999m <sup>2</sup>	£1,050.00	£1,365.00	£1,575.00	£155.00	£210.00
5000 - 9999m <sup>2</sup>	£1,575.00	£1,890.00	£2,100.00	£210.00	£420.00
10000m <sup>2</sup> + (More than 2ha)	£2,100.00	£2,625.00	£3,150.00	£315.00	£525.00
<b>Permitted Development</b>					
Householder	£38.00	N/A	N/A	N/A	N/A
Other	£56.00	N/A	N/A	N/A	N/A
<b>Pre-Application Advice</b>					
Householder	£44.00	£115.00	£147.00	£42.00	N/A (new pre-application required)
<b>Others</b>					
Listed Building/Conservation (i)	£105.00	£145.00	£168.00	£105.00	£105.00
Advertisements	£55.00	N/A	N/A	£57.00	£105.00
Change of Use (ii)	£110.00	£210.00	£315.00	£105.00	£105.00
Telecommunications	£110.00	£210.00	£315.00	£105.00	£105.00
Other (iii)	£110.00	£210.00	£315.00	£105.00	£105.00
Copy Consent (Dev. Control)	£15.75				

### Notes:

- (i) This is for proposals that only require listed building consent, if there are other works that require planning permission, the fee will be based on the relevant category of development  
(ii) If the proposal is change of use to a dwelling, the fee for residential dwellings applies  
(iii) Includes development not falling within any of the above categories such as playing pitches, car parks

An additional fee will be payable if our advice requires comment or reports from independent consultants/professional advisers not employed by the Council.  
Generally, following the formal response, planning officers will not be able to enter into correspondence unless a new pre-application has been submitted.

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- Where the enquiry is made by a Local Authority or County Council and the proposal relates to a statutory function of the Authority/Council.
- Where the enquiry is made by a Parish or Town Council.
- Where the enquiry is made by a Housing Association, Registered Social Landlord, or an equivalent Affordable Housing Provider or an architect/agent acting directly on their behalf working on a **solely** affordable housing proposal, one scheme per site, any subsequent proposal would be subject to the full pre-application fee.
- Where the development is for the direct benefit of a disabled person (and as such there would be no fee incurred to make the planning application)
- Initial advice will be provided where Gloucester City Council are working with local independents setting up a new business and /or are grant aiding them through Business Support grants

**Reductions:** 50% reduction in fees for local charities and local community groups providing services to the community and relating to the local provision of that service

## STREET TRADING LICENCES

All Exempt for VAT purposes

		<u>2021/2022</u>	<u>2020/2021</u>
		<u>Charge</u>	<u>Charge</u>
<b>Street Trading Fees</b>			
<b>City Centre Catering</b>			
City Centre Catering annual fee (Everyday)	<i>Per Annum</i>	<b>£8,000.00</b>	£8,000.00
City Centre Catering annual fee (up to 5 days)	<i>Per Annum</i>	<b>£6,400.00</b>	£6,400.00
City Centre Catering seasonal daily rate (January - October)	<i>Per Day</i>	<b>£25.00</b>	£25.00
City Centre Catering seasonal daily rate (November - December)	<i>Per Day</i>	<b>£30.00</b>	£30.00
<b>Catering Applications outside City Centre</b>			
Catering outside City Centre annual fee (4 or more days)	<i>Per Annum</i>	<b>£3,120.00</b>	£3,120.00
Catering outside City Centre daily rate	<i>Per Day</i>	<b>£15.00</b>	£15.00
<b>Retailers City Centre</b>			
Retailers City Centre Annual fee (4 or more days)	<i>Per Annum</i>	<b>£4,000.00</b>	£4,000.00
Retailers City Centre Seasonal daily rate (Jan - October)	<i>Per Day</i>	<b>£20.00</b>	£20.00
Retailers City Centre Seasonal daily rate (Nov - December)	<i>Per Day</i>	<b>£25.00</b>	£25.00
<b>Retailer Applications outside City Centre</b>			
Retailers outside City centre annual fee (4 or more days)	<i>Per Annum</i>	<b>£2,080.00</b>	£2,080.00
Retailers outside City centre daily rate	<i>Per Day</i>	<b>£10.00</b>	£10.00
<b>Ice-Cream Mobile vendors</b>			
Mobile Ice-cream annual fee	<i>Per Annum</i>	<b>£400.00</b>	£400.00
<b>New Additional fees</b>			
New application fee		<b>£115.00</b>	£115.00
Renewal Fee		<b>£50.00</b>	£50.00
Buskers Fee	<i>Per Week</i>	<b>£5.00</b>	£5.00
Badge fee for applicants and assistants (last 3 years)		<b>£50.00</b>	£50.00
Replacement Badge		<b>£15.00</b>	£15.00
Copy of paper licence		<b>£10.50</b>	£10.50
<b>Note - Electricity where supplied is at an additional charge of:</b>			
Electricity Supply			
Full electricity Supply	<i>Per Day</i>	<b>£3.60</b>	£3.60

# LEISURE SERVICES

All income from the below is retained by our Streetcare Contractor

		<u>2021/2022 Charges</u>			<u>2020/2021 Charges</u>		
		Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
<b>Cricket</b>							
Matches - Pitch only	<i>Weekends</i>	£43.33	£8.67	<b>£52.00</b>	£42.50	£8.50	<b>£51.00</b>
Matches - Pitch only	<i>Weekdays</i>	£21.25	£4.25	<b>£25.50</b>	£20.83	£4.17	<b>£25.00</b>
Practice wickets	<i>Evenings</i>	£15.83	£3.17	<b>£19.00</b>	£15.58	£3.12	<b>£18.70</b>
Changing rooms [ <i>VAT Exempt</i> ]		£7.50	£0.00	<b>£7.50</b>	£7.40	£0.00	<b>£7.40</b>
<b>Football</b>							
Pitch only	<i>Weekends</i>	£37.50	£7.50	<b>£45.00</b>	£36.67	£7.33	<b>£44.00</b>
Pitch only	<i>Weekdays</i>	£19.17	£3.83	<b>£23.00</b>	£18.75	£3.75	<b>£22.50</b>
Changing rooms [ <i>VAT Exempt</i> ]		£7.50	£0.00	<b>£7.50</b>	£7.40	£0.00	<b>£7.40</b>
<b>Rugby</b>							
Pitch only	<i>Weekends</i>	£37.50	£7.50	<b>£45.00</b>	£36.67	£7.33	<b>£44.00</b>
Pitch only	<i>Weekdays</i>	£19.17	£3.83	<b>£23.00</b>	£18.75	£3.75	<b>£22.50</b>
Changing rooms [ <i>VAT Exempt</i> ]		£7.50	£0.00	<b>£7.50</b>	£7.40	£0.00	<b>£7.40</b>

**NB: Charges for teams aged under 17 are half price.**

		Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
<b>Hard Play Area</b>							
Widden Street		£5.33	£1.07	<b>£6.40</b>	£5.25	£1.05	<b>£6.30</b>

		Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
<b>Special Tenancies (Seasonal Bookings)</b>							
Pitch per Season	<i>Senior</i>	£183.33	£36.67	<b>£220.00</b>	£179.17	£35.83	<b>£215.00</b>
Pitch per Season	<i>Junior</i>	£91.67	£18.33	<b>£110.00</b>	£89.58	£17.92	<b>£107.50</b>



## ALLOTMENTS

All Exempt for VAT purposes

	<u>2021/2022</u> <u>Charge</u>	<u>2020/2021</u> <u>Charge</u>
<b>Allotments</b>		
Charge per Square Metre	17.43 pence	17.43 pence
<b>The following outlines the general costs and concession rates:</b>		
	<u>2021/2022</u> <u>Charge</u>	<u>2020/2021</u> <u>Charge</u>
<b>Standard Half Plot - 126 Square Metres</b>		
Base Fee	£21.96	£21.96
Over 65 years /Housing Benefit/Council Tax Support/ Disabled	£13.17	£13.17
<b>Standard Full Plot - 253 Square Metres</b>		
Base Fee	£44.10	£44.10
Over 65 years /Housing Benefit/Council Tax Support/ Disabled	£26.46	£26.46
<b>Notes</b>		
Disabled concessions are based on certain criteria which will be clarified at the start of the tenancy. All concessions are applicable to one plot per person only.		
Please note that there is a charge of <b>£20</b> to set up a new tenancy. This is a one-off fee and you will be billed with your first invoice.		
The allotment tenancy year runs from 1st November to 31st October.		

## HIRE OF PARKS AND PUBLIC SPACE FOR EVENTS

All Exempt for VAT purposes

	<u>2021/2022</u> <u>Charge</u>	<u>2020/2021</u> <u>Charge</u>
<b>Hire of Parks</b>		
<b>Application Fees (non-refundable and payable on application)</b>		
Commercial Promotion	<b>£110.00</b>	£110.00
National Registered Charity	<b>£55.00</b>	£55.00
Local Charity or Not For Profit Organisation	<b>FREE</b>	FREE
<b>Gloucester Park / Plock Court (Rate per Day)</b>		
Commercial Promotion	<b>Negotiable (i)</b>	Negotiable (i)
National Registered Charity	<b>£55.00</b>	£55.00
Local Charity or Not For Profit Organisation	<b>FREE</b>	FREE
<b>All Other Public Open Space</b>		
Commercial Promotion	<b>Negotiable (i)</b>	Negotiable (i)
National Registered Charity	<b>FREE</b>	FREE
Local Charity or Not For Profit Organisation	<b>FREE</b>	FREE
<b>City Centre</b>		
Fees for the use of the City Centre are negotiable and will be based on the scale and requirements of the event. They will be considered on a case by case basis.		
<b>Notes</b>		
(i) Fees are negotiable and will be based on the scale and requirements of the event. They will be considered on a case by case basis. The items that will be subject to agreement (amongst others) include:		
<b>Cancellation Policy</b>		
6 Weeks Prior to Event		
5 Weeks Prior to Event		
Less than 5 Weeks		
Less than 2 Weeks		
Set up day		
Breakdown day		
<b>Bond</b>		
Dependant on size of event and equipment used.		
Minimum of £500, If large vehicles present on open space - Minimum of £2000		
<b>Film Crew</b>		
Amateur/Student crew		
Professional		
<b>Please note:</b> other charges may apply for additional services or permissions, for example:		
(i) Land use agreement (£150 - £750)		
(ii) Equipment hire		
(iii) Electrical hook-up		
(iv) Provision of water		
(v) Waste management		
(vi) Licences e.g. temporary event notices		

## **Stray Dogs**

*All Exempt for VAT purposes*

Fees will be charged for every part or whole day at the kennel.

Fees are based on the following items: Statutory Fee, Admin Fee, Collection Fee, Daily Kennel Fee.

There will be a one off fee £30 for delivery back to the owner should the owner not be able to get to the kennels.

		<b><u>2021/2022</u></b> <b><u>Charge</u></b>	<b><u>2020/2021</u></b> <b><u>Charge</u></b>
<b>Charge per Day</b>			
<b>1 Day</b>	1 Hour collection charge	<b>£94.50</b>	£94.50
	2 Hours collection charge	<b>£131.00</b>	£131.00
<b>2 Days</b>	1 Hour collection charge	<b>£110.00</b>	£110.00
	2 Hours collection charge	<b>£147.00</b>	£147.00
<b>3 Days</b>	1 Hour collection charge	<b>£126.00</b>	£126.00
	2 Hours collection charge	<b>£163.00</b>	£163.00
<b>4 Days</b>	1 Hour collection charge	<b>£141.50</b>	£141.50
	2 Hours collection charge	<b>£178.50</b>	£178.50
<b>5 Days</b>	1 Hour collection charge	<b>£157.50</b>	£157.50
	2 Hours collection charge	<b>£194.25</b>	£194.25
<b>6 Days</b>	1 Hour collection charge	<b>£173.25</b>	£173.25
	2 Hours collection charge	<b>£210.00</b>	£210.00
<b>7 Days</b>	1 Hour collection charge	<b>£189.00</b>	£189.00
	2 Hours collection charge	<b>£225.75</b>	£225.75

### **Concessions:**

Those in receipt of Council Tax Support or Housing benefit will be charged 50% of the above fees.

Concessionary rates for stray dog service are only eligible on kennelling fees.

i.e. the customer receives 50% discount on kennel fees but will still have to pay 100% of other

## **Bulky Item and Garden Waste Charges**

*All Non Business for VAT purposes, except Bulky Items*

	<u>2021/2022</u> <u>Charge</u>	<u>2020/2021</u> <u>Charge</u>
<b>Bulky Items [Charge inclusive of VAT]</b>		
The City Council provides a bulky item collection service.		
<b>General Households</b>		
Up to 3 items	<b>£24.00</b>	£24.00
Additional items (charge per item)	<b>£8.00</b>	£8.00
<b>Households in receipt of Council Tax Support or Housing Benefit</b>		
Up to 3 items	<b>£12.00</b>	£12.00
Additional items (charge per item)	<b>£4.00</b>	£4.00
<b>Garden Waste</b>		
The City Council provides a fortnightly waste collection service.		
The charges cover the period from 1st February to 31st January.		
<b>General Households</b>		
	<b>£46.00</b>	£44.00
<b>Households in receipt of Council Tax Support or Housing Benefit</b>		
	<b>£27.00</b>	£26.00
<b>Replacement Wheelie Bin (Black or Green)</b>		
The City Council will charge for a replacement wheelie bin where it has been damaged or lost at no fault of its contractor.		
Replacement Charge (if delivered by contractor)	<b>£40.00</b>	£40.00
Replacement Charge (if collected from Eastern Avenue Depot)	<b>£30.00</b>	£30.00

## CAR PARKING

All charges shown are inclusive of VAT

### Gloucester City Centre Off Street Car Park Charges

#### Daily Charges

#### 2021/2022 Charges

Period of wait:	Westgate	Hare Lane	St Michael's	Station	Longsmith	Eastgate	Ladybellegate	Southgate	Hampden	Kings Walk
	Street Car Park (i)	South Car Park (ii)	Square Car Park	Road Car Park	Street Car Park	Centre (roof top) Car Park	Street Car Park	Moorings Car Park (iii)	Way Car Park	Multi Storey Car Park
Up to 1 hour	£1.50	£1.50	£1.50	£1.50	£1.70	£1.70	£1.70	£1.70	£1.50	£1.70
Up to 2 hours	£2.40	£2.40	£2.40	£2.40	£2.40	£2.40	£2.40	£2.40	£2.40	£2.40
Up to 3 hours	£3.40	£3.40	£3.40	£3.40	£3.80	£3.80	£3.80	£3.80	£3.40	£3.80
Up to 4 hours	£4.50	£4.50	£4.50	£4.50	£4.80	£4.80	£4.80	£4.80	£4.50	£4.80
All Day	£7.00		£7.00	£7.00	£8.00	£8.00	£8.00	£8.00	£7.00	£8.00
After 4pm (untimed)			£1.20	£1.20					£1.20	
Evening Tariff (6pm - 7am)								£1.70		
Sunday Rate: Up to 1 hour	£1.30	£1.30	£1.30	£1.30	£1.50	£1.50	£1.50	£1.50	£1.30	£1.50
Up to 4 hours		£2.50								
All day	£2.50		£2.50	£2.50	£2.50	£2.50	£2.50	£2.50	£2.50	£2.50
<b>Season Tickets - 12 Weeks</b>				£294.00	£415.00					

#### Concessions:

People with a disability (a blue badge holder) free for 3 hours max stay (100% concession)

#### Notes:

- (i) Coaches only - Any period.
- (ii) Maximum Stay of 4 hours at this car park.
- (iii) 24 Hour Operation.

#### Daily Charges

#### 2020/2021 Charges

Period of wait:	Westgate	Hare Lane	St Michael's	Station	Longsmith	Eastgate	Ladybellegate	Southgate	Hampden	Kings Walk
	Street Car Park (i)	South Car Park (ii)	Square Car Park	Road Car Park	Street Car Park	Centre (roof top) Car Park	Street Car Park	Moorings Car Park (i)	Way Car Park	Multi Storey Car Park
Up to 1 hour	£1.30	£1.30	£1.30	£1.30	£1.40	£1.40	£1.40	£1.40	£1.30	£1.40
Up to 2 hours	£2.20	£2.20	£2.20	£2.20	£2.30	£2.30	£2.30	£2.50	£2.20	£2.30
Up to 3 hours	£3.20	£3.20	£3.20	£3.20	£3.50	£3.50	£3.50	£3.50	£3.20	£3.50
Up to 4 hours	£4.20	£4.20	£4.20	£4.20	£4.50	£4.50	£4.50	£4.50	£4.20	£4.50
All Day	£6.00	n/a	£6.00	£6.00	£6.00	£6.00	£6.00	£6.00	£6.00	£6.00
After 4pm (untimed)			£1.00	£1.00					£1.00	
Evening Tariff (6pm - 7am)								£1.50		
Sunday Rate: Up to 1 hour	£1.10	£1.10	£1.10	£1.10	£1.20	£1.20	£1.20	£1.20	£1.10	£1.20
Up to 4 hours		£2.00								
All day	£2.00		£2.00	£2.00	£2.20	£2.20	£2.20	£2.20	£2.00	£2.20
<b>Season Tickets - 12 Weeks</b>				£220.50	£315.00					

## CAR PARKING

All charges shown are inclusive of VAT

### Gloucester City Centre Off Street Car Park Charges [Continued]

Daily Charges	Period of wait	<u>2021/2022</u> Charge	<u>2020/2021</u> Charge
<b>North Warehouse</b>			
<i>Monday to Friday:</i>			
	up to 30 mins	<b>£0.50</b>	£0.50
<i>Monday to Saturday:</i>			
	Up to 2 hours	<b>£2.20</b>	£2.20
	Up to 4 hours	<b>£4.20</b>	£4.20
	All Day	<b>£6.00</b>	£6.00
<i>Sunday Rate:</i>			
	Up to 1 hour	<b>£1.10</b>	£1.10
	All Day	<b>£2.50</b>	£2.00
<b>Great Western Road Car Park</b>			
<i>Monday to Saturday:</i>			
	All Day	<b>£4.00</b>	£3.20
<i>Sunday:</i>			
	All Day	<b>£2.50</b>	£2.20
<b>Castlemeads Car Park</b>			
<i>Monday to Saturday:</i>			
	Up to 1 hour	<b>£1.50</b>	n/a
	Up to 2 hours	<b>£2.40</b>	n/a
	Up to 3 hours	<b>£3.40</b>	n/a
	Up to 4 hours	<b>£4.50</b>	n/a
	All Day	<b>£6.00</b>	£2.00
<i>Sunday:</i>			
	All Day	<b>£2.50</b>	£2.00
<b>GL1 Leisure Centre Car Park</b>			
<i>Monday to Saturday:</i>			
	Max stay 2.5 hours	<b>£4.00</b>	£4.00
<b>Hare Lane North Car Park</b>			
<i>Monday to Saturday:</i>			
	Up to 1 hour	<b>£1.40</b>	£1.30
	Up to 4 hours	<b>£2.60</b>	£2.20
	All Day	<b>£4.00</b>	£3.00
<i>Sunday:</i>			
	Up to 1 hour	<b>£1.20</b>	£1.10
	All Day	<b>£2.50</b>	£2.00
	Season Ticket	<b>£288.00</b>	£216.00
<b>Concessions:</b>			
People with a disability (a blue badge holder) <b>free for 3 hours</b> max stay (100% concession)			

## Bus Station Departures

All Standard Rated for VAT purposes

	<u>2021/2022 Charges</u>			<u>2020/2021 Charges</u>		
<b>Bus Station Departures (per departure):</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>
Bus	£1.00	£0.20	<b>£1.20</b>	£1.00	£0.20	<b>£1.20</b>
Coach	£2.00	£0.40	<b>£2.40</b>	£2.00	£0.40	<b>£2.40</b>
Unbooked Coach	£5.00	£1.00	<b>£6.00</b>	£5.00	£1.00	<b>£6.00</b>

## Facilities Fees

All room hire is exempt from VAT unless facilities such as catering, service provisions etc are supplied in addition.  
The whole service will then become subject to VAT at the standard rate.

Room Hire		2021/2022 Charges			
		Civic Suite	Meeting Room 1	Meeting Rooms 2 & 3	Sheriff's Room
<b>Period of wait:</b>					
Per hour		£41.00	£35.00	£20.00	£25.00
Morning	8.00 - 12.30	£165.00	£145.00	£95.00	£115.00
Afternoon	12.30 - 5.00	£165.00	£145.00	£95.00	£115.00
Whole Day	8.00 - 5.00	£320.00	£275.00	£165.00	£205.00
Evening	5.00 - 11.00	£320.00	£290.00	£290.00	£290.00
Evening per hour		£55.00	£50.00	£50.00	£50.00
Saturday:	8.00 - 12.30	£255.00	£215.00		
	12.30 - 5.00	£255.00	£215.00		
	5.00 - 11.00	£320.00	£290.00		

<b>Additional Charges:</b>	
Multi Media Projector	£50.00
Laptop	£25.00
Flip Chart & Pens	£10.00
<b>Catering:</b>	
Kitchen	£105.00
Tea/Coffee per head	£1.30
Tea/Coffee/Biscuits per head	£1.65
Fruit Juice per head	£1.00

Page 136

Room Hire		2020/2021 Charges			
		Civic Suite	Meeting Room 1	Meeting Rooms 2 & 3	Sheriff's Room
<b>Period of wait:</b>					
Per hour		£41.00	£35.00	£20.00	£25.00
Morning (8.00 - 12.30)	8.00 - 12.30	£165.00	£145.00	£95.00	£115.00
Afternoon (12.30 - 5.00)	12.30 - 5.00	£165.00	£145.00	£95.00	£115.00
Whole Day (8.00 - 5.00)	8.00 - 5.00	£320.00	£275.00	£165.00	£205.00
Evening (5.00 - 11.00)	5.00 - 11.00	£320.00	£290.00	£290.00	£290.00
Evening per hour		£55.00	£50.00	£50.00	£50.00
Saturday:	8.00 - 12.30	£255.00	£215.00		
	12.30 - 5.00	£255.00	£215.00		
	5.00 - 11.00	£320.00	£290.00		

<b>Additional Charges:</b>	
Multi Media Projector	£50.00
Laptop	£25.00
Flip Chart & Pens	£10.25
<b>Catering:</b>	
Kitchen	£105.00
Tea/Coffee per head	£1.30
Tea/Coffee/Biscuits per head	£1.65
Fruit Juice per head	£1.00



## Local Land Charges Search Fees

All Standard Rated for VAT purposes except where stated

	<u>2021/2022 Charges</u>			<u>2020/2021 Charges</u>		
<b>Search / Enquiry type:</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>
LLC1 Official Register	£21.00	Exempt	<b>£21.00</b>	£20.50	Exempt	<b>£20.50</b>
CON29 - District Council Fee	N/A	N/A	N/A	£92.92	£18.58	<b>£111.50</b>
CON29 - County Council Fee	N/A	N/A	N/A	£23.33	£4.67	<b>£28.00</b>
CON29R	£125.00	£25.00	<b>£150.00</b>	N/A	N/A	N/A
<b>Total Full Search Fee (excl CON29O enquiries)</b>	<b>£146.00</b>	<b>£25.00</b>	<b>£171.00</b>	<b>£136.75</b>	<b>£23.25</b>	<b>£160.00</b>
<b>Additional Parcels of Land</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>
LLC1 Official Register	N/A	N/A	N/A	£0.98	Exempt	<b>£0.98</b>
CON29	N/A	N/A	N/A	£13.02	£2.60	<b>£15.62</b>
<b>Total Full Search Additional Land Parcel Fee</b>	<b>£15.00</b>	<b>£3.00</b>	<b>£18.00</b>	<b>£14.00</b>	<b>£2.60</b>	<b>£16.60</b>
<b>Additional Questions (i.e. Solicitors own written enquiries, not included on CON29/O)</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>
	£20.00	£4.00	<b>£24.00</b>	£19.58	£3.92	<b>£23.50</b>
<b>CON29O Optional Enquiries</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>
4 Road Proposals by Private Bodies	£10.00	£2.00	<b>£12.00</b>	£6.46	£1.29	<b>£7.75</b>
5 Advertisements	£10.00	£2.00	<b>£12.00</b>	£4.79	£0.96	<b>£5.75</b>
6 Completion Notices	£10.00	£2.00	<b>£12.00</b>	£2.38	£0.48	<b>£2.86</b>
7 Parks & Countryside	£10.00	£2.00	<b>£12.00</b>	£2.38	£0.48	<b>£2.86</b>
8 Pipelines	£10.00	£2.00	<b>£12.00</b>	£8.96	£1.79	<b>£10.75</b>
9 Houses in Multiple Occupation	£10.00	£2.00	<b>£12.00</b>	£2.38	£0.48	<b>£2.86</b>
10 Noise Abatement	£10.00	£2.00	<b>£12.00</b>	£2.38	£0.48	<b>£2.86</b>
11 Urban Development Areas	£10.00	£2.00	<b>£12.00</b>	£2.38	£0.48	<b>£2.86</b>
12 Enterprise Zones, Local Development Orders & Bids	£10.00	£2.00	<b>£12.00</b>	£2.38	£0.48	<b>£2.86</b>
13 Inner Urban Improvement Areas	£10.00	£2.00	<b>£12.00</b>	£2.38	£0.48	<b>£2.86</b>
14 Simplified Planning Zones	£10.00	£2.00	<b>£12.00</b>	£2.38	£0.48	<b>£2.86</b>
15 Land Maintenance Notices	£10.00	£2.00	<b>£12.00</b>	£4.79	£0.96	<b>£5.75</b>
16 Mineral Consultation Areas and Safeguarding Areas	£10.00	£2.00	<b>£12.00</b>	£1.29	£0.26	<b>£1.55</b>
17 Hazardous Substance Consents	£10.00	£2.00	<b>£12.00</b>	£2.38	£0.48	<b>£2.86</b>
18 Environmental and Pollution Notices	£10.00	£2.00	<b>£12.00</b>	£2.38	£0.48	<b>£2.86</b>
19 Food Safety Notices	£10.00	£2.00	<b>£12.00</b>	£2.38	£0.48	<b>£2.86</b>
20 Hedgerow Notices	£10.00	£2.00	<b>£12.00</b>	£2.38	£0.48	<b>£2.86</b>
21 Flood Defence and Land Drainage Consents	£10.00	£2.00	<b>£12.00</b>	£4.79	£0.96	<b>£5.75</b>
22 Common Land and Town or Village Green	£28.33	£5.67	<b>£34.00</b>	£19.17	£3.83	<b>£23.00</b>

## Street Naming and Numbering

All Exempt for VAT purposes

	<u>2021/2022</u> <u>Charge</u>		<u>2020/2021</u> <u>Charge</u>		
<b>Individual Development</b>					
<b>Type of Application</b>					
Naming / Renaming / or Renumbering	£38.50		£37.50		
Removal of property name	£38.50		£37.50		
New Number	£56.00		£55.00		
<b>Development - New Road name and house number allocation</b>					
<b>Number of plots</b>		<b>Per Street</b>	<b>Per Street</b>	<b>Per Street</b>	<b>Per Street</b>
1-5 plots	£115.00	£56.00	£112.75	£55.00	
6-25 plots	£115.00	£59.00	£112.75	£49.00	
26-75 plots	£115.00	£45.00	£112.75	£44.00	
76+ plots	£115.00	£39.00	£112.75	£38.00	
<b>Other fees and charges</b>					
	<b>Fee</b>	<b>Per Unit</b>	<b>Fee</b>	<b>Per Unit</b>	
Naming and numbering a commercial / industrial building	£115.00	£56.00	£112.75	£55.00	
Naming or numbering a block of flats	£115.00	£59.00	£112.75	£49.00	
Providing a letter of certification	£28.00		£27.50		
Enquires from Solicitors or Building Societies	£56.00		£55.00		
<b>Street Name Plate Relocation charges</b>					
	<u>2021/2022</u> <u>Charge</u>		<u>2020/2021</u> <u>Charge</u>		
<b>Standard application fee for the initial viability investigation</b>	£53.00		£52.00		
<b>Relocating an existing or installation of a new street name plate:</b>					
Costs for installing new / moving the plate (i)	£94.50		£92.50		
New Street Name Plate (if applicable)	£42.00		£41.00		
New Posts [2] (if applicable)	£30.50		£30.00		
<b>Notes:</b>					
<b>Application fee is non-refundable and the applicant will be invoiced after application has been received. Other charges will be invoiced as applicable and are payable in advance of work being carried out.</b>					
(i) If the existing street name plate is located on anything other than the standard metal posts or the existing one is damaged there will be a charge for a new street name plate and new metal posts.					

## SHOPMOBILITY

*All Standard Rated for VAT purposes, unless we see evidence for medical exemption where VAT is not to be charged.*

	<u>2021/2022 Charges</u>			<u>2020/2021 Charges</u>		
	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>
<b>Electric Scooter</b>						
Annual membership (includes unlimited use for one year)	£21.00	£4.20	<b>£25.20</b>	£20.00	£4.00	<b>£24.00</b>
Charges per visit	£1.75	£0.35	<b>£2.10</b>	£1.67	£0.33	<b>£2.00</b>
Non-member daily charge	£5.25	£1.05	<b>£6.30</b>	£5.00	£1.00	<b>£6.00</b>
<b>Wheelchair Hire</b>						
Overnight hire	£4.38	£0.88	<b>£5.26</b>	£4.17	£0.83	<b>£5.00</b>
Weekend hire (Friday to Monday)	£10.50	£2.10	<b>£12.60</b>	£10.00	£2.00	<b>£12.00</b>
Week hire (7 days)	£17.50	£3.50	<b>£21.00</b>	£16.67	£3.33	<b>£20.00</b>
Monthly hire (calendar month)	£43.75	£8.75	<b>£52.50</b>	£41.67	£8.33	<b>£50.00</b>
<b>NB: £20 returnable deposit on long term hire, VAT medical exemption not applicable to long term hires.</b>						

## CEMETERIES AND CREMATORIUM FEES

All Exempt for VAT purposes except where stated

### CEMETERIES

	<u>2021/2022</u> <u>Charge</u>	<u>2020/2021</u> <u>Charge</u>
<b>A INTERMENT FEE</b>		
1. Still-born child or child whose age at time of death did not exceed 3 months (to a depth not exceeding 5ft)	£75.00	£73.00
2. Child who at the date of death had exceeded 3 months but had not attained his/her 17th birthday (to a depth not exceeding 5ft) (i)	£264.50	£258.00
3. Person who at the date of death attained his/her 17th birthday (to a depth not exceeding 5ft) (i)	£763.00	£744.00
4. Person who at the date of death attained his/her 17th birthday (to a depth not exceeding 7ft) (i)	£1,098.00	£1,072.00
5. Extra depth 7ft - 9ft	£482.00	£470.00
6. Coffin or Casket exceeding 7ft 2" long or exceeding 32" wide - additional cost of shoring extra wide casket, plus wooden shoring (i)	£1,066.00	£1,040.00
7. Coffin or Casket exceeding 7ft 2" long or exceeding 32" wide - additional cost shoring in a re-open grave space next door is not lost (i)	£318.00	£310.00
<b>Notes:</b>		
<b>(i) Statutory Fees</b>		
Fees numbered 1 and 2 above are not payable by the next-of-kin provided the deceased's normal residence was within the administrative area of the Gloucester City Council. Thus, where a grave is purchased and dug for free and the first interment is that of a child qualifying for free burial the fee payable will be <b>£1,260.92</b> less the appropriate child fee.		
Fees or other optional services, eg Organ, Organist's, "Exclusive Right of Burial", etc, remain payable in accordance with those specified below.		
	<u>2021/2022</u> <u>Charge</u>	<u>2020/2021</u> <u>Charge</u>
Any Bricked Grave [ <i>Standard rated for VAT purposes</i> ]	£9,751.50	£9,514.00
<b>B INTERMENT OF CREMATED REMAINS</b>		
In an earth grave where the Exclusive Right of Burial has been purchased	£239.00	£233.00
To pour ashes into a grave where cremation took place at Gloucester	£57.50	£56.00
<b>C NEW CREMATED REMAINS GARDEN</b>		
Charges for purchase of Burial rights for cremated remains only	£296.50	£289.00
Interment fee (applicable in addition to the above charge)	£239.00	£233.00
Permission for Headstone	£148.00	£144.00
	<u>£683.50</u>	<u>£666.00</u>
<b>D SCATTERING OF CREMATED REMAINS ON A GRAVE</b>		
1. Where a cremation has taken place at Gloucester Crematorium, with or without an appointment	£57.50	£56.00
2. Where a cremation has taken place at elsewhere, with or without an appointment	£67.00	£65.00
<b>Notes:</b>		
Concessions of 100% apply to the interment or cremation of children aged under 17 whose usual residence was within the City of Gloucester. This concession does not apply to the interment of cremated remains.		

## **CEMETERIES AND CREMATORIUM FEES (Continued)**

*All Exempt for VAT purposes except where stated*

### **CEMETERIES**

	<b><u>2021/2022</u></b> <b><u>Charge</u></b>	<b><u>2020/2021</u></b> <b><u>Charge</u></b>
<b>E EARTH GRAVE</b>		
Exclusive Right of Burial for 50yrs	<b>£752.00</b>	£733.00
Exclusive Right of Burial for 75yrs	<b>£1,143.00</b>	£1,115.00
Exclusive Right of Burial for 99yrs	<b>£1,905.00</b>	£1,859.00
Purchase in Reserve	<b>£1,382.00</b>	£1,348.00
<b>F USE OF CHAPEL FOR BURIAL &amp; MEMORIAL SERVICES</b>		
Charge	<b>£239.00</b>	£233.00
<b>G MEMORIALS, etc. (For the right to erect or place)</b>		
1. Headstone not exceeding 3ft. in height	<b>£336.00</b>	£328.00
2. Vase or block of quarried stone not exceeding 10"x10"x10" (free standing)	<b>£95.00</b>	£92.50
3. Each inscription after the first £60.00 + £10.50 VAT	<b>£95.00</b>	£92.50
4. Raised stone 18"x12"x4" with or without flower container	<b>£148.00</b>	£143.50
<b>H GRAVE MAINTENANCE</b>		
<i>(Standard rated for VAT - charges quoted are inclusive of VAT)</i>		
1. Keeping tidy per grave annually	<b>£103.00</b>	£100.50
2. Keeping tidy and planting per grave annually	<b>£153.00</b>	£149.00
3. Keeping tidy C.W.G.C. Graves per grave annually	<b>£8.70</b>	£8.50
4. Search Fees - Records	<b>£51.00</b>	£49.50
<b>WOODLAND BURIALS</b>		
All inclusive charge for a Woodland Burial	<b>£1,737.00</b>	£1,695.00

## CEMETERIES AND CREMATORIUM FEES (Continued)

All Exempt for VAT purposes

### CREMATORIUM

	<u>2021/2022</u> <u>Charge</u>	<u>2020/2021</u> <u>Charge</u>
<b>A CREMATION FEES</b>		
1. Stillborn child or child whose age at time of death did not exceed 3 months	£73.00	£71.00
2. Child who at the date of death had exceeded 3 months but had not attained his/her 17th birthday	£141.00	£137.00
3. Person who at the date of death attained his/her 17th birthday (i)	£912.00	£912.00
4. Cremation Service (45 Minutes)	£1,006.00	£981.00
5. Sunrise Cremation Service between 9:00 - 10:00am	£445.00	£434.00
6. Cremation of body parts ( when the cremation took place elsewhere)	£41.00	£40.00
7. Double Cremation Slot (1 Hour)	£1,179.00	£1,150.00
8. Use of Organ	£23.00	
<b>Notes:</b>		
(i) This charge includes the medical referee fee. This charge includes Mercury Abatement Fee.		
Fees numbered 1 and 2 above, and Medical Referee fees related thereto, are not payable by next-of-kin provided the deceased's normal residence was within the administrative area of the Gloucester City Council.		
Concessions of 100% apply to the interment or cremation of children aged under 17 whose usual residence was within the City of Gloucester. This concession does not apply to the interment of cremated remains.		
	<u>2021/2022</u> <u>Charge</u>	<u>2020/2021</u> <u>Charge</u>
In Special circumstances a request can be made for a 4.00pm Cremation Service	£146.00	£142.00
	<u>2021/2022</u> <u>Charge</u>	<u>2020/2021</u> <u>Charge</u>
<b>B SCATTERING OF CREMATED REMAINS ON A GRAVE</b>		
1. Where a cremation has taken place at Gloucester Crematorium, with or without an appointment	£57.50	£56.00
2. Where a cremation has taken place at elsewhere, with or without an appointment	£67.00	£65.00
<b>C ADDITIONAL CREMATION CERTIFICATES</b>	£26.00	£25.00
<b>D MEDICAL REFEREES FEES</b>	£60.00	£58.50
<b>E CREMATORIUM CASKETS</b>		
Biodegradable Boxes	£2.50	£14.50
Derby Casket	£67.00	£67.00
<b>F STORAGE</b>		
Storage of Cremated Remains per Month after Initial Month	£45.00	£44.00

## CEMETERIES AND CREMATORIUM FEES (Continued)

All Standard Rated for VAT purposes

### CREMATORIUM

	<u>2021/2022</u>	<u>2020/2021</u>
	<u>Charge</u>	<u>Charge</u>
<b>G NATIVE HARDWOOD GARDEN SEAT (VAT inclusive at Standard Rate)</b>	<b>£1,282.00</b>	£1,250.00
<b>GRANITE SEAT (VAT inclusive at Standard Rate)</b>	<b>£2,208.00</b>	£2,155.00
<b>H BOOK OF MEMORY</b>		
1. 2 Line Inscription	£78.00	£76.00
2. 5 Line Inscription	£135.00	£131.00
3. Book of Remembrance Motif	£74.00	£72.00
<b>J OBITUS</b>		
Single Photo	£13.00	£12.50
Simple Slideshow	£41.00	£40.00
Professional Photo tribute	£74.00	£72.00
Copy of professional tribute	£22.00	£21.50
Downloadable copy of photo tribute	£11.00	£10.50
Extra 25 Photos in photo tribute	£22.00	£21.50
Live Webcast	£32.00	£31.00
Live Webcast with a 28 day viewing option	£47.50	£46.00
Copy of Webcast on DVD, Blueray and USB	£52.50	£51.00
additional Copies of DVD	£22.00	£21.50

## CEMETERIES AND CREMATORIUM FEES (Continued)

### KERB PLAQUES, TREES, ETC.

All Initial Charges are Standard Rated for VAT purposes (charges shown are inclusive of VAT)

<b>KERB PLAQUES, TREES, ETC. ( Initial Charge - 20 Years)</b>	<u>2021/2022</u>	<u>2020/2021</u>
	<b>Charge</b>	<b>Charge</b>
Single bronze kerb plaque	£391.00	£381.50
Single bronze kerb plaque c/w a Rose motif	£431.00	£420.50
Double bronze kerb plaque	£774.00	£755.50
Single bronze tree plaque	£425.00	£415.00
Double bronze tree plaque	£823.00	£803.00
Bronze Heart Tree Plaque (max of 50 letters/figs)	£470.00	£458.00
Bronze Heart Tree Plaque c/w a Rose motif	£501.00	£489.00
Reserved space on kerb	£92.00	£90.00
Flowering cherry tree and plaque	£1,206.00	£1,177.00
Standard Rose Tree or Shrub and plaque	£1,027.00	£1,014.00
Standard Rose Tree & bronze heart plaque	£1,080.00	£1,067.00
Standard Rose Tree & Double tree plaque	£1,498.00	£1,485.00
Single Granite Plaques	Range from	£521.00
	to	£708.00
Double Granite Plaques	Range from	£591.50
	to	£862.00
Plaque for Planter - Inscription only	£485.00	£473.00
Plaque for Planter with Motif, cost from	£512.50	£500.00

All Renewal Charges are Exempt for VAT purposes

<b>KERB PLAQUES / TREES (Renewal of Adoption - 20 Years)</b>	<u>2021/2022</u>	<u>2020/2021</u>
	<b>Charge</b>	<b>Charge</b>
Single bronze kerb plaque	£162.00	£158.00
Double bronze kerb plaque	£324.00	£316.00
Standard Rose Tree or Shrub and plaque	£260.40	£254.00
Standard Tree & plaque	£280.00	£273.00
Standard Rose Tree & Double tree plaque	£421.50	£411.00
Rose Bush & plaque	£213.50	£208.00
Renewal of Reserved Space on Kerb	£94.50	£92.00
Vase Renewal	£280.00	£273.00
Sanctum 2000 Renewal	£422.00	£411.00

New Memorial Garden Charges are Standard Rated for VAT purposes (charges shown are inclusive of VAT)

<b>New Memorial Garden</b>	<u>2021/2022</u>	<u>2020/2021</u>
	<b>Charge</b>	<b>Charge</b>
Vase	£997.00	£973.00
Sanctum 2000	£1,496.50	£1,460.00
Sanctum 2	£1,745.50	£1,703.00
Tablet for Cremated remains vault (Lawn 8)	£13.00	
Use of organ and organist	£239.00	£233.00
Included in use of chapel	£665.00	£649.00



## **CEMETERIES AND CREMATORIUM FEES (Continued)**

All Charges are Standard Rated for VAT purposes ( *charges shown are inclusive of VAT* )

### **Cedar Garden Price List**

	<u>2021/2022</u>	<u>2020/2021</u>
	<u>Charge</u>	<u>Charge</u>
<b>Cedar Garden Price List</b>		
<b><i>Cedar Garden</i></b>		
Standard Rose Tree	£614.00	£599.00
Single Bronze Tree Plaque	£425.00	£415.00
Granite Tree Plaque Standard Motif (Extra cost)	£657.00	£641.00
<b><i>Boutonniere Plaques</i></b>		
Text Only	£539.00	£526.00
Hand Painted Motif	£570.00	£556.00
Photo Plaque	£616.00	£601.00
<b><i>Granite Memorial Book</i></b>		
Plaque	£386.50	£377.00
Memory Lane Block	£399.50	£389.50
Woodland Post	£425.50	£415.00

### **Cremated Remains Memorials Price List**

	<u>2021/2022</u>	<u>2020/2021</u>
	<u>Charge</u>	<u>Charge</u>
<b>Cremated Remains Memorials</b>		
<b><i>Cariad Collection Keepsakes</i></b>		
Cheviot Keepsake	£50.00	£48.00
Brecon Keepsake	£50.00	£48.00
Dynasty Keepsake	£50.00	£48.00
Pennine Keepsake	£50.00	£48.00
Mendip Keepsake	£50.00	£48.00
Cairngorm Keepsake	£50.00	£48.00
<b><i>Cariad Full Size Urns</i></b>		
Cheviot Full Size Urns	£205.00	£200.00
Brecon Full Size Urns	£205.00	£200.00
Dynasty Full Size Urns	£205.00	£200.00
Pennine Full Size Urns	£205.00	£200.00
Mendip Full Urns	£205.00	£200.00
Cairngorm Full Size Urns	£205.00	£200.00
<b><i>Mandalay Aluminium Urn</i></b>		
Silver	£59.00	£57.50
Burgundy	£59.00	£57.50
Dark Blue	£59.00	£57.50
<b><i>Derby Caskets</i></b>		
Single Adult Caskets	£65.00	£63.50
Child Caskets	£65.00	£63.50
Baby Caskets	£65.00	£63.50

## **CEMETERIES AND CREMATORIUM FEES (Continued)**

All Charges are Standard Rated for VAT purposes ( *charges shown are inclusive of VAT* )

### **The Arbor**

	<b><u>2021/2022</u></b>	<b><u>2020/2021</u></b>
	<b><u>Charge</u></b>	<b><u>Charge</u></b>
<b>Menus at the Arbor</b>		
<b><i>Mid Morning Menu</i></b>		
Up to 30 people	<b>£326.00</b>	£318.00
Up to 50 people	<b>£494.50</b>	£482.00
Up to 80 people	<b>£657.00</b>	£641.00
<b><i>Silver Menu</i></b>		
Up to 30 people	<b>£474.00</b>	£462.00
Up to 50 people	<b>£657.00</b>	£641.00
Up to 80 people	<b>£1,024.50</b>	£999.50
<b><i>Gold Menu</i></b>		
Up to 30 people	<b>£605.00</b>	£590.00
Up to 50 people	<b>£702.50</b>	£685.00
Up to 80 people	<b>£1,366.50</b>	£1,333.00
<b><i>Afternoon Tea</i></b>		
Up to 30 people	<b>£420.50</b>	£410.00
Up to 50 people	<b>£588.50</b>	£574.00
Up to 80 people	<b>£757.00</b>	£738.00

## CULTURAL & TRADING SERVICES

	<u>2021/22</u> <u>Charge £</u>	<u>2020/21</u> <u>Charge £</u>
<b><u>Museum of Gloucester</u></b>		
<b>Admission</b>		
Children Under 5	Free	Free
Individual ticket (day ticket)	Free	Free
Family ticket (day ticket)	Free	Free
Concessionary ticket (day ticket)	Free	Free
Individual membership ticket (per year)	Free	Free
Family membership ticket (per year)	Free	Free
Concessionary membership ticket (per year)	Free	Free

## **CULTURAL & TRADING SERVICES cont.**

### **Gloucester Guildhall - Hire Charges (All Prices Exclusive of VAT)**

Minimum hire time of One Hour and then charged per Half Hour after that

	<b><u>2021/22 Charge</u></b>			<b><u>2020/21 Charge</u></b>		
<b>Room</b>	<b>First Hour</b>	<b>Hourly Rate Thereafter</b>	<b>Equipment Charge (set rate)</b>	<b>First Hour</b>	<b>Hourly Rate Thereafter</b>	<b>Equipment Charge (set rate)</b>
Blue Coat Room	£25.00	£16.00	£20.00	£25.00	£16.00	£20.00
George Hunt Room	£20.00	£14.00	£20.00	£20.00	£14.00	£20.00
Fisher Room	£25.00	£16.00	£20.00	£25.00	£16.00	£20.00
Henley Room	£16.00	£12.00	£20.00	£16.00	£12.00	£20.00
Potter Room	£14.00	£12.00	£20.00	£14.00	£12.00	£20.00
Cinema	£60.00	£25.00	£60.00	£60.00	£25.00	£60.00
Hall:						
Monday to 1pm on Saturday	£80.00	£35.00	£80.00	£80.00	£35.00	£80.00
Saturday after 1pm	£80.00	£80.00	£80.00	£80.00	£80.00	£80.00
Trier Room	£12.00	£10.00		£12.00	£10.00	
<b>Standard Hire</b>	The above charges are all in relation to standard hire that covers room hire and layout to match the hirer's specific requirements, free Wi-Fi and jugs of water & glasses.					
<b>Premium Hire</b>	The Trier Room can be hired at a premium rate of £20 per hour that includes use of meeting and conference equipment.					
<b>Premium Hire Plus</b>	A Premium Hire Plus option is also available for £2 per delegate that include provision of all the above plus paper, pen, highlighter and bottled water.					
<b>Service Charge - Flat Rate</b>	<b>£180.00</b>			£180.00		
<b><u>Event Hire Charges</u></b>	<b><u>2021/22</u></b>			<b><u>2020/21</u></b>		
Hall Hire Package - 400 Standing	£1,350.00			£1,350.00		
Hall Hire Package - 250 Seated	£1,040.00			£1,040.00		
Hourly Charge	£50.00			£50.00		
<b><u>Cinema Ticket Charges</u></b>	<b><u>2021/22</u></b>			<b><u>2020/21</u></b>		
<b>Available to:</b>						
Pre-5pm	£4.00			£4.00		
Post 5pm	£5.00			£5.00		
Event Cinema	£15.00			£15.00		
Event Cinema (Concessions)	£12.50			£12.50		

**CULTURAL & TRADING SERVICES cont.**

**Gloucester Blackfriars**

**Hire Charges (All Prices Exclusive of VAT)**

**Minimum Hire Time of Three Hours**

Room	<u>2021/22 Charge</u>		<u>2020/21 Charge</u>	
	First Hour	Hourly Rate Thereafter	First Hour	Hourly Rate Thereafter
Full Site (North Range, East Range, Thomas Bell Room & Cloister Garden)	<b>£160.00</b>	<b>£109.00</b>	£157.00	£107.00
The North Range & East Range	<b>£109.00</b>	<b>£91.00</b>	£107.00	£89.00
The North Range	<b>£97.00</b>	<b>£77.00</b>	£95.00	£75.00
Cloister Garden	<b>£77.00</b>	<b>£62.00</b>	£75.00	£60.00
East Range & Thomas Bell Room	<b>£79.00</b>	<b>£67.00</b>	£77.00	£65.00
Upper East Range	<b>£69.00</b>	<b>£56.00</b>	£67.00	£55.00
Thomas Bell Room	<b>£56.00</b>	<b>£47.00</b>	£55.00	£46.00
Lower East Range Old Kitchen	<b>£38.00</b>	<b>£33.00</b>	£37.00	£32.00

For events with a bar, an hour will be added to the scheduled close time to cover the cost of setting up and taking down the bar. Due to the nature of the Blackfriars site, the bar is set up especially for each event and packed away again ready for the event afterwards.

## **CULTURAL & TRADING SERVICES cont.**

### **Gloucester Blackfriars**

#### **Hire Charges (All Prices Exclusive of VAT)**

##### **Hire Fees Include:**

- Staff to setup the layout of furniture to your requirements before your arrival.
- Staff for the duration of your event.
- Site rectangular tables and chairs.
- Basic technical equipment – standing microphone, small PA system, small projector, small screen, flipchart.
- Exclusive use of the room.
- A staffed and stocked bar if required (add additional hours hire fee).
- Site heating.
- Staff to tidy away after the event.

##### **Optional Additional Costs:**

- Staging – quote available upon request.
- Stage Lighting – quote available upon request
- Uplighters - £165.00 + vat
- Security Staff (required as per the terms of our license for events where there is an alcoholic bar) – cost dependent on size of event.
- Specialist sound equipment and engineer – from £300.00. + vat
- Additional staff - £15.00 + vat per hour.
- Natural Wood Banquet Seating - £2.60 +vat per chair, £10.00 + vat delivery.
- 5ft round tables (seat up to 8) - £6.50 + vat per table, £10.00 + vat delivery.
- 5ft 6 round tables (seat up to 10) - £7.00+ vat per table, £10.00 + vat delivery.
- Larger technical equipment will also incur an additional charge. Quotes available upon request.

## Community Infrastructure Levy

*All Non Business for VAT purposes unless where stated*

### **CIL Rates**

The following rates are expressed in £ per square metre value.

For residential sites in Gloucester City Council's administrative area CIL rates are given in table 1.1 below.

Table 1.1 also sets out the CIL rates for strategic sites that are located within Gloucester City Council's administrative area.

**Table 1.1: Residential CIL rates**

		<b>Community Infrastructure Levy (£ per m<sup>2</sup>)</b>
<b>Generic sites</b>	<b>Gloucester 10 dwellings and under</b>	<b>£0</b>
	<b>Gloucester between 11 and 449 dwellings</b>	<b>£46.54</b>
	<b>Gloucester 450 dwellings and over</b>	<b>£0</b>
<b>Strategic sites</b>	<b>B5 Winneycroft</b>	<b>£0</b>

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# Gloucester City Council

<b>Meeting:</b>	<b>Council</b>	<b>Date:</b>	<b>25 February 2021</b>
<b>Subject:</b>	<b>Council Tax Setting 2021/22</b>		
<b>Report Of:</b>	<b>Leader of the Council</b>		
<b>Wards Affected:</b>	<b>All</b>		
<b>Key Decision:</b>	<b>Yes</b>	<b>Budget/Policy Framework:</b>	<b>Yes</b>
<b>Contact Officer:</b>	<b>Jon Topping, Head of Policy &amp; Resources</b>		
	<b>Email:</b>	<b><a href="mailto:jon.topping@gloucester.gov.uk">jon.topping@gloucester.gov.uk</a></b>	<b>Tel:</b> 396242
<b>Appendices:</b>	<b>1. Council Tax Resolution</b>		

## FOR GENERAL RELEASE

### 1.0 Purpose of Report

- 1.1 To recommend to the Council to pass the resolution as set out in the Appendix 1 to this report relating to the setting of Council Tax for 2021/22. The Council agreed its budget and level of Council Tax for 2021/22 at its meeting on 25<sup>th</sup> February 2021.

### 2.0 Recommendations

- 2.1 Council is asked to **RESOLVE** that

(1) Approve the statutory Council Tax resolutions as set out in the Appendix 1 to the report.

### 3.0 Background and Key Issues

- 3.1 The Council, earlier in today's meeting, will have determined its budget for the 2021/22 financial year. Having determined the budget, the Council is asked to pass the statutory resolutions relating to Council Tax setting, which will include precepts by the County Council, the Police and Crime Commissioner for Gloucestershire, and Quedgeley Town Council.
- 3.2 The Localism Act 2011 made significant changes to the Local Government Finance Act 1992, and requires the billing authority to calculate a Council Tax requirement for the year, not its budget requirement as previously.
- 3.3 The precept levels of other precepting bodies have been received. These are detailed below:

#### 3.3.1 Quedgeley Town Council

Quedgeley Town Council Precept for 2021/22 is £247,762. This results in an average Band D Council Tax figure of £38.08 for 2021/22. This represents an increase of 0% on the 2020/21 Band D of £38.08

### 3.3.2 Gloucestershire County Council

Gloucestershire County Council has set their precept at £53,719,233. This results in a Band D Council Tax of £1409.22. This represents an increase of 4.8% on the 2020/21 Band D of £1345.32.

### 3.3.3 Police and Crime Commissioner for Gloucestershire

The Police and Crime Commissioner for Gloucestershire has set their precept at £10,295,395. This results in a Band D Council Tax of £270.08. This represents an increase of 5% on the 2019/20 Band D of £257.25

## 4.0 Alternative Options Considered

4.1 There are no alternative options available

## 5.0 Reasons for Recommendations

5.1 To comply with the statutory requirement to set the Council Tax requirement for the forthcoming year as per the Local Government Finance Act 1992.

## 6.0 Future Work and Conclusions

6.1 The recommendations of the Cabinet are set out in the formal Council Tax Resolution in Appendix 1.

6.2 If the formal Council Tax Resolution at Appendix 1 is approved, the total Band D Council Tax will be as follows:

Authority	2020/21	2021/22	Increase
	£	£	%
City Council	206.99	211.99	2.4%
County Council	1345.32	1409.22	4.8%
Police and Crime Commissioner	257.25	270.08	5%
Quedgeley	38.08	38.08	0%

## 7.0 Financial Implications

7.1 Covered in the report

(Financial Services have been consulted in the preparation this report.)

## 8.0 Legal Implications

8.1 Covered in the report.

(Legal Services have been consulted in the preparation this report.)

## **9.0 Risk & Opportunity Management Implications**

9.1 It is essential that the composite Council Tax rate is set in accordance with the Council tax billing timetable. Any delay would put the Council at risk of not being able to collect the tax in time to make precept payments which would have serious cash flow implications.

## **10.0 People Impact Assessment (PIA):**

10.1 The report is purely financial in nature and therefore a PIA is not required.

## **11.0 Other Corporate Implications**

### Community Safety

11.1 There are no specific Community Safety implications.

### Sustainability

11.2 There are no specific Sustainability implications.

### Staffing & Trade Union

11.3 There are no specific Staffing and Trade Union implications.

## **Background Documents:**

- Council Tax Practice Note 7
- The Local Government Finance Act 1992
- The Local Government Act 2003
- Localism Act 2011

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**Gloucester City Council**  
**Council 25<sup>th</sup> February 2021**  
**Council Tax Resolution**

1. It be noted that Gloucester City Council has calculated the Council Tax Base 2021/22.
  - (a) 38119.80 for the whole Council Area as (item T in the formula in Section 31B of the Local Government Finance Act 1992 (as amended) (the “Act”)) :and
  - (b) 6505.70 or dwellings in those parts of its area to which Quedgeley Parish precepts relates as.
2. Calculate that the Council Tax requirement for the Council’s own purposes for 2021/22 (excluding Parish Council precepts) is £8,081,016
3. That the following amounts be calculated for the year 2021/22 in accordance with Sections 31 to 36 of the Act.
  - (a) £88,968,793 – being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2), (a) to (f) of the Act taking into account all precepts issued to it by the Parish Council.
  - (b) £80,640,015 – being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3), (a) to (d) of the Act.
  - (c) £8,328,778 - being the amount by which the aggregate at 3.(a) above exceeds the aggregate at 3.(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
  - (d) £218.49- being the amount at 3.(c) above (Item R), all divided by Item T (paragraph 1. above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (Basic Band D including Parish Council precepts).
  - (e) £247,762- being the aggregate amount of all special items (Parish Council precepts) referred to in Section 34(1) of the Act (as detailed in paragraph 5. below).
  - (f) £211.99 - being the amount at 3.(d) above less the result given by dividing the amount at 3.(e) above by Item T (sub-paragraph 1.(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish Council precepts relate. (Basic Band D excluding Parish Council precepts).

Part of the Council's area (District and Parish combined at Band D)

Parish of Quedgeley	£247,762
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Being the amounts given by adding to the amount at 3.(f) above, the amount of the Parish Council precepts relating to dwellings in those parts of the Council's area mentioned above divided by the amount at 1.(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in that part of its area;

(g)

Valuation Bands	Quedgeley Town Council	All other parts of the Council's Area
A	166.72	141.33
B	194.50	164.88
C	222.29	188.44
D	250.07	211.99
E	305.65	259.10
F	361.22	306.21
G	416.798	353.32
H	500.15	423.98

Being the amounts given by multiplying the amounts at 3.(f) by the number which, in proportion set out in Section 36(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

4. To note that for the year 2021/22, the County Council and the Police and Crime Commissioner for Gloucestershire have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below;

Valuation Bands	Gloucestershire County Council	Police & Crime Commissioner
A	939.48	180.05
B	1096.06	210.06
C	1252.64	240.07
D	1409.22	270.08
E	1722.38	330.10
F	2035.54	390.12
G	2348.70	450.13
H	2818.44	540.16

5. That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of Council Tax for the year 2021/22 for each part of its area and for each of the categories of dwellings.

Valuation Bands	Quedgeley Town Council	All other parts of the Council's Area
A	1286.25	1260.86
B	1500.62	1471.00
C	1715.00	1681.15
D	1929.37	1891.29
E	2358.13	2311.58
F	2786.88	2731.87
G	3215.62	3152.15
H	3858.75	3782.58

6. To note that the relevant basic amount of council tax for the financial year 2021/22, which reflects a £5 increase, is not excessive in accordance with the principles approved by the Secretary of State under Section 52ZB of the Local Government Finance Act 1992 as amended and the Referendums Relating to Council Tax Increases (Principles) (England) Report 2021/22 and, therefore, the requirement to hold a referendum is not engaged.

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